

MINUTES
PNS Board of Directors
23 February 2004

Call to Order: Lyle Campbell called the February 23, 2004, PNS Board of Directors' meeting to order at 7:00 pm.

Lyle welcomed everyone to the meeting. He noted that the meeting's main focus was the 2004-2005 meet calendar, so comments should be kept brief and any discussion would be board members only.

In Attendance:

<u>General Chairman</u> Lyle Campbell	√	<u>Representative At Large</u> Deb Keane	√	<u>Prog. Dev. Vice-Chair</u> Suzanne Rychlik	√
<u>Secretary</u> Grace Wong	√	<u>Treasurer</u> Jody Woodruff	√	<u>Senior Vice-Chairman</u> Doug Rusk	
<u>Age Group Vice-Chairman</u> Laura Reisdorph	√	<u>Finance Vice Chairman</u> Michael Shea	√	<u>Athlete Rep.</u> Emily Kukors	√
<u>Administrative Assistant</u> Colleen Buchanan	√	<u>Coaches Rep (Age Group)</u> Dane Wolfrom	√	<u>Athlete Rep. (Junior)</u> (Vacant)	
<u>Coaches Rep (Senior)</u> Sean Hutchison	√	<u>Safety Chairman</u> Kate Sipe		<u>Records/Top 16</u> Keith Ure	
<u>Program Ops Vice-Chair</u> Keith Ure		<u>Officials Chairman</u> Ken Breiding	√	<u>Representative At Large</u> Melinda Giovengo	√
<u>Ex-Officio</u> David Coddington		<u>Representative At Large</u> Scott Florsheim		<u>Adaptive Swimming</u> Kiko Van Zandt	√
<u>USA Swimming Rep.</u> Ron Van Pool		<u>Representative At Large</u> Bob Regan		<u>Guests</u>	
<u>Administrative Vice-Chair</u> Gayle Crawford	√	<u>Representative At Large</u> Kyle Johnson			

The minutes from the January 12 board of directors' meeting were approved as submitted.

The Treasurer's report was approved as submitted.

The membership report was approved. Registration numbers are consistent with historical data, even with the increase in the registration fee this year.

Administrative Report – Gayle Crawford reported that the website is running on a new server, so there should be fewer problems. Ken Breiding is providing updates for the officials' section, Lyle for the meet info/results section, Laura Reisdorph for the age groups section, and Gayle will continue to update the homepage. Gayle reminded the board that the Spring House of Delegates meeting will be on Saturday, May 8. A banquet meeting will also be held on Tuesday, March 2, at Kiko Van Zandt's house. The newsletter will be sent out after Sectionals, and there is a second printing of the Blue Book.

Program Development – There will be a mini-seminar on March 15, and March 17. The psychology department at the University of Washington has an on-line survey

Ken Breiding provided the board the officials' report.

No Safety report.

Old Business

All-Star wrap-up was presented by Laura. The budget overages were a result of pool and food costs.

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Audit - Michael Shea reported that there are no further developments. Board members involved are still in the process of contacting potential auditors regarding costs.

Bill 5655 - The bill may happen in 2005, but for now, the bill has brought on better communication and support.

Task Forces

Mission Statement – It was agreed that the mission statement would define the territory, and be “short” and “sweet.” Gayle has a work in progress for the front page and a general description. The board asked that it be available for presentation at the Spring HoD meeting for approval.

Retention of Athletes – Melinda drafted a short survey and is looking at how to proceed with distributing the survey. Distribution options include on-line, mail with postage-paid return envelope.
Olympic Training Center & Local Testing – No report.

Hasty & PNS Scholarships – Gayle proposed an application form/process that would allow anonymity when applicants return the forms until the scholarship recipients have been selected. The goal is to announce the scholarship recipients at the Spring HoD. The scholarship committee will consist of a cross-section of five board members. Scholarship applications are due on Friday, April 15. Gayle will post the application on the web by Tuesday, February 24.

New Business

Technical Planning - Dane presented to the Board the proposed 2004-2005 meet calendar. The motion was made to move the 11-12 age group into the morning session at the long-course PNS Champs, including the one in August 2004. For the short-course championships, the motion was made to add back the 400 freestyle relay for 13 & overs on Friday. The board passed both motions.

It was proposed to add the “Q” meet in March 2005 for non-Sectional qualifiers. The motion passed. However, the Senior All-Star meet will be removed from the 2004-2005 schedule.

A motion was made to approve two meet calendars, depending on whether or not the NCAA Division III national meets will be held at the KCAC in March 2005. The dates of the March Challenge, Age-Group Sectionals, and the Spring Grand Challenge would be affected.

For 2005-2006 meets, the motion was passed for PNS to adopt procedures to endorse potential hosts for major events – Senior Sectionals and above.

The board approved the motion that meet bids will go out on March 17, with the bids due by 12 noon on April 9. The Challenge meet meeting will take place the week of April 12, with the bid meeting taking place on April 21. The final approval of the meet schedule and bids will take place on May 8, at the Spring HoD.

Closed Session

Lyle called a closed session of the meeting at 9:00 pm, and excused guests and non-board members. The closed session concluded at 9:20 pm.

Final remarks - Colleen brought up the issue of pre-meet exception reports. She encountered an incident where the swimmer’s registration didn’t show up before the meet, and the club later told Colleen that the swimmer didn’t even swim at the meet. The club owes \$70, but doesn’t want to pay. Colleen indicated she had resolved the issue.

The meeting was adjourned at 9:31 pm.

Next meeting will be on Monday, April 26. Location is TBD.