

**Manatee Aquatic Masters
Membership and Dues Policies
10/2009**

Pacific Masters Swimming (PMS) Membership

All members are required to register with United States Masters Swimming/Pacific Masters Swimming. **Swimmers without an up-to-date PMS membership will not be allowed to swim.** The \$40.00 annual dues covers insurance, the Pacific Masters newsletter, and a monthly subscription to Swim Magazine. Pacific Masters Swimming membership information can be found online at www.pacificmasters.org/admin/application.shtml. Please review the options there and join whichever way makes you most comfortable. Once you receive your membership card, please e-mail your USMS membership number to the Registrar at registrar@manateeswimming.org.

Dues and Refunds for Regular Dues-Paying Members

Current membership dues are shown in the following table:

	Check Payment	Online Payment
Yearly	\$640	\$620
Quarterly	\$175	\$160
Monthly	\$60	\$55

Effective January, 2010, membership dues increase as follows:

	Check Payment	Online Payment
Yearly	\$660	\$660
Quarterly	\$190	\$175
Monthly	\$65	\$60

Monthly dues are paid in advance regardless of the number of swimming sessions attended. No refunds of any sort will be provided for swimming only part of a month. Quarterly payments can only be made for standard fiscal quarters (1/1-3/31, 4/1-6/30, 7/1 - 9/30, 10/1 - 12/31). If you start swimming in the middle of a quarter, you must pay monthly until the next standard quarter begins. Yearly dues will be accepted at the beginning of the year for the standard calendar year. The discount provided to members paying quarterly or annual dues is based on the assumption that they will swim the entire period. Partial refunds may be granted to quarterly and annual swimmers at the sole discretion of the Board. The member must request the refund from the Registrar, who will consult with the Board. A documented medical condition that prevents swimming or relocation to another part of the country are the most likely justifications for a refund. Dropping from the team is not grounds for a refund.

Membership dues are due on the first of each month. If paying by check, please make sure that you include a payment coupon with your check. Contact the

Registrar for payment coupons if you do not have any, or find the “request for payment coupons” on our website. You must pay by the 10th of each month to pay your dues without incurring a late fee. After the 10th, there is a \$10 late fee charged. If you pay quarterly, the late fee is \$10 per month that your dues are late (also true if you pay yearly). This policy was made effective December 2002. For example, MAM member Joe Swimmer pays quarterly and his dues are due April 1, but Joe forgets because he hasn’t paid dues since January, so April goes by and he finally remembers that he has to pay dues and now it is May 11. Joe now owes the Manatees the quarterly fee plus \$20 in late fees, \$10 because he was late in April and an additional \$10 because he was late in May. However, this scenario should not occur at all because if you don’t pay you will not be allowed to swim until you do pay.

Suppose you are going on vacation for a month and you want to avoid paying dues for that month. You may request that your membership be changed to inactive for the month. There will be a \$20 fee to reactivate your membership when you return. You must inform the Registrar by the 15th of the month prior to the month that you want to change. Otherwise the Registrar and the Board will assume you are delinquent in your dues.

Continuous Late Payment

Any member who misses two consecutive monthly payments shall be required to pay by month with an automatic credit card charge. Any member who misses a quarterly payment shall be required to pay by month or quarter with an automatic credit card charge. Any member who refuses such a change shall be dropped from the membership.

Any member whose credit card is declined two times in a row shall be dropped from membership until they arrange with the team Treasurer to pay off the balance and provide a valid credit card.

The Treasurer shall contact those members with continuous late payment problems to advise them of this policy and seek payment of back dues.

Those members who are dropped from membership for having an outstanding balance and history of late payments (or non-payments) can rejoin the Manatees upon payment of the outstanding dues and agreement to be billed by a valid credit card account thereafter. Such member may petition the Board for reinstatement based upon extenuating circumstances.

Dues and Policies for Drop-in Members

The Manatees provide drop-in swimming for those who cannot swim on a regular schedule. The program is not intended for swimmers who pay regular dues most of the time, but think they may not swim much some months. Effective November 1, 2009, the fee is \$10.00 per swim, or 10 swim passes for \$100. Purchase of drop-in passes must be made through the team Registrar. Swim passes will not be sent to your home, but will be delivered to the pool and placed in the drop-in binder at the pool. When you arrive to swim, you must check in with the coach to have your attendance approved. When you see that you are running out of paid swim sessions, order a new card. The coach will not allow you to swim at a practice

if your drop-in card is full or missing. It is your responsibility to stay current with your card. The old credit card size drop-in cards in circulation will expire April 1, 2010. We will not handle cash at the pool, unless the swimmer is visiting from out of town or another team. There is a \$20 fee to change from regular to drop-in status or from drop-in to regular status.

Who to Contact Regarding Membership Issues

The Registrar is a Manatee member who has graciously volunteered their time. You may contact the Registrar via email at registrar@manateeswimming.org. Please make sure that your correct email is in our system so that you can be contacted for reminders and updates.