

2017-2021

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MEMORANDUM

TO: ALL FINA MEMBER FEDERATIONS

FROM: FINA Office – Lausanne

DATE: 30th August 2019

RE: 2020 FINA Swimming Schools for Officials

Dear Friends,

We have the pleasure to inform you that FINA will organize **FINA Swimming Schools for Officials** in 2020.

The purpose of the FINA Swimming Schools is to achieve the following objectives:

- Enlarge the number of officials and enhance the quality of the existing ones;
- Create a uniform pattern of interpretation and application of Swimming Rules, thus raising the quality of officiating;
- Use the schools as an instrument to develop and promote Swimming worldwide.

The FINA Swimming Schools for Officials are held over a duration of **two (2) days**.

Federations shall build up educational programmes for each duty of the officials for the development of officiating within their Federation.

Please kindly note that FINA will accept bids for the organisation of Swimming Schools until **September 15, 2019**.

Once the National Federations have submitted their bid applications, the FINA Technical Swimming Committee will recommend which schools shall be hosted among the proposals received.

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We would like to take this opportunity to remind you about the following requirements for their organisation:

1. Bid Procedure

Any National Federation may present a bid to host a FINA Swimming School by sending the attached form duly completed to schools@fina.org

Please name your application as follows: *2020 FINA SW School / NF Code*

According to our procedures, only duly signed and stamped applications will be assessed.

2. Federation Requirements

The following requirements must be met by the Host Federation in order to organise a FINA Swimming School:

- a) A minimum of ten (10) participants. It is not recommended to organise a FINA Swimming School for more than thirty-five (35) participants.
- b) A conference room with enough capacity for the participants and presentation equipment (power point projector, screen, laptop, DVD player, white board and microphones).
- c) A facility with a pool capable of supporting swimming competitions –at least six (6) lanes– and enough space for judges and timekeepers.

Additionally, please find hereunder the bidding calendar for your reference:

30th August – 15th September:

The bidding period is open for all the National Federations, which are invited to send their bid applications to the FINA Office until September 15, 2019.

16th – 22nd September:

The bids are assessed by the FINA Technical Swimming Committee.



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23rd – 29th September:

The bids are approved by the FINA Development Committee.

As from 30th September:

The FINA Office notifies the National Federations awarded with a FINA School for 2020.

Please do not hesitate to contact the FINA Office for any additional information or assistance:

Contact Person

Pere Miró

FINA Development Department

Chemin de Bellevue 24a/24b

1005 Lausanne, Switzerland

Tel: +41 21 310 47 10

Email: schools@fina.org

We look forward to receiving your bid applications no later than **September 15, 2019.**

Yours Sincerely,

Cornel Marculescu
FINA Executive Director

CM/mc

