**Hawaiian Swimming
Board of Directors Meeting
January 21, 2018**

**Minutes**

Review Minutes of October 22, 2017

    Action: Accept the minutes
    Corrections:

Review Minutes of November 11, 2017

    Action: Accept the minutes
    Corrections:

Treasurer’s Report

2017 CPB accounts are reconciled; issue draft of reports by end of meeting; Thank Gwenn for deposits in December 2017; Officials quota reg fee letter for both 2016 and 2017 needs to be approved so it can be sent out. Request for refund of 2018 dues (see new business)

Lynne is still doing meet info on Oahu. Meet financials go to Bobby; Sanctions requests and money go to Malcolm for deposit; money can be given to Joe and Eugene who deposit it and send receipts to Bobby.

New list of check signers: Joe Glenn, Jon Hayashida, Malcolm Cooper, Dean Schmaltz,

Registrar’s Report
    Attached

Are there any more outstanding clubs for to be registered?

    Kihei Aquatics, Liquid Aloha Aquatics, North Shore Aquatics

If clubs wait more than 12 months, they must reapply as a club. August 31, 2018 would be the limit for LAA to maintain current status. Otherwise must reapply.

Suggestion: Can the Board provide the information needed to clubs for compliance to the officials’ quota? A report will be made at the April HOD. Teams should keep monitoring on their own, but the information will be timely to help compliance.

If teams were short on quota, they must list their new officials to be trained. Sandy did review reporting in Officials OTS and updated. If they were short, they had to pay additional registration fees, and submit the names that will enable them to comply with the quota.

Jon and Gwenn will participate in webinar on new registration information on January 30.

In the past the club portal did not show officials’ participation. Can USA Swimming provide access to participation information in the portal for the team? (May take awhile!)

REPORTS:
General Chair

Board orientation meeting: thank you for attending; it is all online under governance tab; complete conflict of interest form; view USA Swimming site on board members

Administrative Vice-Chair

nothing

Age Group Vice-Chair

New leadership at VMAC is complying with long standing rules and laws; as a result we are storing our equipment at public storage near the pool; award stands need to moved or disposed of (they need to be replaced.) We don’t own starting pads and lane lines; We donated the buttons, pads, lane lines, and lane line holders. PCA is trying to appeal to the mayor on their equipment at VMAC. Can we appeal? We need to follow up with Mayor.

Can we do something? What are other sports are allowed to do on C&C facilities? They did give the same letter to other sports. Junior LIfeguards were denied temporary storage of their materials. Is County trying to shed all liability?

State Champs 14 and U bonus swims did work; data coming out to Board;

Senior Vice-Chair

No report

Financial Vice-Chair

Technical Planning Committee Chair

Meet Manager upgrade to version 7; LSC already has the version on Maui and Oahu; Big Island will upgrade; WZ forms (see Jon’s report); Time standards: use the period dates that are online;

Check Standards drop down menu to see listing of Top Ten times; standard entry procedure of how times are posted on Meet Announcement. Meet marshals:  the team that has the sanction has to send the Meet Referee seven days ahead. We are changing that to two days notice; Who is monitoring the Marshall’s performance and team compliance?

Officials Chair

See attached

USA Swimming sponsors Open Water clinics every other year. Bobby was nominated by Sandy to go. LSC pays transportation; USA Swimming pays lodging and per diem. The clinic includes actual work at an event. Use Mainland Clinics line item.

Open Water Junior National Champs needs to be included in our reimbursement list. Senior Chair agrees. See new business.

Safety (Operational Risk) Chair

One injury last month on Maui (at practice); otherwise we are doing well as an LSC.

Club, Athlete, and Special Events Coordinator

Currently trying to fill coordinator positions for subcommittee. Team Hawaii coordinator is not under this division formally. Jon was asked in the beginning to do this, though not under Bylaws; It is a separate position. Kenny said he’d find a new Team Hawaii Coordinator.

WZ forms needs to be completed; AAAA times have been used in the last three years; working toward 36 swimmers and this standard has achieved that.

Contact UH on their “racing series” clinic; do we want to work with them?

Times/SWIMS Coordinator

No meets to put in; observed meet forms are being submitted.

Athlete’s Representatives

Proposal on athlete’s retreat is still in the works.

Coaches’ Representatives

New Jr Coach’s Rep is Kaysha Izumoto.

Officials’ Representative

Not present

MAGSA Representative

They have arranged for permit for LCM AG Champs in case it is needed. KSCM is not registered. Island Aquatics will use their time. HS will use take off pads!

BIS Representative

No report

Old Business/Action Items:

1. 2018 LC Age Group Championship Status (J. Glenn, Age Group)
	1. Proposal has been submitted for the Glacier system. No response yet. Purpose: lower temp of water for athletes; at this point, is it too late for installation by the meet? Should we move the meet to Maui? The letter to City asks for March 1 deadline for notice. Age Group Chair wants it here regardless (appreciates the problem, but it should be here on the rotation.) Quote at $25,000 for cost and installation 5,000.00; Total $30,000
	2. Questions asked: Can you swim distance events in an alternate pool? Is it possible to have All distance event in different pool? Or perhaps time change?
	3. Run a poll for coaches on staying on Oahu.
2. Other Old Business

New Business:

1)    SKA Officials Quota Appeal (C. Colby, SKA)

    Appeal rejected

2)    Open Records (E. Nagoshi, Records)

Discussion and questions asked:

* Is there anywhere that states the criteria for our LSC records?
* AG and Hawaiian records criteria needs to be placed in Policy and Procedures
* Who can set up Open Records?
* Suggestion made to Go back to prior version and clean it up and keep up to date. Technical Planning will assist.

3)    Refund Request for Dues (G. Tomiyoshi, Registration)

Family who registered by club for year; they are not here now. Reg was done automatically; Club needs to refund the family; The swimmers did not want to swim in 2018. Team Manager does this automatically if club check re-registration.

4)    LSC Endowment Fund Raising

    Motion to move the project forward. Passed.

5)    Adding Junior Open Water Championships to reimbursed list.

6) Finals music should be “gender-free” (e.g., playing “Pretty Woman” at women’s final)

Announcements:

Hawaiian Swimming has passed LEAP 2!  Thank you to everyone for making this happen.  Athlete Reps be prepared to get the “big check” at Convention!

Goals for this year

\*    Update Bylaws, Rules & Regs, Policies & Procedures.

\*    Update Mission Statement and Vision Statement and Core Values!

Adjournment:
Next Board meeting is February 18, 2018.

Next House of Delegates meeting is April 8, 2018.

**Respectfully submitted,**

**Dave Coleman**

**Registrar’s Report (G. Tomiyoshi)**

USA Swimming, Inc. 1/19/2018 2:52:45 PM        Reg to Date\_011918

**Athlete**

Athlete 2336        Athlete Outreach 50

Total: 2386

**Non-Athlete**

Individual 312        Life 2

Total: 314

**Clubs**

Club 28        Organization 2

Total: 30

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Months | 2014 | Run-total | 2015 | Run-total | 2016 | Run-Total |  | 2017 |  | Run-total | 2018 | Run-total |
| Sept | 252 | 252 | 588 | 588 | 347/12 | 359 |  | 369 |  | 369 | 608 | 608 |
| Oct | 813 | 1065 | 775 | 1363 | 689/17 | 1065 |  | 531 |  | 900 | 543 | 1151 |
| Nov | 407 | 1472 | 426 | 1789 | 420/7 | 1492 |  | 849 |  | 1749 | 404 | 1555 |
| Dec | 771 | 2243 | 602 | 2391 | 753/2 | 2247 |  | 707 |  | 2456 | 671 | 2226 |
| Jan | 331 | 2574 | 304 | 2695 | 320/2 | 2569 |  | 278 |  | 2734 |  |  |
| Feb | 184 | 2758 | 222 | 2917 | 253/6 | 2828 |  | 132 |  | 2866 |  |  |
| March | 93 | 2851 | 68 | 2985 | 141/9 | 2978 |  | 149 |  | 3015 |  |  |
| April | 97 | 2948 | 68 | 3053 | 92/8 | 3078 |  | 67 |  | 3082 |  |  |
| May | 115 | 3063 | 167 | 3220 | 89/0 | 3167 |  | 102 |  | 3184 |  |  |
| June | 138 | 3201 | 143 | 3363 | 99/6 | 3272 |  | 97 |  | 3281 |  |  |
| July | 68 | 3269 | 75 | 3438 | 48/3 | 3323 |  | 25 |  | 3306 |  |  |
| August | 27 | 0 | 83 | 3521 | 11 | 3334 |  | 34 |  | 3340 |  |  |
| Total | 3296 | 3269 | 3521 | 3521/3469 | 3262/79 | 3341 |  | 3340 |  | 3343 |  |  |

**Senior Vice-Chair Report (R. Yamamoto)**

1.  Oceania Championships - Ranking are out on the Hawaiian swimming website.  Thanks Joe Glenn. The application for swimmers and coaches will be out shortly.  All app due in April 1, 2018. Travel arrangements are being made by Bill Sakovich. Airfare looks to be around $1800.  Thanks a lot Bill!

2.  2018 Reimbursement forms are almost complete.  Need to wait until today's meeting to finalize.