

Here are the steps if you **ARE NOT GOING**:

- Click on the Member Names
- Then click on the Signup Record pull-down and elect either **Yes** or **No**
- If No, just click on the Submit button and you'll be sent to the confirmation page
- If you have more than one child, repeat the same task as listed above

Here are the steps if you **WILL BE ATTENDING THE ENTIRE MEET**:

- No action is necessary

Here are the steps if you **ARE ATTENDING ONLY PART OF THE MEET**:

- Click on the Signup Record pull-down and **select Yes**
- Once yes is selected, you will see the Session(s) your child **IS** eligible to swim
- Check the Checkbox to the left of the name for those Sessions you would like/can swim
- Once you have finished, click on the Submit Button in the lower right
- Repeat the process for additional swimmers
- **Please pay careful attention to:**
 - **Add any notes that you want the Coach or Administrator to see**
- **Commitment status CANNOT be changed after the deadline, and swimmers will be entered and BILLED accordingly. NO EXCEPTIONS.**

Your coach or team administrator will review your declaration and APPROVE or REJECT your request and once they submit the final choices you will be able to review by signing in and clicking on the Attend This Event button for any events listed on our team website. **Look at the Coach Approval column for the events that you have been confirmed to swim.**

Thank you,

Kansas City Blazers