



2009-2010 KEYANO REGISTRATION INFO **and SWIM TEAM FEES**

Registration Check List

1. Complete Registration Form online at www.eksc.com
2. Complete SNC Registration – members will be emailed a link from SNC.
3. Fill out all supplementary forms and return to the Keyano Swim Office.
 - i. Swimmer Code of Conduct
 - ii. Parent Code of Conduct
 - iii. Medical Release Form
 - iv. Equipment/Team Clothing Order Form & Price List
 - v. FOIP Form
 - vi. Volunteer Sign-Up Form
4. Policies & other forms
 - i. EKSC Red Book
 - ii. SNC & Swim Alberta Harassment & Hazing Policies
 - iii. EKSC Swim Meet & Travel Policy
 - iv. Chaperoning Policy
 - v. Race Tech Information (Kinsmen Swimmers only)
 - vi. Swim-A-Thon Forms
 - vii. Physiotherapy Assessment Form (Kinsmen Swimmers only)
 - viii. Meet & Event Schedule
5. **In order to be considered registered for the 2009-2010 swim season; all forms must be completed, registration fee paid and the family's account must be in good standing, with all fees from previous seasons paid off.**

REGISTRATION FEE – \$125.00 Per Swimmer

This fee is assessed per swimmer each season and is a requirement from Swim Canada, Swim Alberta and EKSC. This allows the swimmer to compete in Swim Canada sanctioned meets and covers the swimmer with Swim Alberta basic insurance. A portion of this fee goes towards returning swimmers receiving a T-Shirt and Swim News Magazine. New swimmers/families will receive a T-Shirt, EKSC Cap, Swim News Magazine and a Parent Hand Book. The registration fee is due upon registration with Keyano via [PayPal](#).

TRAINING FEES

Keyano begins its group training in early September and continues until late June/July. Training Fees can be paid at the beginning of the season or in three payments on **Sep 20, Jan 4 and April 1**. Training fees are based on what group your swimmer trains in. Training fees are **not pro rated** as to how many practices are attended each month. Coach's salaries, pool fees, and club financial obligations remain the same regardless of number of practices a swimmer attends. Training Fees will be adjusted if your swimmer changes groups during the season.

Training Groups	Option A with Bingos	Option B no Bingos	Swim-A- Thon
Development 3	\$ 720 + 3 bingos	\$1020	\$50
Development 2	\$1155 + 10 bingos	\$2155	\$100
Development 1	\$1365 + 12 bingos	\$2565	\$150
<u>Kinsmen Training Groups:</u>			
Age Group Select 2	\$1560 + 15 bingos	\$3060	\$200
Age Group Select 1	\$1680 + 18 bingos	\$3480	\$250
Age Group Elite	\$2100 + 20 bingos	\$4100	\$250
Senior Development*	\$2000 + 10 bingos	\$3000	\$250
National Select**	\$2625 + 22 bingos	\$4825	\$300
Returning University**	\$ 250 per month	\$ 250 per month	none

*Post secondary students in the Senior Development Group will not be assessed bingo shifts and the Swim-A-Thon amount will be \$100.00. The annual fee will be \$2000.00. ** Student swimmers (18&Over) may work club bingos to a maximum of 2 per month for a \$50.00 credit per bingo to their account. Bingo credits can not be cashed in if a swimmer leaves the club.

MULTIPLE SWIMMER FAMILY DISCOUNT

Families with multiple swimmers registered with EKSC, will receive a discount of \$150.00 per swimmer to a maximum of \$300.00 per season. (Development 3 and Returning University Swimmers do not qualify) Bingo requirement will be based on the highest group their swimmer is registered in, plus 5 more bingos for each of the other swimmers in the family to a maximum of 27 bingo's per season. Families with multiple swimmers choosing Option "B" for payments will have their fees adjusted to account for the multiple swimmer bingo discounts as per Option "A".

NEW MEMBER REFERRAL CREDIT

Any new member(s) that join the club through the referral of an existing EKSC member, the following credits will apply to the current member's account.

Dev 3 / Bear Cubs - \$50.00 for each new member referred that joins.

All other groups - \$100.00 for each new member referred that joins.

This referral credit only applies to new members that join, not past members.

MEMBER'S ACCOUNTS

Account Access: Members will be able to access their accounts online via a secure sign-in at www.eksc.com once set up by the Keyano office.

Payment Plans: Credit/Debit card payments for training fees for members choosing three equal payments are due on **Sep 20, Jan 4 and April 1**. Members choosing Full payment must make payment in full on or before **Sep 20** to receive a **5% discount** on training fees. Discounts will be rolled back for early withdrawal from the Keyano Swim Club. Please see refund policy below.

Monthly Payments: All Travel, Entry Fees, Equipment and other expenses will be posted on the members account and will be due on the 1st of the following month.

Payment Dates: Sep 20, Nov 1, Dec 1 Jan 4, Feb 1, Mar 1, Apr 1, May 1, Jun 1, Jul 1, Aug 1 and Sep 1.

Online Payments: Please make all payments online via the club website. Secure payments can be made via PayPal.

Bingo Sign-Up: Members can sign-up for bingos online via the club web site.

Swimathon Fees: Swimathon monies are due by May 1st; only donations at arms length are eligible for a tax receipt. Monies must be into the office prior to May 1st to receive a tax receipt.

FEE SCHEDULE FOR MEMBERS MAKING ONE PAYMENT – 5% Discount

Payment due **no later than Sep 20**. Training Fees will be adjusted if your swimmer changes groups during the season. Bingo's will be portioned over the course of the season.

Training Groups	Option A with Bingos	Option B no Bingos
Development 3	\$ 690 + 3 bingos	\$ 990
Development 2	\$1100 + 10 bingos	\$2100
Development 1	\$1300 + 12 bingos	\$2500
Age Group Select 2	\$1482 + 15 bingos	\$2982
Age Group Select 1	\$1600 + 18 bingos	\$3400
Age Group Elite	\$2000 + 20 bingos	\$4000
Senior Development*	\$1900 + 10 bingos	\$2900
National Select	\$2500 + 22 bingos	\$4700

*Post secondary students in the Senior Development Group will not be assessed bingo shifts and the Swim-A-Thon amount will be \$100.00. The annual fee will be \$1900.00 if the full amount is paid by Sep 20th.

FEE SCHEDULE FOR MEMBERS MAKING THREE PAYMENTS

Sep 20, Jan 4 and April 1. Training Fees will be adjusted if your swimmer changes groups during the season. Bingos will be portioned over the course of the season.

Training Groups	Sep 21	Jan 5	Apr 1
Development 3	\$ 340 or \$ 240 + 1 bingo	\$ 340 or \$ 240 + 1 bingo	\$ 340 or \$ 240 + 1 bingo
Development 2	\$ 720 or \$ 385 + 4 bingos	\$ 720 or \$ 385 + 3 bingos	\$ 720 or \$ 385 + 3 bingos
Development 1	\$ 855 or \$ 455 + 4 bingos	\$ 855 or \$ 455 + 4 bingos	\$ 855 or \$ 455 + 4 bingos
Age Group Select 2	\$ 1020 or \$ 520 + 5 bingos	\$ 1020 or \$ 520 + 5 bingos	\$ 1020 or \$ 520 + 5 bingos
Age Group Select 1	\$ 1200 or \$ 560 + 6 bingos	\$ 1200 or \$ 560 + 6 bingos	\$ 1200 or \$ 560 + 6 bingos
Age Group Elite	\$ 1367 or \$ 700 + 7 bingos	\$ 1367 or \$ 700 + 7 bingos	\$ 1366 or \$ 700 + 6 bingos
Senior Development*	\$ 1000 or \$ 667 + 4 bingos	\$ 1000 or \$ 667 + 3 bingos	\$ 1000 or \$ 666 + 3 bingos
National Select	\$ 1609 or \$ 875 + 8 bingos	\$ 1609 or \$ 875 + 7 bingos	\$ 1607 or \$ 875 + 7 bingos

*Post secondary students in the Senior Development Group will not be assessed bingo shifts and the Swim-A-Thon amount will be \$100.00. The fee schedule for three payments will be \$666.67 per payment date.

OTHER FEES

Physical Therapy Assessment – \$50.00 (for Kinsmen Groups) An optional bi-annual physical therapy assessment with the team trainers Clinic will be offered to the swimmers training at the Kinsmen Pool.

Race Tech Video Analysis – \$180.00 (for Kinsmen Groups) Race Tech is the National Team swimming and race video service for all top swimmers in Canada. Race Tech will be scheduled to come to Edmonton three times during the season to provide above and below water video analysis of a swimmer's technique. Swimmers will receive a copy of their video on a flash drive. Swimmers that sign up will also receive three video race analyses per season at swim meets Race Tech attends. Subsequent race analysis will be offered at a discount price. This service is highly recommended.

Christmas Training Camp – TBC (for Dev 2 groups and up) The fee for training over the Christmas Holidays will be set closer to the date and will help cover the cost of extra pool time, guest speakers and other activities.

FAMILY SERVICE COMMITMENT

Providing a successful swimming program includes hosting swim meets and organizing other club activities. This requires every family's participation! A **\$100.00 per shift** for locally hosted and attended swim meets will be assessed to members that do not work their allotted shifts. The number of shifts required will be determined for each meet and will be posted on the club web site. See Red Book for complete description and requirements.

SWIM-A-THON & OTHER FUNDRAISING ACTIVITIES

- a) Each year, in spring, every Keyano swimmer is involved in a Swim-A-Thon. Swim-A-Thon is held in conjunction with Swim Alberta, and is another essential source of funds for our club.
- b) Each swimmer receives a Swim-A-Thon package including a pledge sheet and collection envelope. Swimmers are urged to collect pledges from family, friends, and corporate sponsors – either fixed donation or a donation for each lap the swimmer completes.
- c) Tax receipts will be issued by Swim Alberta on request for donations \$10.00 or more if the donation is not from a family member. Once Swim-A-Thon is complete, and all pledge sheets are turned in, the bond cheques for Swim-A-Thon will be returned to members who meet their commitments, the remaining cheques will be cashed. The office will notify members of the deadline for Swim-A-Thon return and any late submissions will not qualify for Swim Alberta receipts.
- d) Failure to hand in your allotted Swim-A-Thon commitment by the due date will result in the amount being charged to your account and a 10% late fee assessed.
- e) Swimmers joining at any point in the year will be assessed a Swim-A-Thon fee.
- f) Other fundraising events may on occasion be assigned at the discretion of the Board of Director's.

CAR RAFFLE – 2009 MINI COOPER CLASSIC

- a) Members are required to sell their allotment of Mini Cooper raffle tickets for 2009/10 season. Each book = 25 tickets.
 - i. Development 3 – 1 Book
 - ii. Development 2 – 1 Book
 - iii. Development 1 – 2 Books
 - iv. Age Group Select 2 – 2 Books
 - v. Age Group Select 1 – 2 Books
 - vi. Senior Development – 2 Books (Post Secondary Students 1 Book)
 - vii. Age Group Elite – 3 Books
 - viii. National Select – 3 Books
 - b) Families with more than one swimmer will be assessed at the highest group their swimmer is in plus 50% for each additional swimmer. I.e. Nat Select = 3 Books, Age Select = 1 book (50% of 2 Books), Dev 2 = .5 Book (50% of 1 book) for a total of 4.5 Books to be sold.
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- c) The draw will take place on March 15, 2010.
- d) Tickets are due in the club office no later than March 8, 2010.
- e) Tickets are available in the EKSC club office.
- f) Members will be charged for 1 book of tickets (\$250.00) in September.
- g) Members will be charged for each additional book(s) of tickets when they are picked up.
- h) Members joining after Dec 31, 2009 will have their ticket allotment prorated.
- i) There will be incentive to sell more than the allotted amount of tickets.
- j) Venues will be set up to sell tickets.
- k) More information on the raffle can be found on the club website.

MEMBERS JOINING LATER IN THE SEASON

For members joining later in the season all fees and bingo requirements will be prorated based on the number of months remaining in the season. Swim-A-Thon is not prorated for members joining prior to March 31. The Registration Fee will be due in full any time a swimmer registers. If transferring from another club the Swim Alberta registration portion will be deducted.

REFUNDS & FINANCIAL COMMITMENTS FOR MEMBERS LEAVING THE CLUB

For members leaving the club prior to the end of the season, the following policies apply:

- a) A written letter or email must be submitted to the Keyano Club Office informing the staff of your intention.
- b) Registration Fees are non-refundable.
- c) Members leaving prior to Jan 1st must pay full fees and complete their allotted bingos for Sep 8 to Dec 31.
- d) Members leaving prior to Apr 1 but after Dec 31 must pay full fees and complete their allotted bingos for Sep 8 to Mar 31
- e) Members leaving after Mar 31 will receive no refund and must pay full fees and complete allotted bingos for the full season.
- f) Bingos can be worked off or bought out at \$100.00 each. Bingos are non-transferable.
- g) Discounts will be rolled back and fees must be paid in full if leaving the club.
- h) An inactivation fee will apply for members leaving the club. See below
- i) Members will not be released from the club until all fees and financial and bingo commitments are met.
- j) Members leaving the club for legitimate medical reasons can apply for a refund or a reduced financial commitment (from date of letter received) based on medical documentation.

INACTIVITY AND REACTIVATION FEE

To become inactive from the club **a written letter or email must be submitted to the Keyano Club Office** or you will be fully liable for all training fees. A **\$100.00** administration fee per swimmer will be assessed for swimmers becoming inactive. If inactive for less than 150 days, a reactivation fee of **\$100.00** per swimmer will be charged upon returning. Inactivity for medical reasons is not subject to the reactivation fee.

Please note; swimmers can not transfer to another club unless all fees are paid in full to the departing club.

NSF FEES & LATE PAYMENTS

NSF Payments: (cheques or credit card): \$25.00 each time; and NSF payment may also result in a *Late Payment Assessment*.

Late Payment Assessment: \$20.00 after the due date for training fees and other expenses. Payments for Travel, Entry Fees, Equipment and other expenses are due on the last Friday of each month. **Payment Dates:** Sep 20, Nov 1, Jan 4, Feb 1, Mar 1, Apr 1, May 1, Jun 1, Jul 1, Aug 1 and Sep 1.

Additional Late Payment Penalties:

60 days past due: swimmer will not be entered into meets.

90 days past due: swimmer will be removed from the pool.

BILLING DEPARTMENT CONTACT

Please contact the Keyano Office at 780 432-9448 ext.223 or officeeksc@gmail.com for account and billing enquiries.
