

**Hawaiian Swimming  
Board of Directors Meeting Minutes  
February 19, 2017  
Chaminade University**

**Page 1**

**Present:**

Kenny Chew, General Chair, Dean Schmaltz, Administrative Vice-Chair, Dave Coleman, Finance Vice-Chair, Bobby Dugar, Treasurer, Larry Oshiro, Coaches Representative Jr., Reid Yamamoto, Senior Vice-Chair, Malcolm Cooper, Technical Planning, Jeffrey Collins, Sr. Athlete Representative, Lia Foster, Sr. Athlete Representative, DJ Hwang, Jr. Athlete Representative, Eugene Drzymala, Official's Representative, Sandy Drake, Official's Chair, Joe Glenn, Age Group Vice Chair, Mike Osborne, Big Island At-Large Representative, Kysha Altura, Maui At-Large Athlete Representative, Dustin Fukuda, Diversity/Safe sport, Eric Nagoshi, Records keeper, Curt Colby, Secretary.

**Call To Order:** Meeting was called to order by Kenny Chew General Chair at 10:40 a.m.

**Establishment of a quorum:** 12 BOD members are needed to have a quorum, there are 18 present. A quorum was officially established.

**A. Approval of Minutes**

**BOD Minutes of January 22, 2017**

Action Taken: Motion to accept the BOD Minutes of Jan. 22 2017. Moved and seconded. . Approved unanimously with corrections.

**B. Motion to accept consent agenda**

There was a motion to accept the consent agenda, 2nded and all approved. Malcolm included the quad plan and the meet schedule has been approved

**C. Reports**

**1. Treasurer's Report Bobby Dugar**

- Nov '16 financial statement, dealing with a refund that has to be reviewed. Once that is finalized in the next day or two I will send out a revised final version of Nov, '16
- Last night, I distributed the Dec. '16 Financial statement along with the general ledger to date. Pending any additional refunds, that will be finalized shortly as well.

Page 2

- Non-profit designation question. What is the update on the 501.C3. The name needs to be changed because our new name does not correlate with the old name( established in 1981) and the state accountant will no longer accept it anymore. We have not lost our non-profit status but we need to update for the state of Hawaii and generally it takes the IRS 3 months to do that. Bobby Dugar states that will be done on this coming Friday.

## **2. Admin Vice Chair**

**Nothing to report**

## **3. Financial Vice Chair Dave Coleman**

Checked status with DBED and printed out our certificate of good standing, Cost \$7.50. We will redo our registration with them in the second quarter, April-June

All the documents are in order for the endowment if I can find the minutes that refer to setting it up. Kenny Chew said there was a meeting right before the convention. August notes said we would finalize it at the convention, not in October.

## **4. Age Group Vice Chair**

- The '17,'18 schedule for VMAC is reserved. Need to get finalized schedule in next week
- Kamehameha had requested an increase in reimbursement for holding champs from \$500 to \$650/ day. Still pending summary of 4 meets financial reports to validate request. Kenny Chew said, wasn't it approved last meeting to give Kamehameha an increase. We need written documentation instead of verbal info. Also, club should be reimbursed not individual. They have submitted receipts and Dean Schmaltz will follow up.

## **5. Senior Coaches Rep.**

- Senior Select Camp. Dean Schmaltz talked to Marcus at UH and Coach Elliot Ptasnik about the camp being held at UH. UH wants to be involved but unclear what their role would be. Joe Glenn said I think we want coaches from our clubs involved not necessarily UH coaches. Possibly 2 senior coaches and one Junior( for learning purposes) HPA has also offered to host.
- We have \$10,000 budgeted for the Senior select camp. Discussion. We need 30 swimmers. Difficulties in this time line to find housing , food, etc. Do we prefer HPA

### Page 3

or UH? Are there any NCAA rules we need to observe if we use UH. Kenny Chew said we don't want to say UH is holding this camp for the LSC. They can be paid for facilities but we run it. An aside, LSC is responsible for paying airfare for diversity camp. At HPA you can invite 40 people and they will feed and house them but they have to find their own way there.

Oceania reimbursement is overdue because we have not completed our tasks.

### **8. Club Athlete and Special Events Coordinator Dustin Fukuda**

- Working on Western Zones. Websites have some group rates for Hotels. Joe Glenn said, deadline should be after the Rainbow Meet (May 31<sup>st</sup>). Dean Schmaltz said let's come up with a generic date that can be modified.
- Symposium is scheduled for the Fall (Oct 13-15) VMAC is a back up if that date doesn't work and do we have to move some meets.

### **9. Times/SWIMS Coordinator Malcolm Cooper**

- Malcolm Cooper is filling the "times Swims" I have everything posted except Hawaiian "AA" and JV champs on swims. Haven't received "AA" results. Missing from Kilani are USA IDs in their meet.
- There is another file you can use to upload just your results for Team Unify. Malcolm Cooper will post that today
- Dean Schmaltz asking about records. Malcolm Cooper will supply HHSA times to Eric Nagoshi and will work on it this weekend with TM and MM.
- Discussion about getting USA ID's into High School champs entries and results. Malcolm Cooper said most did but he double checked at HS champ meet to add some. He recommends that the High School coaches put them in the entry file.
- We have pre-approval the "Aloha Games" but still need meet announcement from Marcelle.

### **10. Athlete's Reps.**

- Voting for athlete reps. Tori Zukeran: We are figuring out how to get everyone to vote.( Some aside conversation about "Pineapple relays" and number of teams showing up. Malcolm Cooper says we will support it. Kenny Chew says run it anyway to get it going.) Kenny Chew recommends starting to look for new Junior Ath. Reps. so you have slate by states.
- Issue of Athlete's up loading to website. Malcolm Cooper asks if we have resolved it. Kenny Chew proposes that they have access and he will check it to see if appropriate and if not take it down.

**11. Coaches Rep** Nothing to report

**12. Officials Rep** nothing to report

- Dave Coleman added an addendum to the officials report. Sandy Drake was selected as a US rep. to officiate at the world championships in Budapest. That is a high honor! She will be working with the open water competitions.

**13. Big Island Rep.**

- Mike Osborne reports that they are taking one last shot at the 4 hour rule. If not successful they have a drastic alternative to divide into 2 sessions and swimmers can swim only one or the other. There will be an officials break and not a swim break. Also limiting to "AA" times as opposed to "A" times. An email was sent out to teams that we do not want to be responsible for fines of swimming over time limit.
- It was recommended limiting 12 and unders to one session but Mike Osborne replied that there is an additional challenge of officials working 6-7 hours
- More discussion about officials shortages. Bottom line is need for more officials on Big Island

**14. MAGSA**

Malcolm Cooper for Dain Kane. Permit for the age group champs has been submitted.

**15. Old business/action items**

- #1. Kenny Chew will communicate with athlete reps to get an athlete rep on the nominating committee. Dean Schmaltz recommends a Junior rep.
- # 2. Profit/loss vs. actual report has been emailed by Dave Coleman. Dave has a question on that report. Jan '16 the USA reg income was \$21,488. In Jan '15 it was \$60,000. It appears we are down \$39,000 Is that a mistake? Some discussion. Bobby Dugar will look into it.
- Dave Coleman states the Long Course champs have an income of \$40,594. That seems too high. It was probably LC and SCY champs combined. Not sure why but need to figure it out so we can know how much to pay into the endowment.
- Dave Coleman. So according to the figures we are down \$27,000 and we need to find out why. We have Oceania every other year which is a \$27,326 charge but we should've ended up closer to being in the black.

- Dave Coleman and Bobby Dugar will Clarification income differences of Long course champs, senior champs , senior swimming meets and SYC. There is unclarity of where the incomes should be assigned.
- Bobby Dugar, Dave Coleman and Lynne Nakamura resolving recording of check written in one year and cash in the next. No progress yet.
- Non-profit update. Dave Coleman Makes a motion that deposit by auto-deposit the funds of \$1500/ month to the endowment account. Dean Schmaltz found \$18,000/year in the budget. So that is \$1500/month. The motion was passed.
- Dave Coleman, in addition, proposes the every 3 months the board could vote to deposit an additional \$1500 to the endowment if the finances are available. This would get us to our recommended goal of \$250,000 in 18 years. This approves a process of us adding this amount if we so choose. The motion was voted on and passed.
- Corrected names of signers from minutes of previous meeting and send to Dave Coleman for review. The secretary will do this.

## **16. New Business**

- VMAC cooling system. VMAC is too hot in summer. Proposal \$27kish + \$5-8kish to purchase and install. We have a proposal to Ingrid to pass along to the county so that they could put in towers or run sprayers. Ingrids response had concerns about liability of putting something on the pool deck. Possibility of heat pumps explored but we would need 10 at \$50,000 cost and heat pumps have problems as well. Sprayers can bring pool temp down about 5 degrees but loss of chemicals a problem. Third option is a system behind the pump house, we need 2 that handle 600,000 gals a piece and it is a 1,200,000 gal. pool. They cost \$11,000 a piece. Sent back to Ingrid for her consideration.
- Malcolm Cooper made a motion that the board approve \$27,000 for the LSC to fund these cooling systems if the county accepts doing it and not paying. 2<sup>nd</sup>.
- Discussion. Do we have the money? We already pay fees to VMAC for use. Why would donate on top of that. Could we get credit toward rentals? A comment was made that the LSC could afford to do it but there are other user who could pitch in as well such as Water Polo. This a structural issue for the pool and where does the liability lie. If the city can step up an install it great. If not we start hold more meets on the Big Island or Maui. Then they lose revenue. We have a vested interest in helping them at VMAC because we have so many meets there. Dean Schmaltz, clarification the towers are \$11,000 a piece and \$5,000 to install. They are an alternative to the sprayers (\$8,000-5,000) plus power upgrade.

- Summer pool temp issue. Are we not allowed by USA swimming rules to hold a swim meet if temp is too high? Rule only applies to swims of 5,000 or over. An LSC can override a temperature rule for a swim meet but USA swimming would not choose to hold a championship meet here if that were the case. As we go forward we need to look at whether we will host meet at such high temperatures at VMAC. UH is more expensive and going to other islands for Oahu teams would be much more expensive. All these considerations make a \$27,000 investment in a cooling system possibly a better deal.
- We already have a mechanism in place for charging for equipment with entry fees for swimmers. We could amortize the cost over 5 years. I also like working with the county on discounted fees. Is it allowed in their charter to do that? I also agree with Kenny Chew, that when we bought lane lines for VMAC that we found out later if they had bought them they would up our fees to help them pay for it. One way of the other they would make us pay. Question about if Ingrid was more helpful now. It was said, yes he believed so and they appreciate our business. Eugene Dryzmala, asked what is the estimated maintenance cost of these systems and that we vote our technical committee to start negotiating with the city so we can move ahead informed when we need to. Kenny Chew, discussion about voting now to get it in budget or later. Dave Coleman say we could table it technical committee. Eugene Dryzmala, there is urgency. One heat stroke and that's not good. We as coaches voted to override the temp rule. Is that really in the interest of the swimmers safety? We should start negotiating with the city immediately. Dean Dean Schmaltz moved to table this and motion was approved. What do the Athletes think? No response.

Dave Coleman, I'm hoping the technical committee knows what we need. The first part is to continue to engage with Ingrid and Pool people. To express an urgency for them to communicate to the higher ups. Then to communicate with Bobby Dugar as to mechanisms to recover the cost in a reasonable time such as raising registration and entry fees. I don't think we want to just take this money out of the reserves. After we look at this, we may decide it is cheaper to go to other island than invest in the VMAC pool.

**BY LAW CHANGES** Malcolm Cooper printed them out.

Discussion.

We will project on the scene. 5 minute break

Cont. Motion to change rules and regs. by Kenny Chew. Passed

Sect IV . 03 Late fees. Some things don't match what we are doing. Applying for a sanction. Is the age group chair the sanction chair? In our case it is. The age group chair is in charge of the sanction committee. So we can say age group chair or designee is the sanction chair.

Page 7

Dicussion. Some rewording and introduced wording of “should” and 30 days still is amount of time prior to meet for application of to be received. There is also an appeals process if sanction is denied.

If Joe Glenn receives a sanction request he posts it on the website and sends an email to the team that it is posted he does not email every team.

Question about “A” if sanction chair does not respond, does the appliqu  have to contact someone else. Yes they have to contact the LSC General Chair and Vice Chair within 48 hours or the application may be delayed. And we are saying that if no response is received from an application within 10 days it is approved.

.07 the meet will be posted on the Hawaiian website. Page 24.

clarification of when the use of the word designee is appropriate. Dave Coleman, Used in by laws when appropriate for delineation of powers.

p.24 cont.

Dean Schmaltz can we approve Section 4 yes.

Section 5 B, meet “may” be posted 21 days prior to event. Sect. C. What does the second sentence provide us. We don’t do that anymore. Entries by emails now. So delete post mark deadline.

Dave Coleman, What about late meet entry discrepancies? Discussion. I know now we do electronic entries the old rule may not be appropriate. On Maui we do allow late entries for qualifying meets. We do require them to show proof of current registration if it wasn’t in time to send to Gwenn for verification. Dave Coleman. As a meet referee, my job is to get the swimmer into the meet if possible. A late fee is appropriate but not mandatory. Joe Glenn agrees. Dave Coleman, there are ways to fill in empty lanes with late entries within reason but not a championship meets. Joe Glenn, there are honest mistakes and some not. How do we account for that? Taking a reasonable approach if this doesn’t get out of hand works.

Administrative burden of collecting late fee. Kenny Chew, bringing us back to the question at hand, do we want to change anything in sect C. Mike Osborne discussion of using “may” or “shall” collect late fee. What are the implications. May= optional, Shall= mandatory. How much can we charge for a late fee? What ever seems to be reasonable. Discussion. If it is a fine all goes to LSC. If it is doubled still split with team and LSC.

Discussion of how much work it is for late entries and how much to compensate team running meet. Kenny Chew is recommending for consistency of all team the wording Is “will” be charged after an entry deadline. The amount is up to the team. Charge is to the club not swimmer. It was voted to keep the wording as “will”

D. no late entries for championships After much discussion this section is deleted

V. 02 Incomplete entries. Payment must be received? After discussion we’ll delete it.

Post meet requirements( p. 25 V .03) Discussion of requirement of hard copies after meets. Get rid of #3 AND #4. Put last 3 sentences in 4 go to #2 change will to may. Section about officials. Meet referee designee will enter officials worked to officials tracking system within 5 days of completion of events

Changes in V approved.

Page 8

We are approving all of this as a board and we are bringing it to the HOD meeting on April 9<sup>th</sup> for review.

#### Section VI non-registered swimmer

USA swimming has maximum charge \$100/event. What do we want per swimmer or per event.  
Do we want a larger fine for second offense?

Dean Schmaltz proposes \$100/ swimmer. Dave Coleman, this is a serious offense. USA swimming will not cover our liability if problem. Some memories of only \$100/ swimmer and a memory of \$1500 fine to Maui swim club 3 years ago.

New rule is LSC will impose fine of \$100/event swum by unregistered swimmer.  
Registrar will impose fine.

#### .04 late entry fees

What will they be? After much discussion it proposed that late entry fees “will” be established by the age group committee. Put into house cleaning

Approved.

#### Admission Fees Sec VII .03

Fees will be established by the age group committee.

Meet announcement will state that there are admission fee for sanctioned event but will not announce that there aren't fees.

Approved

Announcements. Kenny Chew. There is a western zones workshop that we have to send 6 people to. I need an official's mentor evaluator. Sandy and Dave have already gone so they can't go. Maybe send an athlete rep.

There is an LSC operational risk chairs workshop in Denver. Ken Suenaga is still listed as our safety coordinator he said he'll go.

Kenny Chew will work on logistics.

Next meeting HOD April 9<sup>th</sup> 2017 also Committee meeting in March

Next BOD meeting June 17<sup>th</sup> 2017

Motion to adjourn. Kenny Chew 1:42pm

**Respectfully submitted by Curt Colby Secretary**

