

BYLAWS OF
OKLAHOMA SWIMMING, INC.

TABLE OF CONTENTS

ARTICLE I

NAME, OBJECTIVES, TERRITORY AND JURISDICTION.....I

1.1	NAME.....	I
1.2	OBJECTIVES.....	I
1.3	GEOGRAPHIC TERRITORY.....	I
1.4	JURISDICTION.....	I

ARTICLE 2

	MEMBERSHIP.....	I
2.1	MEMBERS	
	.1 GROUP MEMBERS.....	I
	.2 INDIVIDUAL MEMBERS.....	2
	.3 MEMBERSHIP A PRIVILEGE NOT A RIGHT.....	3
2.2	MEMBERS' RESPONSIBILITIES.....	3
	.1 COMPLIANCE.....	3
	.2 RESPONSIBILITY FOR INFRACTIONS.....	3
	.3 CLUB SAFETY COORDINATOR.....	3

ARTICLE 3

	DUES AND FEES.....	3
3.1	CLUB MEMBERS.....	3
3.2	AFFILIATED GROUP MEMBERS.....	3
3.3	ATHLETES.....	4
3.4	COACHES.....	4
3.5	ACTIVE INDIVIDUAL MEMBERS.....	4
3.6	AFFILIATED INDIVIDUAL MEMBERS.....	4
3.7	LIFE MEMBERS.....	4
3.8	SANCTION, APPROVAL AND OTHER FEES.....	4
	.1 SANCTION AND APPROVAL FEES.....	4
	.2 SERVICE CHARGES.....	4
	.3 PAYMENT.....	4
3.9	FAILURE TO PAY.....	4
	.1 GROUP, COACH AND ACTIVE INDIVIDUAL MEMBER OBLIGATIONS.....	4
	.2 ATHLETE MEMBER OBLIGATIONS.....	4
	.3 CLUB/INDIVIDUAL OBLIGATIONS.....	5
	.4 INDIVIDUAL/CLUB OBLIGATIONS.....	5
	.5 CONTINUED FAILURE TO PAY; TERMINATION OF MEMBERSHIP.....	5

ARTICLE 4

	HOUSE OF DELEGATES.....	5
4.1	MEMBERS.....	5
	.1 GROUP MEMBER REPRESENTATIVES.....	5
	.2 AT-LARGE HOUSE MEMBERS.....	5
	.3 ATHLETE REPRESENTATIVES.....	5
	.4 COACH REPRESENTATIVES.....	6

4.2	ELIGIBILITY	6
4.3	VOICE AND VOTING RIGHTS OF MEMBERS	6
	.1 GROUP MEMBER REPRESENTATIVES, BOARD MEMBERS, THE ATHLETE REPRESENTATIVES, THE COACH REPRESENTATIVES AND AT-LARGE HOUSE MEMBERS	6
	.2 AFFILIATED GROUP MEMBER REPRESENTATIVES	6
	.3 INDIVIDUAL MEMBERS	6
4.4	DUTIES AND POWERS	6
4.5	ANNUAL AND REGULAR MEETINGS	7
4.6	SPECIAL MEETINGS	7
4.6	MEETING LOCATION AND TIME	7
4.8	NOMINATING COMMITTEE	7
	.1 MEMBERS OF NOMINATING COMMITTEE; ELECTION	7
	.2 CHAIRMAN ELECTED BY NOMINATING COMMITTEE	8
	.3 DUTIES OF NOMINATING COMMITTEE	8
	.4 PUBLICATION OF NOMINATIONS	8
	.5 ADDITIONAL NOMINATIONS	8
	.6 MEETINGS AND NOTICES.....	8
	.7 QUORUM.....	8
4.9	MEETINGS OPEN; EXECUTIVE SESSIONS.....	8
	.1 HOUSE OF DELEGATES	8
	.2 HOUSE OF DELEGATES COMMITTEES	9
4.10	QUORUM.....	9
4.11	VOTING	9
4.12	PROXY VOTE	9
4.13	MAIL VOTE.....	9
4.14	ORDER OF BUSINESS	9
4.15	NOTICES	9
	.1 TIME	9
	.2 INFORMATION	9

ARTICLE 5

BOARD OF DIRECTORS	10	
5.1 MEMBERS	10	
5.2 AT-LARGE BOARD MEMBERS	10	
5.3 EX-OFFICIO MEMBERS.....	10	
5.4 LIMITATIONS	10	
5.5 VOICE AND VOTING RIGHTS OF BOARD MEMBERS.....	10	
	.1 BOARD MEMBERS	10
	.2 NON-VOTING BOARD MEMBERS	10
	.3 INDIVIDUAL MEMBERS	11
5.6 DUTIES AND POWERS	11	
5.7 EXECUTIVE COMMITTEE	12	
	.1 AUTHORITY AND POWER	12
	.2 MEMBERS	12
	.3 MEETINGS AND NOTICE	12
	.4 QUORUM	12
	.5 REPORT OF ACTION TO BOARD OF DIRECTORS	12
5.8 MEETINGS OPEN; EXECUTIVE (CLOSED) SESSIONS	12	
5.9 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT	13	
5.10 REGULAR MEETINGS	13	
5.11 SPECIAL MEETINGS	13	

5.12	QUORUM	13
5.13	VOTING	13
5.14	PROXY VOTE	13
5.15	ACTION BY WRITTEN CONSENT	13
5.16	MAIL VOTE.....	13
5.17	NOTICES	13
	.1 TIME.....	13
	.2 INFORMATION	13
5.18	ORDER OF BUSINESS	14

ARTICLE 6

OFFICERS	14	
6.1	ELECTED OFFICERS AND COMMITTEE CHAIRMEN	14
6.2	ELECTIONS	14
6.3	ELIGIBILITY	14
6.4	DOUBLE VOTE PROHIBITED	14
6.5	OFFICES COMBINED OR SPLIT	15
	.1 OFFICE HELD BY TWO PERSONS	15
	.2 OFFICES COMBINED	15
6.6	TERMS OF OFFICE	15
	.1 TERM OF OFFICE	15
	.2 COMMENCEMENT OF TERM	15
	.3 CONSECUTIVE TERMS LIMITATION	15
6.7	DUTIES AND POWERS	15
	.1 GENERAL CHAIRMAN	15
	.2 SECRETARY	15
	.3 TREASURER	16
	.4 ADMINISTRATIVE VICE-CHAIRMAN	17
	.5 PROGRAM DEVELOPMENT VICE-CHAIRMAN	17
	.6 PROGRAM OPERATIONS VICE-CHAIRMAN.....	17
	.7 FINANCE VICE-CHAIRMAN	17
	.8 MEMBERSHIP/REGISTRATION COORDINATOR	17
	.9 ATHLETE REPRESENTATIVES	18
	.10 COACH REPRESENTATIVES	18
	.11 AT-LARGE BOARD MEMBERS	18
	.12 OKS DELEGATES TO USS HOUSE OF DELEGATES.....	18
6.8	RESIGNATIONS	18
6.9	VACANCIES AND INCAPACITIES	18
	.1 OFFICE OF GENERAL CHAIRMAN	18
	.2 OFFICES OF ATHLETE OR COACH REPRESENTATIVES	19
	.3 OTHER OFFICES	19
	.4 DETERMINATION OF VACANCY OR INCAPACITY	19
6.10	OFFICERS' POWERS GENERALLY.....	19
	.1 AUTHORITY TO EXECUTE CONTRACTS, ETC.	19
	.2 ADDITIONAL POWERS AND DUTIES	19
	.3 DELEGATION	19
	.4 ASSISTANT AND DEPUTY OFFICERS	20
6.11	DEPOSITORIES AND BANKING AUTHORITY	20
	.1 DEPOSITORIES, ETC.	20
	.2 SIGNATURE AUTHORITY	20

ARTICLE 7

DIVISIONS, COMMITTEES AND COORDINATORS	20
--	----

7.1	DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING	
	COMMITTEES AND COORDINATORS	20
	.1 ADMINISTRATIVE DIVISION	20
	.2 PROGRAM DEVELOPMENT DIVISION	21
	.3 PROGRAM OPERATIONS DIVISION	21
	.4 FINANCE DIVISION	21
	.5 ATHLETES DIVISION	21
	.6 COACHES DIVISION	21
7.2	NON-OFFICER CHAIRMEN AND THEIR COMMITTEES;	
	COORDINATORS	21
	.1 ELECTED, EX-OFFICIO AND APPOINTED NON-OFFICER CHAIRMEN.....	21
	.2 DUTIES AND POWERS OF NON-OFFICER	
	CHAIRMEN AND COORDINATORS.....	22
7.2	MEMBERS AND EX-OFFICIO MEMBERS OF	
7.3	STANDING COMMITTEES	22
	.1 AUDIT COMMITTEE	23
	.2 BUDGET COMMITTEE	23
	.3 FINANCE COMMITTEE	23
	.4 OVC COMMITTEE	23
	.5 OFFICIALS COMMITTEE	23
7.4	DUTIES AND POWERS OF STANDING COMMITTEES.....	23
	.1 AUDIT COMMITTEE	23
	.2 BUDGET COMMITTEE	23
	.3 FINANCE COMMITTEE.....	23
	.4 OVC COMMITTEE	24
	.5 OFFICIALS COMMITTEE.....	24
7.5	DUTIES AND POWERS OF CHAIRMEN AND COORDINATORS	
	GENERALLY.....	24
7.6	DUTIES AND POWERS OF COMMITTEES AND COORDINATORS	
	GENERALLY	24
7.7	REGULAR AND SPECIAL MEETINGS	24
7.8	MEETINGS OPEN; EXECUTIVE (CLOSED) SESSIONS	25
7.9	VOICE AND VOTING RIGHTS OF DIVISION, COMMITTEE AND SUB-	
	COMMITTEE MEMBERS.....	25
	.1 MEMBERS	25
	.2 NON-VOTING COMMITTEE OR SUB-COMMITTEE MEMBERS.....	25
	.3 INDIVIDUAL MEMBERS.....	25
7.10	ACTION BY WRITTEN CONSENT.....	25
7.11	PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT	25
7.12	QUORUM	25
7.13	VOTING...../.....	25
7.14	PROXY VOTE	25
7.15	NOTICES.....	25
	.1 TIME.....	25
	.2 INFORMATION	26
7.16	ORDER OF BUSINESS	26
7.17	RESIGNATIONS	26
7.18	VACANCIES	26
7.19	DELEGATION	26
7.20	APPLICATION TO EXECUTIVE AND NOMINATING COMMITTEES	
	A BOARD OF REVIEW	26

ARTICLE 8

	ANNUAL AUDIT, REPORTS AND REMITTANCES	26
--	---	----

8.1	MINUTES.....	26
-----	--------------	----

Adopted 10/05/96 Approved 03/12/97 Updated 07/01/04

8.2	FINANCIAL AND FEDERAL TAX REPORTS	27
8.3	STATE AND LOCAL REPORTS AND FILINGS	27
8.4	PUBLIC AVAILABILITY OF CERTAIN INFORMATION	27
8.5	ANNUAL AUDIT	27
8.6	MEMBERSHIP AND REGISTRATION REPORTS.....	27
8.7	SAFETY REPORTS	27
	.1 INCIDENT/OCCURRENCE REPORTS	27
	.2 REPORTS OF INJURIES	27
	.3 SAFETY EDUCATION	28
8.8	MAILING ADDRESS	28
8.9	REPORTS GENERALLY.....	28

ARTICLE 9

	MEMBERS' BILL OF RIGHTS.....	28
9.1	INDIVIDUAL MEMBERS' BILL OF RIGHTS	28
9.2	CLUB MEMBERS' BILL OF RIGHTS	28

ARTICLE 10

	BOARD OF REVIEW, HEARINGS AND RIGHT OF APPEAL	28
10.1	INTRODUCTION	29
10.2	DEFINITIONS FOR ARTICLE 10	29
10.3	BOARD OF REVIEW ORGANIZATION	30
	.1 ESTABLISHMENT	30
	.2 MEMBERS	30
	.3 ELECTION; TERM OF OFFICE; ELIGIBILITY	30
	A ELECTION	30
	B TERM OF OFFICE	30
	C ELIGIBILITY	30
	.4 CHAIRMAN ELECTED BY BOARD; OTHER OFFICERS	30
	.5 MEETINGS	30
	.6 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT	30
	.7 QUORUM	30
	.8 RESIGNATIONS	30
	.9 INCAPACITIES AND VACANCIES	31
	A OFFICE OF CHAIRMAN	31
	B PRESIDING OFFICER	31
	C OTHER MEMBERS	31
	D DETERMINATION OF VACANCY OR INCAPACITY	31
	.10 SUBSTITUTIONS FOR MEMBERS	31
	.11 EXTENSIONS OF TIME	31
	.12 ADVICE; ATTORNEY AS PRESIDING OFFICER	32
	A LEGAL AND OTHER ADVICE	32
	B ATTORNEY AS PRESIDING OFFICER	32
	C ATTORNEY'S FEES AND EXPENSES	32
	.13 CODE OF CONDUCT FOR MEMBERS OF BOARD OF REVIEW; RECUSAL	32
	A CODE OF CONDUCT	32
	B GROUNDS FOR RECUSAL.....	32
	C RECUSAL BY MEMBER	33
	D RECUSAL/DISQUALIFICATION REQUESTED BY PARTY.....	33
	E SUBSTITUTION FOR RECUSED OR DISQUALIFIED MEMBER	33
10.4	GENERAL JURISDICTION	33
	.I ADMINISTRATIVE POWERS	33

	.2	RULE MAKING POWERS	33
	.3	INVESTIGATIVE AND JUDICIAL POWERS	33
	.4	EXERCISE OF POWERS AND DECISIONS	34
	.5	TIMELINESS OF PROTEST	34
	.6	FILING FEES	34
	.7	POWER OF BOARD TO DEVISE REMEDIES AND IMPOSE PENALTIES	34
	A	REMEDIES AND PENALTIES	34
	B	PRELIMINARY HEARING AND TEMPORARY ORDERS	35
	C	GROUND(S) (REASONS) FOR IMPOSITION	35
	D	POWER TO IMPOSE CONDITIONAL REMEDIES AND PENALTIES, ETC.	36
10.5		HEARINGS AND REHEARINGS	36
	.1	HEARINGS	36
	A	HEARINGS CONDUCTED BY CHAIRMAN OR PRESIDING OFFICER ...	36
	B	HEARING BY PANEL	36
	C	QUORUM OF PANEL	36
	D	PERMISSIBLE HEARING FORMATS	36
	E	RIGHT TO COUNSEL	36
	F	RULES OF EVIDENCE	36
	.2	REHEARINGS	37
	A	CIRCUMSTANCES PERMITTING; REHEARING BODY	37
	B	RIGHT TO A REHEARING; DISCRETION OF CHAIRMAN	37
	C	TIME WITHIN WHICH A REHEARING MAY BE REQUESTED	37
	D	FAILURE TO REQUEST A REHEARING	37
	E	DECISION OF CHAIRMAN ON REQUEST; NOTICE	37
	F	FRESH START HEARING OR ON THE RECORD REHEARING.	37
	.3	CLOSED HEARINGS	37
	.4	EXTENSIONS OF TIME	38
	.5	ACCELERATED HEARING SCHEDULE	38
10.6		HEARING PROCEDURES	38
	.1	FORMAL HEARING	38
	A	PROTEST	38
	B	NOTICE	38
	C	ANSWER BY RESPONDENT	39
	D	REBUTTAL BY PROTESTOR	39
	E	CONDUCT OF HEARING.	39
	F	DECISION OF BOARD OF REVIEW	40
	.2	EMERGENCY HEARING	40
	A	REASONS FOR EMERGENCY HEARING	41
	B	NOTICE OF EMERGENCY HEARING	41
	C	CONDUCT OF EMERGENCY HEARING	41
	D	DECISION OF BOARD OF REVIEW	41
	E	RIGHT TO A SUBSEQUENT FORMAL HEARING	41
	.3	STAY OF DECISION PENDING APPEAL	41
	.4	EXTENSIONS OF TIME.	41
10.7		FINALITY OF BOARD OF REVIEW DECISIONS	42
10.8		FULL FAITH AND CREDIT TO BOARD OF REVIEW DECISIONS.	42
10.9		APPEAL FROM BOARD OF REVIEW DECISIONS.	42
10.10		NOTICE TO HEARING PARTICIPANTS, TRANSMISSION OF	
10.11		DOCUMENTS, DETERMINATION OF TIMELINESS	42
	.1	NOTICE TO HEARING PARTICIPANTS WHO ARE MEMBERS OF OKS.	42
	A	OKS MEMBERS GENERALLY.	42
	B	MINORS	42
	.2	METHODS OF TRANSMISSION OF HEARING RELATED DOCUMENTS.	42

.3	DETERMINATION OF TIMELINESS.....	42
----	----------------------------------	----

ARTICLE 11

ORGANIZATION, AMENDMENT OF BYLAWS AND DISSOLUTION	42
---	----

11.1	NON-PROFIT AND CHARITABLE PURPOSES	43
11.2	DEDICATION OF ASSETS, ETC.	43
11.3	AMENDMENTS	43
11.4	DISSOLUTION	43

ARTICLE 12

INDEMNIFICATION	43
-----------------------	----

12.1	INDEMNITY	43
12.2	EXCLUSION.....	43
12.3	INDEMNIFIED PERSONS.....	44
12.4	EXTENT OF INDEMNITY	44
12.5	SUCCESSORS, ETC.	44

ARTICLE 13

PARLIAMENTARY AUTHORITY.....	44
------------------------------	----

13.1	ROBERT'S RULES	44
13.2	VOICE AND VOTE	44
13.3	SPECIAL RULES OF ORDER.....	44

ARTICLE 14

PERMANENT OFFICE AND STAFF	44
----------------------------------	----

14.1	OFFICE	45
14.2	STAFF	45
14.3	APPROPRIATIONS	45

ARTICLE 15

MISCELLANEOUS	45
---------------------	----

15.1	EFFECT OF STATE LAW CHANGES (SEVERABILITY)	45
15.2	FISCAL YEAR	45
15.3	TAX STATUS; INTERPRETATION OF BYLAWS	45

ARTICLE 16

DEFINITIONS, CONVENTIONS AND RULES OF INTERPRETATION	45
--	----

16.1	CONVENTIONS AND RULES OF INTERPRETATION	45
.1	TERMS GENERALLY	45
.2	CAPITALIZED TITLES	45
.3	PRINCIPAL RULE OF INTERPRETATION.....	45
.4	RULE OF INTERPRETATION APPLICABLE TO ARTICLE 10	45
.5	NOTICE DEEMED GIVEN; WRITINGS DEEMED DELIVERED; LAST KNOWN ADDRESS	45
A	NOTICE BY MAIL	45

	B	NOTICE BY FAX OR EMAIL	46
	C	NOTICE BY TELEPHONE	46
	D	LAST KNOWN ADDRESS.....	46
	.6	TIME PERIOD CONVENTION	46
	.7	WAIVER OF NOTICE CONVENTION	46
16.2		DEFINITIONS	46