**SANCTION:** This meet is sanctioned by USA Swimming and Indiana Swimming. Sanction number:IN19054

**HOST:**

Carmel Swim Club

515 E. Main Street, Suite 121

Carmel, IN 46032

**LOCATION:**

IU Natatorium, located on the campus of IUPUI

901 W. New York Street

Indianapolis, IN 46202

**FACILITY:**

Competition pools: two 25-yard pools, 8 lanes each with competitor non-turbulent lane markers: Colorado Timing Systems electronic timing equipment: custom designed starting blocks with continuous warm-up/warm-down available in the diving well. Paid parking is available in the parking garage next to the natatorium (eastside). THERE IS ABSOLUTELY NO SMOKING IN THE BUILDING.

The competition course has been certified in accordance with 104.2.2C (4). The copy of such certification is on file with USA Swimming. The water depth at both starting ends is 9 feet.

**RULES:**

Current USA Swimming and Indiana Swimming rules will govern this meet.

USA Swimming Rule 202.5.2 - At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee may assist the athlete in arranging for such supervision, but it is the swimmer’s responsibility to make such arrangements prior to the meet.

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

Coaches MUST constantly display their current USA Swimming coach credential or deck pass to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if a coach does not comply or credentials are no longer valid or current. Coaches must show a photo ID at the check in table to gain deck access.

In swimming competitions, the competitor must wear only one swimsuit in one or two pieces except as provided in 205.10.1. All swimsuits shall be made from textile materials. For men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knee.

Use of audio or visual recording devices, including a cell phone, is not permitted in the changing areas or locker rooms.

Changing into or out of swimsuits other than in locker rooms or other designated areas is **prohibited.**

**202.4.9 J**: Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open-ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.  Exceptions may be granted with prior written approval by the Program Operations Vice Chair.​

**ELIGIBILITY:**

Swimmers must be registered with USA Swimming prior to the competition. Age, as of November 2, 2018, shall determine the swimmer’s age for the entire meet. Registration numbers must accompany entries. There will not be any USA Swimming registration at the meet.

**MEET FORMAT:**

All events are TIMED FINALS. This meet will be run with split sessions Saturday and Sunday. The Friday night sessionconsists of the following age groups: 11**/**12,13/14, and Open. The morning sessions consist of the following age groups: 13/14, and Open events. The afternoon sessions consist of 8-Under, and separate 9, 10, 11 and 12 yr-old events. Pool assignments will be determined after entries are received. All heats of the 1650 Free are seeded fastest to slowest.

**ENTRY** **LIMITS:**

No team’s entries will be broken. Each swimmer will be limited to no more than 3 individual events per day. If an entry is submitted with an individual entered in more events than this rule allows, the entry will be made by order of events starting with event #1 until the rule is satisfied. There will be NO refunds. **Carmel Swim Club reserves the right of sole discretion to determine which team entries are accepted. In exercising this discretion, Carmel Swim Club may consider the number of officials provided by team, balance of age groups and gender in entries, level of competition and geographic location.**

**TIMELINE MANAGEMENT:**

Carmel Swim Club reserves the right to limit select events during any or all sessions if it is deemed necessary to complete the session(s) within the requirements of Indiana Swimming rules. Any limits for Friday’s events will be posted on the CSC website no later than Tuesday, October 30, 2018. Please check the posted psych sheets on-line for limits to the number of heats for each event. Fees will be refunded for any swimmer cut from an event due to timeline management. Carmel Swim Club also reserves the right to combine age groups within given session(s) to control the timeline. Please note that fly-over starts may be used during all sessions.

**POSITIVE CHECK-IN:**

All Friday events will require positive check-in. Positive check-in means, “I’m here and I intend to swim this event.” Positive check-in sheets will be located next to the security desk, deck level. Failure to check-in jeopardizes the swimmer’s opportunity to swim the event.

**Deadlines: Friday 1650 Free: 1:00pm**

 **Friday all other events: 4:00pm**

**SEEDING OF EVENTS:**

Seeding of Friday’s events will be done after the close of the positive check-in before the session.All Saturday and Sunday events will be pre-seeded.

**ENTRY FEES:**

All fees must accompany entry. **Please make checks payable to CARMEL SWIM CLUB.**

  **Individual events: $4.00 per event.**

**$1.50 per swimmer, per meet, IUPUI Natatorium surcharge must accompany each entry.**

**$2.00 per swimmer, per meet, Indiana Swimming surcharge must accompany each entry.**

**DECK ENTRIES:**

**Deck Entries for individual events will be accepted until 60 minutes before the session is scheduled to begin and** **at the discretion of Carmel Swim Club**. Deck entries will only be accepted provided there is a lane available and only as new addition. No new heats will be created to accommodate deck entries. CHANGES WILL NOT BE ACCEPTED. Deck entries will be seeded as a NT (no time). Entry fee for deck entries is $8.00 per individual event.

**ENTRY ACCEPTANCE AND DEADLINES:**

* ***This meet traditionally fills quickly!***
* Entries will be accepted starting 8:00 AM, Monday, September 24, 2018
* The entry deadline will be Monday, October 1, 2018 at 12:00 PM
* The entry deadline will be extended if the meet does not fill
* Teams not accepted will be notified by Tuesday, October 2, 2018
* Updated information can be found at [www.carmelswimclub.org](http://www.carmelswimclub.org)

**ENTRY PROCEDURE:**

Between September 24th and October 1st 2018, submit your entries via email using the Hytek Commlink file (CL2 file):

* Review your entry for correct contact information prior to submission
* Be sure to include all swimmer’s full name and USA Swimming ID number
* All times must be submitted in short course yards (SCY)
* Send your email with attached entry file to:

**Chris Conley**

**515 East Main Street, Suite 121**

**Carmel, IN 46032**

**Phone: 317-575-8244**

**Email:** christophermconley@gmail.com

* Please include your team name and entry chair’s contact information in the email
* You will receive a confirmation email with 24 hours stating that your entry has been received. If you do not receive this confirmation, please contact the entry chair directly.

• After acceptance, an entry report will be emailed to your team. Be sure to check your entry report for errors. The deadline for changes is at 6:00 PM Friday, October 26, 2018.

**FINAL RESULTS:**

Final results will be posted at the CSC website at [www.carmelswimclub.org](http://www.carmelswimclub.org/). Please inform the Entry Chairperson of the method desired:

* Meet Manager Backup (Emailed)
* Team Manager .cl2 file (Emailed)
* All of the above

**AWARDS:**

* Open and 13-14: No individual event awards.
* 12 & Under: Ribbons will be awarded for 1st through 8th places in individual events
* Visiting Team: 1st - $350 Travel Fund Contribution, 2nd - $250 Travel Fund Contribution, 3rd - $150 Travel Fund Contribution

 **\* Awards will not be mailed.\***

**MEET SCHEDULE:**

**Friday**

1650 Free Warm-Up @ 12:45 PM

Meet starts @ 1:45 PM

**All other Friday events:**

Warm-Up @ 4:00 - 4:45 PM

Meet Starts @ 5:00 PM

**Saturday & Sunday AM Sessions:**

Warm-Up @ 6:30AM – 7:45 AM

Meet starts: 8:00 AM

**Saturday & Sunday PM Sessions:**

Warm-Up @ not before 1:15 PM

Meet Starts @ not before 2:15 PM

**CLERK OF COURSE:**

Lane and heat assignments will be posted at various points around the pool. 8-Under swimmers will be lined up at the clerk area to help ensure that none of these swimmers misses their event. Since this is the first large meet that most new swimmers will be attending, we highly encourage coaches to cover meet procedures with their new swimmers and parents. **ABSOLUTELY NO PARENTS WILL BE ALLOWED ON THE POOL DECK**. This is an insurance requirement of USA Swimming, and will be strictly enforced.

**CONCESSIONS:**

Natatorium concessions are available. All concessions located on Concourse Level.

**ADMISSION:**

Admission will be charged each day. Children under 10 admitted free. Heat sheets will be available for sale each day.

**MEET DIRECTORS:**

For further information or assistance call or write:

Kathy Kok Beth Russo

Phone: 317-575-8244 Phone: 317-575-8244

threekoks@gmail.com aloha9800@yahoo.com

**MEET REFEREE:**

Megan Kight

Phone:317-575-8244

mkight@bkrlaw.com

**OFFICIALS:**

The Carmel Swim Club will need and appreciate any help of your USA Swimming Officials. Please provide your team’s Head Official’s name on the entry summary form where requested.

**ORDER OF EVENTS**

|  |  |  |
| --- | --- | --- |
|  | **Friday, November 2** |  |
|  | **Warm-Up: 12:45 pm** |  |
|  | **Meet Start: 1:45 pm** |  |
| **Girls Event #** | **Event** | **Boys Event #** |
| 1 | Open 1650 free\*\* | 2 |
| *\*\*Will be swum fastest to slowest.* |  |
|  |  |  |
|  | **Friday, November 2** |  |
|  | **Warm-Up: 4:00 pm** |  |
|  | **Meet Start: 5:00 pm** |  |
| **Girls Event #** | **Event** | **Boys Event #** |
| 3 | 11-Year-Old 200 IM | 4 |
| 5 | 12-Year-Old 200 IM | 6 |
| 7 | 13-14 400 IM | 8 |
| 9 | Open 400 IM | 10 |
| 11 | 11-Year-Old 500 Free | 12 |
| 13 | 12-Year-Old 500 Free | 14 |
| 15 | 13-14 500 Free | 16 |
| 17 | Open 500 Free | 18 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Saturday, November 3** |  |  |  | **Sunday, November 4** |  |
|  | **Warm-Up: 6:30 am** |  |  |  | **Warm-Up: 6:30 am** |  |
|  | **Meet Start: 8:00 am** |  |  |  | **Meet Start: 8:00 am** |  |
| **Girls Event #** | **Event** | **Boys Event #** |  | **Girls Event #** | **Event** | **Boys Event #** |
| 19 | 13-14 100 Free | 20 |  | 87 | 13-14 200 Back | 88 |
| 21 | Open 100 Free | 22 |  | 89 | Open 200 Back | 90 |
| 23 | 13-14 100 Back | 24 |  | 91 | 13-14 100 Breast | 92 |
| 25 | Open 100 Back | 26 |  | 93 | Open 100 Breast | 94 |
| 27 | 13-14 200 IM | 28 |  | 95 | 13-14 200 Free | 96 |
| 29 | Open 200 IM | 30 |  | 97 | Open 200 Free | 98 |
| 31 | 13-14 200 Breast | 32 |  | 99 | 13-14 200 Fly | 100 |
| 33 | Open 200 Breast | 34 |  | 101 | Open 200 Fly | 102 |
| 35 | 13-14 100 Fly | 36 |  | 103 | 13-14 50 Free | 104 |
| 37 | Open 100 Fly | 38 |  | 105 | Open 50 Free | 106 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Saturday, November 3** |  |  |  | **Sunday, November 4** |  |
|  | **Warm-Up: Not before 1:15 pm** |  |  |  | **Warm-Up: Not before 1:15 pm** |  |
|  | **Meet Start: Not before 2:15 pm** |  |  |  | **Meet Start: Not before 2:15 pm** |  |
| **Girls Event #** | **Event** | **Boys Event #** |  | **Girls Event #** | **Event** | **Boys Event #** |
| 39 | 9-Year-Old 200 Free | 40 |  | 107 | 9-Year-Old 200 IM | 108 |
| 41 | 10-Year-Old 200 Free | 42 |  | 109 | 10-Year-Old 200 IM | 110 |
| 43 | 11-Year-Old 200 Free | 44 |  | 111 | 8-Under 50 Free | 112 |
| 45 | 12-Year-Old 200 Free | 46 |  | 113 | 9-Year-Old 100 Free | 114 |
| 47 | 8-Under 25 Free | 48 |  | 115 | 10-Year-Old 100 Free | 116 |
| 49 | 9-Year-Old 50 Free | 50 |  | 117 | 11-Year-Old 100 Free | 118 |
| 51 | 10-Year-Old 50 Free | 52 |  | 119 | 12-Year-Old 100 Free | 120 |
| 53 | 11-Year-Old 50 Free | 54 |  | 121 | 8-Under 50 Back | 122 |
| 55 | 12-Year-Old 50 Free | 56 |  | 123 | 9-Year-Old 50 Back | 124 |
| 57 | 8-Under 25 Back | 58 |  | 125 | 10-Year-Old 50 Back | 126 |
| 59 | 9-Year-Old 100 Back | 60 |  | 127 | 11-Year-Old 50 Back | 128 |
| 61 | 10-Year-Old 100 Back | 62 |  | 129 | 12-Year-Old 50 Back | 130 |
| 63 | 11-Year-Old 100 Back | 64 |  | 131 | 8-Under 25 Breast | 132 |
| 65 | 12-Year-Old 100 Back | 66 |  | 133 | 9-Year-Old 100 Breast | 134 |
| 67 | 8-Under 50 Breast | 68 |  | 135 | 10-Year-Old 100 Breast | 136 |
| 69 | 9-Year-Old 50 Breast | 70 |  | 137 | 11-Year-Old 100 Breast | 138 |
| 71 | 10-Year-Old 50 Breast | 72 |  | 139 | 12-Year-Old 100 Breast | 140 |
| 73 | 11-Year-Old 50 Breast | 74 |  | 141 | 8-Under 50 Fly | 142 |
| 75 | 12-Year-Old 50 Breast | 76 |  | 143 | 9-Year-Old 50 Fly | 144 |
| 77 | 8-Under 25 Fly | 78 |  | 145 | 10-Year-Old 50 Fly | 146 |
| 79 | 9-Year-Old 100 Fly | 80 |  | 147 | 11-Year-Old 50 Fly | 148 |
| 81 | 10-Year-Old 100 Fly | 82 |  | 149 | 12-Year-Old 50 Fly | 150 |
| 83 | 11-Year-Old 100 Fly | 84 |  |  |  |  |
| 85 | 12-Yr-Old 100 Fly | 86 |  |  |  |  |

**ENTRY SUMMARY FORM**

This summary form must be completed and returned with all entries by **Friday,** **October 26, 2018**. Please make certain to include all of the following:

Individual entry sheets

Check for entries made payable to: **CARMEL SWIM CLUB**

This summary form, completed

Mail all of the above to: (entry chair info found on page 3)

Club\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of swimmers entered: Boys\_\_\_\_\_\_\_\_ + Girls \_\_\_\_\_\_\_\_\_ = Total Swimmers\_\_\_\_\_\_\_\_

Indiana Swimming Athlete Surcharge: Total Swimmers\_\_\_\_\_\_\_\_\_\_@ $2.00 = $ \_\_\_\_\_\_\_\_\_\_

IUPUI Natatorium Athlete Surcharge: Total Swimmers\_\_\_\_\_\_\_\_\_\_@$1.50 = $ \_\_\_\_\_\_\_\_\_\_

Number of Boys Individual Entries \_\_\_\_\_\_\_\_\_\_\_\_\_ @ $4.00 = $ \_\_\_\_\_\_\_\_\_\_

Number of Girls Individual Entries \_\_\_\_\_\_\_\_\_\_\_\_\_ @ $4.00 = $ \_\_\_\_\_\_\_\_\_\_

TOTAL AMOUNT ENCLOSED = $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club official submitting entry:

### Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State/Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mail final results to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Coaches Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club’s USA Swimming Official Organizer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Release and Hold Harmless Agreement**

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned, for him/herself, the club and its swimmers, their successors and assigns, hereby release and forever discharge Carmel Swim Club and its Board of Directors, United States Swimming, IUPUI Natatorium, Indiana Swimming, Inc. and each of their respective officers, agents, employees, members, successors and assigns, and all other persons in any way connected with this swim meet, from any and all liabilities, claims, demands, actions, or causes of action of whatever kind of character arising out of or in connection with said event. Further the undersigned representative and his swimmers shall indemnify and hold harmless Carmel Swim Club, United States Swimming, Indiana Swimming, Inc. and the IUPUI Natatorium and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way connected with this event, from any and all other losses, expenses, damages, demands and claims arising out of or in connection with any injury, including death, or alleged injury or damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event. It is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. It is further understood that Indiana Swimming and CSC shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

Executed this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2018.

Signature of Club Official or Coach \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OFFICIAL VOLUNTEER FORM**

**CLUB NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please list below the names and phone numbers of officials from your club that you anticipate will attend the meet.

NAME: (Area code) phone number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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