

To: All Hawaiian Swimming LSC Members

Subject: February 18, 2001 Minutes of the Board of Directors

1. The Hawaiian Swimming Board of Directors met on Sunday, February 18, 2001 at Chaminade University. Those present were: Robin Flanagan, Ken Suenaga, Jane Suenaga, Gale Wilson, Adele Wada, Stan Wada, John Flanagan, Dave Coleman, Lynette Chew, Kenny Chew, Allen Shishido, Brett Phillips, Keith Arakaki, Jon Hayashida, Gwenn Tomiyoshi, Fred Tester, Char Tester, and Dexter Lee.
2. The meeting was called to order at 2:05 pm
3. The minutes of the January 21, 2001 House of Delegates meeting were corrected as follows:
 - a. The House of Delegates was asked for approval of the new Le Jardin team
 - b. The reference in section 4i. should be changed to MAGSA (not MAGSDA)
 - c. The Adaptive Swimming meeting mentioned in section 4j. is this weekend not this summer.
 - d. Item 4c. should have mentioned that the senior swimming report attached to the minutes was not available to the membership at the meeting. It was noted that attachments should not be included in the minutes if the meeting attendees have not received the report.
The minutes were approved as amended.
4. **Zone Committee Report.** Ken Suenaga announced that Allen Shishido has taken over Bert Toba's responsibilities on the committee. Information on the progress of the Swimmers' Luau, Registration Packets, and Hospitality is attached to these minutes. Information on the luau will be on the website. Robin stated that the medal design will be emailed to Jon Hayashida. The deadline for ordering the medals is 1.5 months prior to the meet. The medals will be gold, silver and bronze. Jon will check on the cost of having rainbow ribbons for the medals. If too expensive we will have red, white and blue medal ribbons. Relay ribbons for 4th through 8th places will be the standard colors. Char asked for information on prices for merchants to put ads in the program. Allen will followup with Sharon and get back to Char. The signup for the luau will be in the meet notice. The goal is to have the meet notice out by the end of March, so Lynette needs all information by March 15 to allow time for copying. Lynette noted that relay forms and scratch forms are needed for the meet. Lynette has relay forms from 1994 that only have room for 4 names. It was agreed that those would be used. Scratch forms will need to be reproduced. Chris Moore offered to create an aloha print design to market in the future as well to use for aloha shirts as part of the Team Hawaii uniform. We could use the same material for aloha shirts, pareos, shorts and possibly a hat to sell at the meet. It was also suggested that we give an aloha shirt of this design to the officials. Robin will work with Chris Moore and add those items if the cost isn't excessive.

In preparation for zones, Fred plans to test running 4 network computers at the Aulea Invitational. These will include two Oahu LSC computers, One Big Island LSC computer, and

one Maui LSC computer. We need a computer for each end of the pool, one for the clerk of course and one to run results. Maui has four or five printers that can be used at the meet. Allen will work on getting a copier to have at the pool facilities either by rental or donation. There is a question as to who will referee the open water swim. This needs to be resolved. We need four Safety Marshals on deck for each session. The list of Safety Marshals should be available for the officials. The pool lifeguards will be in addition to those marshals. The marshals are responsible for control at the meet. They need to be USA Swimming registered. Anyone interested in volunteering to serve as a marshal at one or more of the sessions, please contact Dexter Lee at dexlee@aol.com. The zone committee will pay for hotel accommodations for the committee members. USA Swimming will pay for officials from the mainland. Robin needs to know how many rooms are needed so she can block them. Dave will get this information to Robin. If teams are interested in food catering services, we will give the team the name of the caterer and the team will contact the caterer directly. Allen will be the co-meet director. Allen asked if he could recruit volunteers from local service organizations to help at zones. It was agreed that this was a good source of help and had worked well at other meets.

5. **Committee Reports**

6. **Registration** — Lynette Chew. The statistics are attached to the minutes. Lynette will be gone the week of March 10 for a meeting in Colorado Springs.
7. **Treasurer** — Gale Wilson. We have \$53,447 in our account. The reports are attached to these minutes. Gale prepared a draft of the 2000 tax return. Dave will review it and provide comments to Gale. Gale has received the Senior Swimming records and will transfer the funds to the LSC account. Gale and Dave had to reschedule their meeting with attorney Wayne Tanna. Gale drew up a draft of proposed articles of incorporation so Wayne can review them before the meeting. Gale is looking at alternatives for investing the funds
8. **Age Group** — Fred Tester. Per communication from Barb Kopra, Hilo Aquatics will be responsible for Long Course Champs. Fred has received responses from most teams regarding their invitational dates for next season. There are several meets that do not have sponsors this season: the April 7 West Non-classified; April 14 East Non-Classified; March 10 Distance. The March 30 East Non-classified may be taken by KSA. The March 17 West Non-classified meet is awaiting approval from Barbers Point for Hickam to use the pool. Hickam is cosponsoring the meet with Aloha Aquatics. Fred will wait until the end of this week before the LSC prepares to take over the meet. Aulea is investigating the possibility of taking the April 14 date. It was agreed that no dual meets will be sanctioned if there are regularly scheduled meets that are not taken. Also, if a meet is not taken 3 weeks prior to the meet date, the LSC will attempt to make arrangements to run the meet. Next season, there will be meets in January and February for 14 and under swimmers, possibly on Sunday. It was mentioned that parents are not supporting the swimming program with sufficient manpower. Running a meet requires the effort of many parents.
9. **Coaches Rep-** John Flanagan. Nothing to report.
10. **Safety** — Dexter Lee. Nothing to report.
11. **Senior Committee** — Lynette Chew reported for Kenny Chew. The meet notice for the time trials is ready but he is still looking for a pool so there is no sanction or venue. The dates are March 3 and 4 in the afternoon. We will also run trials at the Kawamoto meet after the ABC

events. HAQ has agreed to this. Entries for Sectionals are due by March 7. Kenny is beginning the process to organize senior swimming. Robin did a write-up on ideas for senior swimming and shared it with Kenny. If anyone has ideas or would like to work with Kenny to organize senior swimming, please contact Kenny directly. A suggestion was made to schedule a separate meeting as a forum on age group/senior/high school swimming throughout Hawaii. A time will be established and emailed to the teams.

12. **Maui** — Allen Shishido. At this point there is no official Maui representative. MAGSA will have a meeting next week and recommend a representative.
13. **Big Island** — Barb Kopra. Barb sent an email officially asking that HAQ take over Long Course Champs for Big Island Swimming.
14. **NRT** — Adele Wada. There are no longer OVC's - only national reportable times. Adele said that USA Swimming keeps a database of all swimmers' times. It was noted that Hawaii times only through Short Course Champs are included in the USA Swimming database. That is because Fred has not received instructions from USA Swimming on how to update the national database. Fred will contact USA Swimming as to how to provide the most recent Hawaii times.
15. **New Business**
 - a. The procedure for including high school times in the age group database: the coach must take the results database from the high school meet, change the swimmers team to reflect the age group team and provide the file to Fred. It was noted that officials from the neighbor islands may be needed at High School champs to help with observations. This is funded (airfare and hotel) by Hawaiian Swimming. These funds are included in the LSC budget. Free style and fly events in high school meets are legal age group swims upon the request of the coach within 15 days after the meet. Robin noted that Top 16 is still using the application. USA Swimming has not finalized the database method yet. Robin will put the application form on the web.
 - b. **Swimmers' Rep.** Three swimmers have expressed interest in serving as Swimmers Rep. They were appointed according to age: Ashley Swart was appointed Senior Rep; Allison Wilson is the Junior Rep; and Amanda Fay will serve on the committee. Robin will notify the swimmers of the decision.
 - c. Ken Suenaga reported that the City is planning a Central Oahu regional park which will have an aquatic center with 50 meter and 25 yard pools and a diving well. The City and County committee which is planning the center is seeking advice on pool design and suggestions for the operation of the center. Keith Arakawa, Miles Nakamura and Ken have been working with the committee to supply input. A motion was made and seconded that Hawaiian Swimming express an interest in operating this facility. The motion passed. Keith and Ken will attend a meeting of the planning committee next week and will find out what steps need to be taken to formally express Hawaiian Swimming's interest in operating the facility. Chaminade University also plans to build a pool with a minimum size of 25 yards. The LSC could also express interest in planning and operating such a pool.
16. The next meeting will be April 1 at 1pm at Chaminade. Robin asked the committee chairs to submit guidelines for their committee by the next meeting. Also, the Travel Fund (including Sectionals) will be discussed at the next meeting.
17. The meeting was adjourned at 4:50pm.

Respectfully submitted,

Kathy Fay

Zone Committee Report

Swimmer's Luau

August 11, 2001 Saturday 7 to 10:30 pm Kihei Community Center above the pool \$ 15.00 presale / \$20.00 at the meet. We will have the luau food catered by Bento's and Banquets by Bernard for \$11 cost, tax included, he will set up and serve food lines and also breakdown and clean up kitchen. All paper goods are included.

Menu - White rice, Caesar Salad, Potato Macaroni Salad, Teriyaki Steak, Kalua Pork, Chicken Long Rice, Sweet Sour Pork with Vegetables, Haupia "Coconut" Cake, Fresh Pineapple, and Tropical Fruit Punch.

John Buck will take care of the luau entertainment and security. Here is his lineup:

7:00 Start serving dinner

7-8:00 Music-Sounds of Samoa

8:30 Hula dancers

8:50 Special performance

9:00 Disco

11 :00 Lockup

We are hoping to use the \$4.00 profit

In the registration packet we plan to put the credentials and luau tickets. And as discussed, each LSC will be issued only 6 credentials for their coaches and managers. Overages may be made up using leftover credentials from LSC's with few coaches.

Hospitality

There are 50 officials, 100 coaches, and 50 timers that we are planning to feed. The hospitality room will be open to officials and coaches throughout the day and will be stocked with coffee, water, juice, pastries and fruits. The officials will have breakfast planned. We are still deciding if we will sell breakfast to the coaches at a nominal cost.

Throughout the meet -prelims and finals, we plan to feed everyone on deck. We have a company to provide water on deck and Magsa will sell shave ice to the public. We plan to make 4 rounds during prelims and 3 rounds during finals. The morning snacks will be light and evening will have possibly pizza or sandwiches. We want to have door prizes for the timers during breaks. We are looking into the possibility of giving the timers water bottles that were left over from HSC's State Champs. So instead of using paper cups, they

(\$15- \$11) to use for luau entertainment, decorations, leis, door prizes, paper to cover the tables and favors. Also planned is Pre--entertainment activities on the four days Wed--Sat with short programs in the pool area before finals as hula, hawaiian songs, fire knife dancer. This should get everyone excited for Saturday's luau. We are also thinking of having some workshops in the afternoon for a cultural leimaking, hawaiian games, etc.

Credentials We are approaching businesses who would be interested in advertising their company on a woven lanyard and on the back of the credentials. There will be a total of 150 lanyards (50 officials and 100 coaches/managers). We plan to attach a laminated luggage tag indicating their name and official/LSC. An area on the credential will have boxes for their free lunch plan. Each day we will punch their card as they get lunch. The swimmers will have a laminated luggage tag as their credential. There will be different colors issued for officials, coaches, managers and swimmers. Do we need to issue credentials to our zone

can refill their bottles when it gets low.

As soon as the caterers for the swimmers' lunches are confirmed, we want to get a deal on free or reduced price on 200 hospitality lunches. We will be asking the Maui Swim clubs to provide one volunteer per session to help us out. There will be possibly 10 adult volunteers and whatever swimmers can help per session.

A possible list of companies will be approached for donations of food or door prizes. We would like to have copies of the program/sponsorship letters to the companies and be included as another alternative choice for a donation if they're not interested in an ad. This is just the beginning of our planning stages. If anyone has any suggestions for us, please let us know. We will be trying to work on donations and confirming what we will be serving at each point during the day.

Hawaiian Senior Program

Senior Program

Objective (Article 204.1 USA Swimming Rules and regulations)

Senior Swimming is the program through which USA Swimming provides far and open competition for its members who are striving to qualify for participation in National Swimming Championships. It is designed to afford maximum opportunity for participation, provide an educational experience, enhance physical and mental conditioning and develop a pool of talented athletes for International Competition.

Achievement of these goals will be accomplished by drawing upon and cooperating with all agencies conducting organized swimming programs, by encouraging maximum participation by coaches, parents,

officials, and community groups:

LSC Senior Championships Meets should be conducted by each LSC. Such meets shall be conducted both short and long course where such facilities are available and shall conform to the USA Swimming Rules and Regulations.

Hawaii Swimming Program

Objective

Provide an opportunity for competition for those swimmers striving to qualify for participation in National & International swim meets.

To build and develop the foundation for swimmers from Hawaii to qualify for Sectionals, National and Olympic level and International level competition.

To provide opportunities for swimmers whose goal is to compete in college, and give the direction and resources needed to obtain their goals.

Eligibility

Eligibility should be restricted to those swimmers meeting the time standards or age standards for participation. Ages 15 to 18 or those swimmers who achieve the qualifying time standards.

Motivational Awards

Motivational awards should be designed to encourage participation and be catered toward the age level of participants.

The Senior Committee should offer travel Subsidy to all swimmers participating and representing Hawaiian Swimming in meets designated.

Scheduling Meets/Championships

A Short Course and Long Course schedule should be developed by September which offers the maximum opportunities for swimmers to compete against the top swimmers on the islands. This schedule should be done with the high school schedule in mind during the short course season.

Short Course and Long Course Championships should be scheduled, which will coincide with the entry time deadline for Sectionals Championships.

Summary

These goals and objective might seem like a big reach for Hawaiian Swimming but I feel like it should be. There is no reason why our swimmers who are striving to compete beyond the state level not be encouraged and provide with the best opportunity to obtain their goals. Senior swimming program should take off where the age group program leaves off. It's goals and objectives are apart from the age group developmental program. Although the Senior program should work in conjunction with the age group program it is a separate program and should address the needs of the swimmers primarily from the age of 15-18. The challenges of the Senior Program is to motivate the swimmers in that age category to continue to swim, providing the opportunity for swimmers to earn scholarships for college, and offer support in their goals for swimming on the national level. A strong Senior program takes off some of the pressure of the age group program as well to ensure all of the swimmer's needs are reached. Hawaiian swimming has a tradition of champion swimmers and it is our responsibility as a forum for swimming, to provide the opportunity for the tradition to continue.