

NORTHWEST AQUATICS COACHES & PARENT/ATHLETE POLICY/ACTION PLAN

CARROLL & MAPLE CREEK MIDDLE SCHOOL MEET TIMES FOR CLUB USE

Implemented: January 12, 2010. Revised: xxxxxxx

Purpose: Northwest Aquatics Club Swim (NACS) is sanctioned by USA Swimming and follows all the rules and regulations required for a club team. NACS is not affiliated with Carroll Middle School (CMS) or Maple Creek Middle School (MCMS), while many members participate in both NACS and their respective middle school. This policy and action plan is in place to help coaches for NACS, Carroll Middle School, and Maple Creek Middle School appropriately coordinate meet times achieved in middle school swim meets to be used for club purposes, specifically individual Divisional and State Cut times.

Goal: The goal for NACS team is to provide the best opportunity for athletes to reach their potential and goals and allow the team to achieve the highest success possible. This may provide a possible outcome of an athlete to achieve their 1st and only Divisional or State cut during a middle school meet, and allow them the opportunity to compete in that event for NACS and achieve their goals.

The following steps should be considered in the order that they are written:

1. If a parent/athlete would like to participate in a specific event(s) for CMS or MCMS to achieve a Divisional or State Cut:
 - 1.1. The parent/athlete needs to first ask their NACS coach about which specific event(s) they would like to attempt to achieve a Divisional or State Cut. Since the cut time standards are followed by NACS, the request to swim specific events at a CMS or MCMS meet needs to go through the athlete's NACS coach.
 - 1.2. The parent/athlete may ask their request either by email to the athlete's NACS coach or in person to their NACS coach.
 - 1.3. The parent/athlete should not, under any circumstances, approach any coach for CMS or MCMS about participating in a specific event(s) for their school team. All coaches for CMS and MCMS have been instructed to deny all requests coming directly from any parent/athlete, and inform them to instead contact their NACS coach.
 - 1.4. Parents/athletes are advised to review all steps & disclaimers in this policy before contacting their NACS coach.
2. NACS coaches should ask permission from the head coaches for Carroll Middle School and Maple Creek Middle School with a request to allow an athlete participating with NACS, to compete in a specific event(s) at the next school team meet, with the goal of achieving an individual Divisional or State Cut.
3. If permission is denied from the head coach from CMS or MCMS:
 - 3.1. NACS coach should notify the parent/athlete that permission was denied and advise the parent/athlete to respect the coach's request.
 - 3.2. All steps beyond this are not to be considered.
4. If permission is accepted from the head coach from CMS or MCMS:
 - 4.1. Events can only be considered if the athlete is reasonably close to a Divisional or State Cut in a certain individual event.
 - 4.2. NACS coaches needs to submit in writing to the athlete's respective middle school coach, each athlete's name and what event(s) they are requesting to be entered in, at least three (3) days before the accepted swim meet.

- 4.3. Head coaches for CMS and MCMS reserve the right to make the final decision on their meet line-up and whether or not to place the athlete in a requested event.
5. If the athlete(s) competes in the requested event for CMS or MCMS swim meet, the head coach for the respective school needs to obtain a final copy of the meet results.
 - 5.1. Results need to be signed by the head official of the swim meet.
 - 5.2. NACS coaches need to make copies of the meet results, and return the original back to the school head coach.
6. NACS coaches will only consider “brand new” Divisional or State Cuts.
 - 6.1. If an athlete has already achieved a Divisional Cut, but not enough to qualify for a State Cut, NACS coaches will not update faster time. If an athlete has already achieved a State Cut, NACS coaches will not update faster time. Once a State Cut is achieved in a certain event, NACS coaches will not request that athlete to swim the same event, as a faster time will not be considered to update.
 - 6.2. NACS coaches will review meet results, and notify NACS Head Coach Administrator if any athlete has achieved a new Divisional or State Cut by email. Meet results should be scanned as an electronic copy (PDF), attached to the email as proof, and type in the email regarding:
 - 6.2.1. Athlete’s Name
 - 6.2.2. Event
 - 6.2.3. New Time Achieved
 - 6.2.4. Indicating Divisional or State Cut.
 - 6.3. NACS Head Coach Administrator will update official individual records. New times will be used to submit meet entries.
 - 6.4. NACS coaches should keep paper copy of meet results and back up PDF copy on computer. Meet results may need to be emailed to Indiana Swimming Meet Administrator as proof for time standards achieved.
7. NACS coaches may only request an athlete to swim a certain event no more than two (2) times. If after two (2) times, the athlete does not achieve desired Divisional or State Cut, NACS coaches will no longer request that event for the athlete.
8. If an athlete achieves a Divisional or State Cut in a middle school meet, but was not requested by NACS coaches, it is still the responsibility of the NACS coaches to obtain the official meet results, and review all possible times for Divisional and State Cut time standards.
 - 8.1. Procedures five (5) and six (6) should be followed.

Disclaimers:

1. Head coaches for Carroll Middle School and Maple Creek Middle School reserve the right accept or decline any and all requests for events made by NACS coaches at any time before setting their meet line-up.
2. Results from away meets may be considered at the discretion of the NACS, CMS, and MCMS coaches. Not all away meets will compete at the correct distance (yard or meters); therefore results may not be accurate. Meet must be performed in short course yards distance to be considered for Divisional and State Cut time standards. Also, not all away meets will use the correct timing system, therefore providing inaccurate times which will not be official.
3. CMS and MCMS meet results may only be considered for State Cuts until seven (7) days before Age Group State Swim Meet. Indiana Swimming has a deadline that all times need to be submitted to be entered for the Age Group State Meet.