Barrington Swim Club

Expense Report

Date	Purpose and Description*	Meet Entries	Coaching Expenses			Awards	Apparel	Concess.	Hospitality	Misc.	Total
			Travel	Meals	Lodging						
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Supplies		Postage	Pool Equip.	Banquet	Profess. Services	ISI Fees	Transport	Pool Maint.	Total
		Computer	Other								
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									Grand Total		0.00

Date: _____ Signed: _____ Tel: _____

*Please be specific with the description so that expenses can be properly matched to a specific meet, event or purpose.
This form should be used to receive reimbursement for items you have already paid.
If you have an invoice payable to a vendor you do not need to use this form.

Expense forms must be signed and dated.

Rev 2.1 11/29/04