

# NWAA SWIM CLUB EXPENSE FORM

## DISBURSEMENT REQUEST

On behalf of NWAA, I purchased the following item(s) or incurred the following expenses in connection with the following event or need an advance for the following reason:

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<u>DATE</u>	<u>ITEM</u>	<u>AMOUNT</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
(all receipts must be attached to this request)	TOTAL	\$ _____

\_\_\_\_\_  
(signature of person requesting funds)

\_\_\_\_\_  
(date)

Check Date \_\_\_\_\_

Check Number \_\_\_\_\_

Account Charged \_\_\_\_\_

Approved By \_\_\_\_\_