



March 10, 2009

From: Suzanne Rychlik, Scheduling Chair
To: PNS Team Presidents, Meet Managers, & Head Coaches
Subject: PNS Meet Bid Package for 2009-2010

Included or attached is the PNS Meet Bid Package for your review and consideration. The parts of this package are:

- (1) Generic Meet Bid Application Form
- (2) Instructions for completing bid forms for the 2009-10 Season
- (3) 2009-2010 Meet Calendar
- (4) Description of the changes to the 2009-10 calendar
- (5) Meet Bid form part B: Meet Spec sheets for each type of meet with PNS defined parameters.
- (6) Order of Events for PNS defined meets. (emailed separately from the above)

Please review the contents of this package starting with the schedule to determine which meet(s) are ones that your swim club has interest in hosting and wants to submit a bid for the 2009-20 10 season.

The Meet Spec sheets and Order of Events are also available online. We encourage teams to take a look at the special meets weekends and put together meets that work best for them. Be creative!!

Bid packages from your swim club are due in the PNS office by Tuesday, April 14th at 2:30 PM. To ensure that your bids are considered allow appropriate time for delivery. Bid packages after April 10th will not be considered for the 2009-20 10 season.

Once all bids are received and reviewed for accuracy, the scheduling committee will meet to award Challenge Meets, Grand Pentathlons, Championship meets, and Age Group Invitationals. The scheduling chair will work to resolve any remaining conflicts. If conflicts still exist, there will be a meet scheduling meeting prior to the House of Delegates meeting on May 9, 2009.

Questions on the content of the Bid Package can be addressed to Linda Chapman, Program Operations [at chapman_family@comcast.net](mailto:chapman_family@comcast.net) or Suzanne Rychlik, Scheduling chair at swimvast@hotmail.com.

Again remember that your bid packages must be in the PNS office by Tuesday, April 14th, 2009.

Sincerely,

Suzanne Rychlik
Scheduling Chair
Pacific Northwest Swimming

Technical Planning changes for the 2009-10 season

- 50's of the strokes will be added to challenge meets, age group invitationals, and Washington state champs (time standards based on 50's of the stroke)
- Ribbon changes: rather than divisions for awards (gold, silver, bronze), ribbons for challenge meets will be given to the top places 1-8 in individual and relays. New ribbons will be developed for first time silver, gold, and pns qualifiers based on swimmers entry time.
- Change to PNS policy so that swimmers may swim in more than one session per day
- Event limit change: 6 events for the weekend, 4 events per day
- Adopt National Championship relay scoring for PNS champs (teams may enter as many relays as qualified but only two score)
- Open up the long course schedule: only designated weekends are those at KCAC between Gold, Silver, and senior. Otherwise teams may host whatever level meet they want on whatever weekend.
- Meet information will state that if a meet needs to split into three session due to oversubscription, teams will be notified of that decision by Sunday evening. The decision to split will lie between the meet director, meet referee, and Program Operations.

Changes to the Calendar for the 2009-10 Swim Season

1. December Pentathlon Change: new name: Divisional Champs

Saturday: Prelims in the AM(open events) with a dequal time of PNS/Washington state champs (based on age), per event, Sat Afternoon: 10 & under pentathlon Saturday PM: finals of the morning open events, Sunday AM: prelims of the open events, Sunday afternoon: 11-12 pentathlon events, Sunday PM: finals of the morning open events (3 heats in finals) Same dequal for the Pentathlon as years past

2. February Age Group invitational Changes

The 400 IM and the 500 free will be swum on Friday evening, Sat AM: prelims 11-14, Saturday afternoon: timed finals for 10 & unders, 15 & over, Saturday evening: finals for 11-14 (2 heats) Same format for sunday

3. March Pentathlon change: new name: Divisional Champs @ KCAC

Meet will be held at KCAC but will follow a similar format to the December meet. See order of events for more information.

PACIFIC NORTHWEST SWIMMING

A Local Swim Committee of USA Swimming



Meet Bid Application 2009-2010 Swim Season

Sanction/Approval Fee: \$30.00 (Attach separate check for each meet)

Meet Date: _____



WE ARE BIDDING ON THE FOLLOWING MEET TYPE (ONE MEET PER PAGE):

Challenge Meet	PNS Champs	PNS champs	Divisional Champs
Special Meet**	Age Group Invitational	Q Meet	
Long course: KCAC	non-KCAC	LC meet type if at KCAC: Senior	Gold Silver other:

SPONSORING CLUB(S):

Meet Name:

POOL NAME:

FIRE CODE LIMIT:

MEET DIRECTOR:

PHONE NUMBER:

EMAIL:

MEET REFEREE:

PHONE NUMBER:

EMAIL:

OTHER CONTACT:

PHONE NUMBER:

EMAIL:

PARAMETERS:

Please attach the appropriate Meet Bid Form Part B: Meet Spec Sheet

**SPECIAL MEETS: All order of events must be attached

Initial that all items below have been secured:

Hy-Tek Meet Manager Windows version	Safety considerations (i.e. staff, maintenance, lifeguard) pool	Starter
Timeliness and accuracy of results	Pool depth -4' minimum	Stroke and Turn
Meet backup sent to PNS office one week prior to meet start	Starting blocks no higher than 30"	Marshals
Meet backup sent to PNS office within 48 hours of meet conclusion	Warm up/warm-down facility	Seating - 200 minimum
Meet financial statement sent to PNS office within 45 days of conclusion of meet	Hospitality for coaches and officials	Deck space -6' minimum
Electronic timing	Adequate restroom/dressing rooms	Swimmer rest area
Scoreboard - location, visibility	P.A. system - clarity/coverage	Parking
		Concessions for general

With submission of this bid application, the applicant club attests they will host this meet according to all parameters specified above and in the attached meet spec sheet, relevant PNS Policies, and published meet information; and that applicant club understands and agrees any variance to the forgoing will result in (1) a fine of \$800 for the first meet day scheduled, and \$600 for each subsequent meet day scheduled, and (2) forfeiture of meet bid eligibility for one calendar year. For further information, refer to PNS AD-97-03.

Signature of club official

Printed Name of club official and title



Instructions for filling out the 2009-2010 Bid Forms

Once you have secured the facility and are ready to fill out the bid form, follow the steps below:

- 1) List the date that the meet is to be held. If it is a two day meet, list both days.
- 2) Check off the meet type. Make sure that the meet type is offered on the weekend that you plan on hosting that type of meet.
- 3) List the sponsoring club (s). Make sure to list the club/clubs' full name
- 4) If the meet has a specific name (ie Washington Open, May Flowers, etc.) please list it.
- 5) List the meet director with a phone number AND email address.
- 6) List the meet referee and phone number/email address. Make sure you have spoken to the meet referee and they have committed to officiating your meet.
- 7) Attach the appropriate Meet Bid form Part B Spec Sheet. Attaching the form implies that you have read the parameters of the meet as set forth by PNS.
- 8) If a special meet, attach the appropriate order of events for your meet
- 9) Use the Meet Spec Sheet - Template for Special Meets for all Special Meets. Meets, which are defined in whole or in part by PNS, have specific pre-printed Meet Spec Sheets in this packet.
- 10) Initial that all items have been secured
- 11) Sign the bottom of the form that states you understand the penalties.
- 12) Attach a check for \$30 (one check per bid)
- 13) Fill out the form for your team prioritizing the meets you would like to host, how many and any conditions to you hosting those meets.
- 14) Make sure the form is received in the PNS office by April 14th in order to be considered.

Team Priority Form for the 2009-2010 Meet Bid Process

Team Name: _____ Contact Person: _____

Email address: _____

Please prioritize the meets that your team would like to host for the 2009-2010 Swim season.

1)

2)

3)

4)

5)

6)

7) How many meets would your team like to host for the 2009-2010 season?

Are there any conditions to your hosting the meets? (if we host this particular meet, then we don't want to host that one, etc)

2009-2010 Meet Schedule

Date	Meet type	Time standards	Comments
October 3 rd and 4 th	Special		
October 10 th and 11 th	Closed weekend		HOD on Oct. 10 th
October 17 th and 18 th	October challenge		We are looking for 8 hosts
October 24 th and 25 th	Special		
October 31 st and Nov. 1 st	Special		
November 7 th and 8 th	Special		
November 14 th and 15 th	Special		WIAA state this weekend
November 15 th	Q meet @ KCAC	1 silver in meet, gold dequal by event	
November 21 st and 22 nd	Age group invitational	1 gold time in meet	We are looking for 4 hosts
November 28 th and 29 th	Special		
December 3-5 th	Short Course Nationals @ KCAC		
December 5 th and 6 th	Divisional Champs	Dequal PNS champs	New meet format, see description
December 11 th -13 th	14 & under PNS champs @KCAC	PNS champs by event	
December 17 th -20 th	Washington State senior champs @KCAC	Qual time by event	
December 26 th and 27 th	Closed weekend		
January 2 nd -3 rd	Special		
January 9 th and 10 th	Special		
January 16 th and 17 th	January Challenge		We are looking for 8 hosts
January 21 st -24 th	Washington Open	Senior-standards set by host	
January 23 rd and 24 th	Special		
January 30 th and 31 st	Special		
February 6 th and 7 th	February Challenge		We are looking for 7 hosts
February 13 th and 14 th	Special		
February 20 th and 21 st	Special		Wiaa boys state this weekend
February 26 th -28 th	Age Group Invitational	Gold by event	New format, prelims/finals 11-14
March 6 th and 7 th	Special		
March 13-14 th	Special		
March 20 th and 21 st	Divisional meet @ KCAC	Dequal-sectionals	New meet format
March 26 th -28 th	Age group sectionals		Tentative-pending appr
April 3 rd and 4 th	Closed		
April 10 th and 11 th	Special		
April 17 th and 18 th	Special		
April 24 th and 25 th	Special		
April 24 th and 25 th	KCAC LC silver	1 silver gets into meet	PNS only
May 1 st and 2 nd	KCAC LC senior		
May 1 st and 2 nd	Special		
May 8 th	HOD meeting		Closed weekend
May 15 th -16 th	KCAC LC Gold	1 gold gets into meet	
May 15 th and 16 th	Special		
May 22 nd and 23 rd	KCAC LC silver	1 silver gets into meet	PNS only
May 22 nd -24 th	Special		
May 29 th -30 th	Special		
June 5 th and 6 th	Special		
June 12 th and 13 th	KCAC LC silver	1 silver gets into meet	PNS only
June 12 th and 13 th	Special meets		
June 19 th and 20 th	Special		
June 25 th -27 th	KCAC LC Gold	1 gold gets into meet	
June 26 th -27 th	Special		
July 3 rd 4 th	Special		
July 10 th and 11 th	Special		
July 17 th and 18 th	KCAC-last chance qualifier	Open to host	
July 17 th and 18 th	Special		
July 24 th and 25 th	Special		
July 29 th -august 1 st	KCAC-PNS champs		