**SANCTION**

This meet is sanctioned by USA Swimming and Indiana Swimming. Sanction number: #IN18221

**HOST:** Carmel Swim Club

515 E. Main Street, Suite 121

Carmel, Indiana 46032

[www.carmelswimclub.org](http://www.carmelswimclub.org/)

**LOCATION:** Carmel Aquatic Center

Erik Clark Activities Center – Carmel High School

520 East Main Street

Carmel, Indiana 46032

**FACILITY**

25-yard pool with 8 nine-foot lanes. Colorado System 6 Timing System will be used. A minimum of 4 lanes, 25-yards will be reserved for warm-up and warm-down. Spectator seating is available on the West side of the pool. The depth of the competition pool measures from the south end to a distance of 15 meters ranges from 6 to 12 feet. Beyond 15 meters the competition pool is a uniform depth of 5 feet. The competition course has not been certified in accordance with 104.2.2C(4).

**PARKING**

Free parking will be available in the lots adjacent to Carmel High School. Additional parking is available north of the pool at the football stadium (approximately 1/3 mile).

**RULES**

Current USA Swimming and Indiana Swimming rules will govern this meet.

USA Swimming Rule 202.5.2 - At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee shall assist the athlete in arranging for such supervision.

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

Coaches MUST constantly display their current USA Swimming coach credential to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if a coach does not comply or credentials are no longer valid or current.

In swimming competitions, the competitor must wear only one swimsuit in one or two pieces except as provided in 205.10.1. All swimsuits shall be made from textile materials. For men, the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knee.

Use of audio or visual recording devices, including a cell phone, is not permitted in the changing areas or locker rooms.

Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is **prohibited.**

**202.4.9 J**: Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open-ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.  Exceptions may be granted with prior written approval by the Program Operations Vice Chair.​

**ELIGIBILITY**

Swimmer(s) must be registered with USA Swimming prior to the competition (202.3.4B). Age as of March 10, 2018 shall determine the swimmer’s age for the entire meet (205.2.2). There will not be any USA Swimming registration at the meet. Coaches MUST constantly display their USA Swimming coach credential to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny access if coach does not comply.

**FORMAT**

This is a **TIMED FINALS** meet. Carmel Swim Club reserves the right to limit select events during all sessions if it is deemed necessary to complete the session within the requirements of Indiana Swimming rules. Fees will be refunded for any swimmer cut from an event due to timeline management.

**CLERK OF COURSE**

Clerk of Course will be provided for 8 & under events only. All 8 & under swimmers will be lined up at Clerk of Course to help assure that swimmers do not miss events. We highly encourage coaches to cover sign-in, and meet procedures with their new swimmers and parents.

**POSITIVE SIGN-IN**

There will be a positive sign-in process for this meet. **Sign-in sheets will come down 45 minutes prior to the start of each session.** All swimmers who do not sign in before the meet will be considered “scratched”. Please review with your swimmers the process of a positive sign-in format. Sign-in sheets will be posted outside the locker rooms and there will be signs posted to direct swimmers to the sign-in sheets.

Heat and lane assignments will be posted at various points around the pool area and in the stands.

**TIME STANDARDS**

Swimmers and relays must have an entry time slower than the Indiana Swimming Age Group State Championship standard.

**ENTRY LIMITS**

Each swimmer will be limited to 5 individual events. There are no limits on the number of relays that can be swum. If an individual is entered in more than 5 events, the entry will be made by order of events, starting with Event #1 until the limit is satisfied. There will be no refunds.

**DECK ENTRIES**

Deck entries will be accepted, at the discretion of Carmel Swim Club, on a space available basis.

**Deck entries will be $8.00 per event.**

**ENTRY FEES**

All fees must accompany entry. Please make check payable to: **Carmel Swim Club**.

**Individual Timed Final Events ($4.00 per event)**

**Relay Events: ($6.00 per event)**

**There will also be a fee of $2.00 per swimmer Indiana Swimming Athlete Surcharge. Please remit with your entry fees.**

**ENTRY ACCEPTANCE AND DEADLINES:**

* ***This meet traditionally fills quickly!***
* Entries will be accepted starting 8:00 AM, Monday, February 19, 2018
* The entry deadline will be 5:00 PM, Friday, February 23, 2018
* The entry deadline will be extended if the meet does not fill
* Teams not accepted will be notified by Monday, February 26, 2018
* Updated information can be found at [www.carmelswimclub.org](http://www.carmelswimclub.org)

**ENTRY PROCEDURE:**

Between February 19th and 23rd submit your entries via email:

* Review your entry for correct contact information prior to submission
* Be sure to include all swimmer’s full name and USA Swimming ID number
* All times must be submitted in short course yards (SCY)
* Send your email with attached entry file to: [lkopp2@aol.com](mailto:lkopp2@aol.com)
* Please include your team name and entry chair’s contact information in the email
* You will receive a conformation email with 24 hours stating that your entry has been received.
* After acceptance, an entry report will be emailed to your team. Be sure to check your entry report for errors. The deadline for changes is at 6:00 PM Monday, March 5, 2018

**FINAL RESULTS:**

Final results will be posted at the CSC website at [www.carmelswimclub.org](http://www.carmelswimclub.org/). Please inform the Entry Chairperson of the method desired:

* Hard Copy (snail mailed OR .htm file emailed
* Meet Manager Backup (Emailed)
* Team Manager .cl2 file (Emailed)
* All of the above

**RELAYS**

Relay cards must list the full name of swimmers competing on the relay. Failure to properly complete relay cards may result in the relay not swimming the event. Include alternates if appropriate**. Relay cards shall be turned in at the Computer table no later than 30 minutes before the start of the meet.** Relays are assumed to be swimming unless a coach marks SCRATCH on the relay card and turns it in to the Clerk of Course.

**AWARDS**

Awards will be given for places 1st – 8th in the age groups of 6 & under, 7 year olds, 8 year olds, 9 year old, 10, and 11-12 year olds. **Awards will not be mailed.**

**SCHEDULE**

(All times are Eastern Standard Time)

**Saturday, March 10, 2018**

**Warm-ups – 10:00 am Meet Start – 11:00 am**

**ADMISSION**

Admission of $5.00 will be charged. Children 10 and under are free.

**ABSOLUTELY NO PARENTS WILL BE ALLOWED ON THE POOL DECK. This is an insurance requirement of USA Swimming.**

**HEAT SHEETS**

Heat sheets will be posted for heat and lane assignments.

**CONCESSIONS**

Concessions are available. NO SMOKING is permitted in the building.

**Contacts:** For further information or assistance call or write:

**MEET DIRECTOR: MEET REFEREE: ENTRY CHAIR**

Wendi Bergsma Ron Hahn Lori Kopp

515 E. Main Street, Suite 121 515 E. Main Street, Suite 121 515 E. Main Street, Suite 121

Carmel, Indiana 46032 Carmel, Indiana 46032 Carmel, Indiana 46032

317-575-8244 317-575-8244 317-575-8244

[b.wbergsma@att.net](mailto:b.wbergsma@att.net) [rlhahnresidential@live.com](mailto:rlhahnresidential@live.com) [lkopp2@aol.com](mailto:lkopp2@aol.com)

*The Carmel Swim Club will need the help of your* ***USA Swimming Officials****. If you have someone that is in charge of your officials please provide his or her name and email address on your entry summary form where requested. Additionally, any help that could be provided (timers may be needed) is appreciated.*

**GENERAL INFORMATION:**

1. Each team is responsible for its own valuables.

2. Each coach is responsible for the conduct of his or her team.

3. Only swimmers and coaches will be allowed in the deck area. There are three men’s and three women’s locker rooms on deck.

4. An athletic trainer will be available during the meet.

**FACILITY NOTE:** The Carmel High School Natatorium is a state of the art facility. It is important that all people attending this meet, whether it be swimmers, coaches, or spectators, treat this facility with the utmost care. The following rules will be strictly enforced:

1) Keep all trash picked up (swimmers and teams in particular)

2) Do not go or let children go, in any unauthorized areas. This means any place other than the seating areas, or lobby.

Due to USA Swimming insurance requirements **ONLY** swimmers, coaches, officials and volunteers are allowed on deck. **There can be no exceptions!** The Carmel Swim Club will have security people roaming the deck and locker room areas. If any swimmer is caught abusing the building or facility, they will immediately be asked to leave the meet and will be barred from further competition.

**ORDER OF EVENTS**

|  |  |  |
| --- | --- | --- |
| **GIRLS EVENT #** | **EVENT** | **BOYS EVENT #** |
| 1 | 11-12 100 FREE | 2 |
| 3 | 10 & UNDER 100 FREE | 4 |
| 5 | 8 & UNDER 25 BACK | 6 |
| 7 | 11-12 50 BACK | 8 |
| 9 | 10 & UNDER 50 BACK | 10 |
| 11 | 8 & UNDER 25 FLY | 12 |
| 13 | 11-12 50 FLY | 14 |
| 15 | 10 & UNDER 50 FLY | 16 |
| 17 | 8 & UNDER 25 FREE | 18 |
| 19 | 11-12 50 FREE | 20 |
| 21 | 10 & UNDER 50 FREE | 22 |
| 23 | 8 & UNDER 25 BRST | 24 |
| 25 | 11-12 50 BRST | 26 |
| 27 | 10 & UNDER 50 BRST | 28 |
|  |  |  |
| 29 | 11-12 200 FREE RELAY | 30 |
| 31 | 10 & UNDER 200 FREE RELAY | 32 |
|  |  |  |

**SUMMARY PAGE**

Please supply the information requested below and mail with your Official Form and check to the Meet Entry Chair. Make checks payable to **Carmel Swim Club.** **All fees must be paid in full before the start of the meet.**

Club Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of swimmers entered: Boys\_\_\_\_\_\_ + Girls\_\_\_\_\_\_\_ = Total \_\_\_\_\_\_\_\_\_\_\_\_

Number of Boys' Individual Entries \_\_\_\_\_\_\_\_\_\_\_\_ @ $4.00 = $ \_\_\_\_\_\_\_\_\_\_\_\_

Number of Girls' Individual Entries \_\_\_\_\_\_\_\_\_\_\_\_ @ $4.00 = $ \_\_\_\_\_\_\_\_\_\_\_

Number of Relay Entries \_\_\_\_\_\_\_\_\_\_\_\_ @ $6.00 = $ \_\_\_\_\_\_\_\_\_\_\_\_

Total number of athletes @$2.00 (Indiana Swimming Athlete Surcharge) \_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL AMOUNT ENCLOSED = $ \_\_\_\_\_\_\_\_\_\_\_\_

Club official submitting entry: Coaches Names:

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State/Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teleph. (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (am)

(\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (pm) Please indicate the latest time that we may call in the evening\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How would like your results (mark an X next to all that apply):

Hard Copy (snail mailed OR .htm/.pdf file emailed) \_\_\_\_\_

Meet Manager Backup (Emailed) \_\_\_\_\_

Team Manager .cl2 file (Emailed) \_\_\_\_\_

ALL of the above \_\_\_\_\_

Email address to send above to:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If Carmel Swim Club limits any events please send us a copy of the limited events: Yes\_\_\_ No\_\_\_

**Release and Hold Harmless Agreement**

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned, for himself, his successors and assigns, hereby releases and forever discharges Carmel Swim Club, and its' Board of Directors, United States Swimming, IUPUI Natatorium and each of their respective officers, agents, employees, members, successors and assigns, and all other persons in any way connected with this swim meet, from any and all liabilities, claims, demands, actions, or causes of action of whatever kind of character arising out of or in connection with said event. Further the undersigned shall indemnify and hold harmless Carmel Swim Club, United States Swimming, and the IUPUI Natatorium and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way connected with this event, from any and all other losses, expenses, damages, demands and claims arising out of or in connection with any injury, including death, or alleged injury or damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event.

Executed this\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_. Signature of Club Official or Coach\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_