

Chapter 13

13.0 OHIO SWIMMING OUTREACH PROGRAM REIMBURSEMENT GUIDELINES

13.1 Athlete Eligibility

- .1 Athlete must be a registered member of Ohio Swimming.
- .2 Athlete must have submitted an online Outreach Program Application for the current swim year.
- .3 Outreach Coordinator must approve athlete's Outreach Application, per the current OSI Outreach Program procedures.

13.2 Outreach Program Guidelines:

- .1 Each Outreach Program athlete can receive a maximum of **\$100** per swim year for travel and/or away meets. The swim year is defined from September 1st – August 31st.
- .2 Reimbursements can be used for any incurred non-discounted meet fees and travel related expenses (meals, lodging, transportation, etc.) for the swim year.
- .3 Athletes can request reimbursements throughout the swim year, but the total amount reimbursed for any given swim year must not exceed **\$100**. Any requested amounts that exceed the **\$100** total for the swim year will not be reimbursed.
- .4 If Athlete qualifies for additional OSI Travel Fund Reimbursements (ie, Senior), they are still eligible to qualify for the Outreach Program Reimbursement.
- .5 OSI funding/support toward Ohio Swimming All-Star/Zone team participation is reviewed annually. 100% funding is not guaranteed and will be subject to available funds.

13.3 Reimbursement Guidelines:

To qualify for funding from Ohio Swimming, the following process shall be followed:

- .1 Athletes will need to request funding, in the form of a reimbursement. The burden of providing the required information resides with the Athlete. Because this is being treated as a reimbursement, copies of receipts for expenses are required with the request.
- .2 The reimbursement will be sent to the parent(s) or directly to the athlete, if specified, upon the approval of the Outreach Coordinator.
- .3 See Chapter 12.2.1 for the travel reimbursement process
- .4 The total amounts reimbursed are not to exceed \$100 per swim year. The reimbursed amounts are based on actual expenses.