**Policy & Procedures Manual**

**Wisconsin Swimming, Inc.**

**Policy 33: Wisconsin Swimming Scholarship**

**Effective Date**: 1-22-19 (proposed)

**Scope**: To award Wisconsin Swimming Scholarships to active members of the WI Swimming LSC who embody Wisconsin Swimming’s mission statement: “Athletes, coaches, officials, and volunteers working together to promote excellence in swimming through competition, education, support, and leadership.”

* 1. **General Information**
     1. Two individual scholarships may be awarded annually in behalf of two graduating seniors who are active members in the WI LSC.
     2. Each scholarship is a one-time $1,000 award which that will be sent directly to the institution each recipient plans to attend in the fall.
     3. Recipients must be well-rounded student athletes who have demonstrated dedication to academics, school, service and other extracurricular activities.
     4. Recipients must have demonstrated excellence in leadership, character and sportsmanship.
  2. **Eligibility**
     1. To be considered for a Wisconsin Swimming Scholarship award, all of the following requirements must be met. All applicants must:
        1. be registered members with USA Swimming and WI Swimming who actively participate on their club team; and
        2. be student-athletes in good academic standing to become a high school graduate in the current calendar year; and
        3. have plans to further their education by attending a four or two year university, college or technical school, no later than the fall of the current academic year.
  3. **Applications**
     1. Timeline:
        1. Applications will be available beginning January 1 of the current year.
        2. Applications will be due by March 1 of the current year.
        3. Scholarships shall be awarded at the LSC Annual Banquet.
     2. Applicant Information to be included:
        1. Name
        2. Age
        3. High School
        4. GPA
        5. Future Plans
           1. College/University Name
           2. Intended Academic Major/Degree
        6. Swim Team/Club
        7. Years as a WI Swimming Member
  4. **Supplemental Application Requirements**
     1. Written Essay**:** Applicants will be required to submit an essay of 1,500 words or less, that includes the following components: 
        1. How the applicant has demonstrated leadership, character and sportsmanship in and/or out of the pool;
        2. A description of one lesson learned from swimming, with examples of how it has helped when applied both in and/or out of the pool
        3. A description of the applicant’s plans and goals for the future
     2. Letter of Recommendation: A minimum of 1 letter of recommendation is required, and a maximum of 3 will be accepted, with the following requirements:
        1. The author of the recommendation shall specify the nature of their relationship to the applicant.
        2. Recommendations to be considered shall not be authored by family members or teammates.
     3. Résumé: Submittal of a résumé is not required, but may be submitted optionally.
  5. **Selection of Award Recipients**
     1. The General Chair shall establish a fair and impartial Selection Panel as a LSC special committee. The panel shall be comprised as follows:
        1. 2 LSC Board of Director members,
        2. 1 community member/parent of a swimming alumnus,
        3. an LSC state athlete rep (who is not applying for the scholarship), and
        4. the Senior Coach of the Year from the prior year.
     2. Selection Process**:** 
        1. Applicant names and team/club names will be kept anonymous from the Selection Panel until the recipients have been selected.
        2. The Panel shall review all valid applications to select two Scholarship award nominees.
        3. Award nominations by the Panel shall be submitted to the LSC Board of Directors for approval.