

Lawrence Aquahawks  
November, 2008  
Presidents' Letter

Hello Everyone;

This is the second edition of the Presidents' letter. As promised, we are providing you with an update on the Board of Directors progress on the action items discussed in the October Presidents' letter.

### **Special Attention Required**

**Meet Officials:** The club continues to be in desperate need of meet officials. The Board of Directors is developing a rebate for members who agree to become meet officials. We intend to roll out this offer in November. Our needs are immediate and we will be calling families for help. Our ability to host meets is directly dependent upon having meet officials. If we are forced to pay officials there will be an increase to the monthly membership dues. Likewise if we are unable to host meets the club will lose a large source of our revenue. A revenue that helps to keep your membership dues low.

**Meet Directors:** The Board of Directors is working to establish Meet Directors for each of our hosted meets. Establishing meet directors will greatly improve the efficiency of our meets. Stay tuned, we intend to launch this program in late November or early December.

### **November Update**

The Board of Directors each took 10 families' names from the Discovery and Bronze swim groups to contact and discuss their experience with the club. The Board of Directors will be reporting on their findings at the November meeting. We intend to have the Board of Directors continue this process with each group over the next few months. Any feedback you can provide will be useful in developing our agenda on a going forward basis.

We are developing a Frequently Asked Questions Section ("FAQs") for the web site. A basis for these FAQs is the feedback from our Discovery and Bronze parents to the phone calls by the Board of Directors. We will be discussing age limitation for Team travel and the new Missouri Valley ruling regarding swimwear for 14 & under swimmers:

**Amendment to USS Rule 102.9 "Swimwear"** (effective October 4, 2008)

## 1 DESIGN

A. Swimsuits worn for all 14 & Under age group defined competition shall not cover the neck, extend past the shoulder, nor past the knee.

### October Recap

A recap of the items from the October letter is listed below with the progress on each item addressed therein.

1. The re-launch of the Squawk – first edition out in October. **In October, the Squawk was successfully launched and the November edition is posted on the web site.**
2. Parent Meeting dates and times scheduled and posted. **These have occurred and the feedback has been positive.**
3. Establish Aquahawk Office hours, post office hours and staff office. **The hours have been posted, followed and staffed; this has helped with the communication process.**
4. Draft and approve a Parent Handbook for Membership. **The Parent Handbook has been drafted and will be discussed, reviewed and revised at the November 19, 2008, Board of Directors Meeting. The Parent Handbook may be approved at the November meeting at the earliest but no later than the December meeting of the Board of Directors.**
5. Mail Holiday Cards to sponsors of Aquahawk Meets. **This will occur later in November.**
6. Reserve locations and post dates for the following;
  - 2008 Holiday Party **Completed and posted on the web site.**
  - 2009 Spring Awards Banquet **In process.**
  - 2009 Annual Meeting **In process.**
7. Prepare a Medical Release form for all members. **Will be prepared and reviewed at the December Board of Director meeting.**
8. Update policies and publish to membership:
  - Chaperone Handbook **Completed and will be published in November.**
  - Late Policy for swimmer pickup **Completed and will be published in November.**
  - Volunteer Policy **Completed and will be published in November.**
  - Conflict Resolution Policy **Completed and will be published in November.**
9. Prepare, update and publish Job Descriptions for Board of Director positions **Final review will occur at the November Board of Directors meeting and publication will occur after the 19<sup>th</sup> of November.**
10. Improve office conditions **Ongoing process, please stop by and view the office.**
11. Recruit Stoke and Turn Officials **The Board is considering a rebate incentive to encourage membership to take on the role of a swim meet official.**
12. Manage 80 new swimmers in the program – growth of club **Head Coach Mike has this under control and we are working on increasing our retention rate after the conclusion of the first session. We will report on the retention rate after the first of the year.**

If you have any feedback for the Board of Directors or would like to make suggestions or comments to the Board or to this letter, please contact any Board of Director Member.

Polly and Ed Sloan, Presidents

## ***BOARD OF DIRECTORS AND OFFICERS***

Presidents: Ed & Polly Sloan  
[Esloan01372@aol.com](mailto:Esloan01372@aol.com)  
841-4087

Vice-Presidents of Operations: Angie & Jim Evers  
[acevers@sunflower.com](mailto:acevers@sunflower.com)  
[jevers@epsinc.com](mailto:jevers@epsinc.com)  
865-1662

Vice-Presidents of Fundraising: Paul & Jill Miller  
[Paul\\_Miller@payless.com](mailto:Paul_Miller@payless.com)  
785-856-3185

Vice-President of Membership: Christy Odrowski  
[Christy.odrowski@sbcglobal.net](mailto:Christy.odrowski@sbcglobal.net)  
331-2883

Vice-President Liaison: Leslie McCaffrey  
[lesliem@sunflower.com](mailto:lesliem@sunflower.com)  
841-4339

Secretary: Jana Flannigan  
[Spenc-mor@sunflower.com](mailto:Spenc-mor@sunflower.com)  
749-0845

Treasurer: Collier Case  
[Collier.w.case@sprint.com](mailto:Collier.w.case@sprint.com)  
841-3024