

## **LSSC TRAVEL EXPENSE REIMBURSEMENT POLICY**

- Coaches will be reimbursed for mileage expenses for any meet with roundtrip mileage of more than 100 miles from the RRHS pool with pre-approval and carpooling where possible. (December , 2008). This policy encompasses meets held at the following locations: Youngstown, Canton, Wooster, and Sandusky.
- A \$20 per diem to be given each coach for each day that they travel (there and back) to a meet. (December 9, 2009)

## **LSSC TRAVEL EXPENSE FUND**

- Effective with Long Course 2010 a Travel Expense Fund will be established. The purpose of the fund is to offset the mileage, hotel, car rentals (in lieu of mileage reimbursement) and per diem expenses (see above) incurred when the team participates in meets taking place 100+ miles or more roundtrip from the RRHS pool.
- Beginning with the Long Course 2010 season, \$10 from the Long Course fees paid for each swimmer will be placed in the Travel Expense Fund.
- Beginning with the Long Course 2010 season, a surcharge of \$3.00 per meet entered per swimmer will be assessed and placed into the Travel Expense Fund. This will be in addition to the current \$2.00 surcharge which is required by the Lake Erie District.
- Beginning with the Long Course 2010 season, a flat fee of \$5.00 per swimmer will be assessed for those swimmers participating in a meet designated as a "travel expense meet". These meets will be identified on the meet schedule.

7/14/2010