



**Board of Directors Meeting**  
 Thursday, May 14, 2020 • 7:30 PM  
 Zoom Meeting – See Attached Link

**MEETING AGENDA**

1. Welcome and Roll Call
2. Declaration of Conflict of Interest Statement
3. Review and Approve April 23,2020 Meeting Minutes
4. Consent Agenda
  - Executive Secretary Report
  - Membership/Registration Coordinator Report
  - Finance and Sanction Committee Meeting Notes
4. Current Business
  - Finance Brief Update
  - Approve Financials for Financial Review
  - Sanction Committee Brief Update
  - Coaches Meeting Update
  - Outreach Proof of Eligibility Broadened Proposal
  - HOD Meeting Schedule/Election Discussion
5. Announcements/Information
6. Adjournment

|  |                          |
|--|--------------------------|
| <b>General Chair</b>                     | <b>Carol Olson</b>       |
| <b>Adm Vice Chair</b>                    | <b>Jay Thiltgen</b>      |
| <b>Senior Vice Chair</b>                 | <b>Open</b>              |
| <b>Age Group Chair</b>                   | <b>Emma McEntarffer</b>  |
| <b>Secretary</b>                         | <b>Jeffrey Nelson</b>    |
| <b>Treasurer</b>                         | <b>Stefanie Martinez</b> |
| <b>Registration</b>                      | <b>Scot Sorensen</b>     |
| <b>Finance Chair</b>                     | <b>Jason Hiley</b>       |
| <b>Technical Chair</b>                   | <b>Jimmy Parmenter</b>   |
| <b>Official Chair</b>                    | <b>Steve Marchitelli</b> |
| <b>Operational Risk</b>                  | <b>John Tysdal</b>       |
| <b>Coaches' Rep</b>                      | <b>Sam Bach</b>          |
| <b>Athlete Representative</b>            | <b>Lauren Mayo</b>       |
| <b>Athlete Representative</b>            | <b>Martha Walstad</b>    |
| <b>Safe Sport Athlete Representative</b> | <b>Aidan Cho</b>         |
| <b>Safe Sport Chair</b>                  | <b>Betsy Purcell</b>     |
| <b>Delegate At Large</b>                 | <b>Bruce Schomburg</b>   |
| <b>Delegate At Large</b>                 | <b>Kerry Paup</b>        |
| <b>Delegate At Large</b>                 | <b>Toby Rees</b>         |
| <b>Delegate At Large</b>                 | <b>Brinker Harding</b>   |
| <b>Executive</b>                         |                          |
| <b>Secretary</b>                         | <b>Betty Kooy</b>        |

Midwestern Swimming Board of Directors Meeting Minutes

Thursday 23 April 2020

Via Conference Call

**DRAFT**

DISTRIBUTION: posted to Midwestern Swimming website, mws swim.org, and via email

CALL TO ORDER: Carol Olson, Midwestern Swimming General Chair, called the meeting to order at 7:33 PM.

**ATTENDANCE:**

|                                |                   |         |
|--------------------------------|-------------------|---------|
| General Chair                  | Carol Olson       | Present |
| Administrative Vice Chair      | Jay Thiltgen      | Present |
| Age Group Chair                | Emma McEntaffer   | Present |
| Secretary                      | Jeff Nelson       | Present |
| Treasurer                      | Stefanie Martinez | Present |
| Registration                   | Scot Sorensen     | Absent  |
| Finance Chair                  | Jason Hiley       | Present |
| Technical Chair                | Jimmy Parmenter   | Present |
| Officials Chair                | Steve Marchitelli | Absent  |
| Operational Risk               | John Tysdal       | Present |
| Safe Sport/Diversity&Inclusion | Betsy Purcell     | Present |
| Coaches' Representative        | Sam Bach          | Present |
| Safe Sport Representative      | Aidan Cho         | Present |
| Athlete Representative         | Lauren Mayo       | Present |
| Athlete Representative         | Marti Walstadt    | Present |
| Delegate At Large              | Bruce Schomburg   | Present |
| Delegate At Large              | Kerry Paup        | Absent  |
| Delegate At Large              | Toby Rees         | Present |
| Delegate At Large              | Brinker Harding   | Present |
| Executive Secretary            | Betty Kooy        | Present |

**DECLARATION OF CONFLICT OF INTEREST**

Carol Olson read the following to the Board of Directors:

“Is any member aware of any conflict of interest, that is, of a personal interest or direct or indirect pecuniary interest, in any matter being considered by this meeting which should now be reported or disclosed or addressed under the Midwestern Swimming Conflict of Interest Policy?”

If a Board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.

**MINUTES**

The minutes of the previous meeting, held on 10 March 2020, were reviewed. A motion to approve the March minutes was made by John Tysdal. Second by Jay Thiltgen. A vote was conducted with all in favor. The March minutes are APPROVED.

**CONSENT AGENDA**

The Consent Agenda included reports from the Executive Secretary, Officials' Committee, Finance Committee, Sanction Committee, Coach Meeting, and the USA Swimming Notice on Meet Sanctions. Motion to review and approve the Consent Agenda by John Tysdal. Second by Betsy Purcell. A vote to approve the updated Consent Agenda was had with all in favor. The Consent Agenda is APPROVED.

**CURRENT BUSINESS**

Financial Report – Jason Hiley reports that MW Swimming continues to hold more than \$250K in our accounts. Profit & Loss statement does not have much to report. There is no income and expenses are mostly on pause. The budget is basically on pause, as well. MW Swimming has good financial strength to weather the pandemic. Due to the cancellation of swim meets, conferences and clinics, there are sufficient funds to issue approved club rebates. Short Course Championships were canceled. UNL refunded LSS who then refunded Midwestern Swimming for the prepayment for renting the Devaney Center. Awards have been paid for and can be used for the next championship.

Leadership Activities – Betty Kooy and Carol Olson have been participating in USA Swimming meetings to keep up with the pandemic. Every Thursday there is a scheduled zoom meeting. They attended the Central Zone Zoom meeting. MW Swimming conducted a Head Coach Meeting with Randy Julian and Mark Hesse, the USA Swimming Club Development consultants. The coach meeting included discussions about club survival during the pandemic, and ways to keep coaches and athletes connected. Most teams are using remote dryland exercises. Social media platforms are being utilized to keep teams bonded together. Carol reports that virus mitigation strategies in Iowa and Nebraska have been discussed.

Sanction Committee – MW Swimming is awaiting advice from government and authorities on how and when meets might be possible. Social distancing appears to be here for a long time. Meets will be difficult to conduct with a 10-person limit.

Scholastic All American – Betty reports that only 1<sup>st</sup> semester grades are being used to qualify for Scholastic All American status. There will be less applicants than usual, due to the pandemic.

Finance Committee – Utilizing the USA Swimming survey format, a survey of club leadership was conducted, to ascertain club activity and need for assistance during the pandemic. Finance Committee approved \$6.00 per athlete registered as of March 15, 2020, this was approved unanimously by the Board of Directors via email. Club rebates are being processed through the office.

Safe Sport – Aidan Cho and Betsy Purcel lead the discussion on Safe Sport. Clubs are encouraged to become a Safe Sport Recognized Club. Online training is available on the USA Swimming website. Courses and documents can be accessed and uploaded in the club portal. Look for the tab on the website to links LSC and Zone resources.

Discussions – There is currently no big push for swimming. The return to swimming will be phased in slowly. Jimmy Parmenter reports that Florida and Florida Gold Coast are off for the remainder of the summer. Brownell Talbot is contemplating a June 1<sup>st</sup> return to practice. No Locker room use will be allowed, only restroom usage as needed, one athlete at a time. Swimmers will be required to remain distanced, perhaps with one swimmer per lane per end, and keeping their distance throughout the practice. Motivational swim meets might be possible this summer. Jimmy has ideas for a virtual competition and logistics are being worked out. The honor system will be required if officials and timers are not utilized. Fees may be collected, MW Swimming may collect its usual fees, t-shirts may be awarded to top swimmers. Details are still being formulated. At this time, the emphasis will not be on competition, but rather a return to training. Brinker Harding claims that the City of Omaha is not likely to open public pools until mid-July, and then with a 10-person limit. It would be conceivable that public pools don't open at all this summer. Discussions are ongoing in this changing situation. Jay Thiltgen wonders if schools will open pools. Private pools may be able to open, but will still be required to abide by distance and number rules. Betty asked about the Zone swimmers who cannot swim. Can MW Swimming give them a memento for qualifying? Jimmy Parmenter made the motion to buy towels for each of the Zone qualifiers. Second by Brinker Harding. A vote was had with all in favor. The towel purchase for Zone qualifiers is APPROVED. Jeff Nelson asked if any teams are still training. Some privately owned facilities have been allowing drop in lap/practice swimming unrelated to Midwestern Swimming as LSC and member clubs. General Chair has corresponded with clubs requesting that Nebraska Governor Directed Health Measure mandates are followed.

MOTION TO ADJOURN: John Tysdal made the motion to adjourn. Second by Betsy Purcell. Vote to adjourn with all in favor. Meeting adjourned at 8:12 PM.

RESPECTFULLY SUBMITTED: Jeff Nelson, Secretary

**Midwestern Swimming strives to maximize opportunities for growth and success through competitive swimming.**

## **BOD Report**

**Executive Secretary**

**May 14, 2020**

**Executive Secretary:**

- **Sanctions/Meet Schedules**–.Long Course meets are all canceled. Host clubs will be notified and sanction fee will be reimbursed..  
**Tentative** Short Course 2020-2021 bids have been posted. Host clubs will be contacted and sanction committee will not look at anything until July 1. At that point we will move forward one month at a time. All depends on USA Swimming and local directives.
- **MAAPP Reminder – Again!** Our 18 and over athletes have to have a current APT on file. Times will not go into SWIMS without that APT on file. Even if you are doing only dry-land, your athletes need to be MAAPP compliant.
- **Reimbursement Requests** –Requests for the Winter Juniors and TYR Pro meets are processed when received. We are also processing the requests for the \$50.00 for the canceled Sectional meet. Athletes traveled and had expenses, but no meet was held. Total for Fall/Winter to date - \$7900.00
- **COVID-19** – The current pandemic situation has put everything to a very difficult test – stay-at-home, businesses closed, jobs lost, strict socialization orders. Nothing is normal at this point. Be aware that your Midwestern leadership has been participating in online Zoom meetings to try to keep abreast of the current situation as far as USA Swimming is concerned. We are updating the website as needed. Clubs have been encouraged to get their Safe Sport certification done during this time and Aidan is taking on the task of updating the Safe Sport page for MW as well as posting to Social Media. We will continue to keep the website updated and correspond with the membership regarding the fluidity of the situation as needed. What the fall and winter looks like is anyone’s guess now. Stay safe!



To: MWS Board of Directors

From: Scot Sorensen, Membership/Registration Coordinator

Date: May 9, 2020

| <i>February 1 – April 30 of:</i>   | <b>2020</b> | <b>2019</b> | <b>Increase / Decrease</b> |
|------------------------------------|-------------|-------------|----------------------------|
| <b>Year-Round Athletes - Renew</b> | 76          | 123         | - 47                       |
| <b>Year-Round Athletes - New</b>   | 25          | 42          | - 17                       |
| <b>Seasonal Athletes – Renew</b>   | 0           | 4           | - 4                        |
| <b>Seasonal Athletes - New</b>     | 0           | 5           | - 5                        |
| <b>Flex Athletes – Renew</b>       | - 2         | 1           | - 3                        |
| <b>Flex Athletes - New</b>         | 3           | 3           | -                          |
| <b>Flex Athletes - Upgrade</b>     | 4           | 1           | + 3                        |
| <b>Outreach Athletes - Renew</b>   | 1           | 1           | -                          |
| <b>Outreach Athletes - New</b>     | 0           | 1           | - 1                        |
| <b>Athletes - Total</b>            | 107         | 181         | - 74                       |
| <b>NATH Members</b>                | 14          | 20          | - 6                        |

To determine the potential impact of Covid-19, this is a snapshot of transactions starting February 1 of 2019 and 2020 through April 30 of the same year.

- Seasonal athletes for the 2020 membership year will be zero
- The 2021 membership year will begin June 1, 2020 rather than September 1, 2020
- There is no major impact on recently modified national membership policy changes for Midwestern Swimming.
- Outreach memberships are expected to increase nationwide, with unknown impact on Midwestern Swimming due to its singular outreach membership criteria of RFLP. What do these families do if there is no school to obtain RFLP acceptance?



**DATE:** 05/12/2020

**TIME:** 07:30 p.m.

**LOCATION** Zoom Meeting

### Call to Order

- Midwestern Finance and Sanction Committee
- Meeting Purpose
  - Review Financial State of Midwestern Swimming
  - Registration Updates
  - Meet Sanction Status
  - Other Discussion Items
- Attendees: Carol Olson, Jay Thiltgen, Jason Hiley, Jimmy Parmenter, Betsy Purcell, Scot Sorensen, Emma McEntarffer, Betty Kooy (ex officio)  
Guest: Randy Julian  
Absent: Stefanie Martinez, Lauren Mayo

### Financial Review

- Betty and Jason
  - Checking Account April 30, 2020 - \$78,264.21; credit of \$210.44 for Visa cards
  - May 11, 2020 – Office processed \$5,303.14 in expenses  
Office has since received athlete reimbursement requests for \$1000.00
  - Jason has projected going forward approximately \$3000.00 per month fixed expenses
  - Question regarding cost of the Financial Review (\$3,750 annually) – does it have to be done? Can same firm do review as does the tax preparation (Larsen)? Carol will contact Larsen

### Registration Updates

- Scot
  - 2020 registration year will begin June 1, 2020
  - \$72.00 (\$2.00 increase) for premium and non-athlete
  - Changes will have virtually no impact on MW (unless more Outreach and less numbers)
  - Questions regarding Outreach qualifications – several categories can be added
  - Scot will prepare a proposal for the BOD to add several categories to Outreach qualification

### Meet Sanction Status

- Randy – USA Swimming still discussing
  - 17 locations for August invitationals on the table
  - Recommends contacting Paul Thompson regarding Region VIII possibilities
- Discussion regarding MW Summer Schedule – including moratorium on sanctions thru June 30
  - Motion by Jimmy to cancel all Midwestern meets/sanctions through September 1, 2020; seconded by Jay; approved

### Additional Reimbursement

- Motion by Carol to reimburse the Sanction Fee for summer meets that are canceled. Seconded-Jason; Approved
  - Betty will initiate the requests for those meets.

### Adjournment

- 8:00 p.m.
- Submitted by: Betty Kooy, Executive Secretary



## PROPOSAL

**To: MW Board of Directors**

**From: Scot Sorensen, Membership/Registration Coordinator**

**Date: May 12, 2020**

**Re: Outreach Athlete Membership Eligibility Criteria**

National Headquarters expects the number of outreach athlete memberships to increase for the 2021 membership year which begins June 1, 2020. Midwestern Swimming's sole eligibility criteria is currently the Reduced Free Lunch Program (RFLP). RFLP will not by itself encompass the anticipated increase in new and renewal athlete registrations. It makes sense to broaden the scope of inclusion into this program because of home schooling, potential school closures and the economic hardships that families are currently experiencing because of the coronavirus pandemic.

A variety of entitlement programs exist that may be different barometers of need. In order to simplify and streamline the membership process, while maintaining strict confidence, the following proposal is offered to the MW BOD for its consideration.

***The criteria for outreach eligibility shall be that the athlete/family meets ONE of the following requirements:***

- *Proof of acceptance into the Free/Reduced Lunch Program - Verification Letter from a school administrator*
- *Proof of acceptance into the Supplemental Nutrition Assistance Program (SNAP) – A front copy of the Nebraska or Iowa Electronic Benefits Transfer (EBT) card*
- *Medicaid participation – A copy of the parent or guardian Medicaid card*

*The burden of proof rests with the applicant, and proof of eligibility needs to be resubmitted each year at registration for the athlete to continue in the Midwestern Swimming Outreach program.*

***Additionally:***

- ***Changes are not currently proposed for the Outreach registration fee of \$5.00 and the Midwestern Swimming meet entry reimbursement program.***
- ***This policy would become effective at the start of the 2021 membership year, June 1, 2020.***
- ***Outreach membership information is to be kept confidential at all times.***