

## **JOB TITLE: Assistant Coach**

FOX Valley Swim Team, based out of the Naperville/Aurora area, is seeking multiple assistant coaches in the 8 & Under, 11/12, 13/14, Senior and Team Development Groups. Expected start date is 9/1/21. Hours are flexible and range between 5-20 hours per week depending on age group and availability. Salary is dependent on performance, experience, and education and ranges between \$15-\$25 per hour.

### **POSITION SUMMARY:**

Execute daily practices in accordance with the season training plan. Aid swimmers in reaching their goals; communicate with parents, administration, and coaches in a positive manner. Develop a clear understanding of proper stroke technique and training and racing strategies through collaboration with the swimmers and coaching staff.

### **CUSTOMER SERVICE EXPECTATIONS:**

1. Display a friendly, helpful, and positive disposition.
2. Provide customer service that is thorough, timely, organized, and accurate.
3. Help ensure the Fox Valley Swim Team is meeting member needs by utilizing good listening skills, attentiveness, objectivity, and patience in all situations.
4. Place members as the first and highest priority showing kindness and compassion at all times.
5. Demonstrate strong character through all daily activities and responsibilities.

### **ESSENTIAL FUNCTIONS:**

1. Instruct swimmers in accordance with Fox Valley Swim Team guidelines.
2. Builds effective, authentic relationships with athletes and parents, helping them connect with each other and the program, leading to parent involvement and identification of potential volunteers.
3. Effectively engage, manage, and motivate athletes.
4. Maintains records as necessary: attendance, performance evaluation, etc.
5. Attend staff meetings and training, as necessary.
6. Follows all Fox Valley Swim Team policy and procedures, including emergency and safety procedures, completes related reports as required.
7. Execute productive workouts both in and out of the water; organize and maintain training equipment on deck, reports needs to Head Coach.
8. Attend swim meets as assigned. Submit appropriate reimbursement paperwork in a timely manner.
9. Maintain coach's certifications through USAS and ASCA. Complete on ASCA school per year.

Please forward your resume to [admin@foxswimteam.com](mailto:admin@foxswimteam.com)