

**Pacific Northwest Swimming  
Board of Directors Meeting  
Fatigue Technologies Inc.  
Tukwila, WA  
January 22, 2007**

General Chair	Andy Hathaway	x	Senior Vice Chair	Jack Ridley	x	At-Large	Melinda Giovengo	
Admin. Vice Chair	Scott/Kathy Haase	x	Senior Coach Rep	Casey Murphy	x	Officials Chair	Ken Breiding	x
Finance Vice Chair	David Coddington	x	Junior Coach Rep	Sean Hutchison		Disability Swimming Chair	Kiko VanZandt	x
Treasurer	Jody Woodruff		Safety Chair	Bob Regan		PNS Office Administrative Assistant	Colleen Buchanan	x
Secretary	Gayle Crawford	x	At-Large	Deborah Keane	x	USA Swimming Representative	Ron Van Pool	
Program Operations Vice Chair	Linda Chapman	x	At-Large	Klaas Schenk	x	Senior Athlete Representative	Blythe Murray	x
Program Development Vice Chair	Lyle Campbell	x	At-Large	Kimo Streeter	x	Junior Athlete Representative	Erica Brunner	
Age Group Vice Chair	Bruce Richards	x	At-Large	Ash Milad		Guest	Doug Rusk	x
						Guest	Dane Wolfrom	x

**1. Meeting Called to order by General Chair Andy Hathaway at 7:05 PM**

**2. Motion: Maker: David Coddington; Second Scott Haase ” To approve the minutes of the November 13<sup>th</sup> meeting”**

- a. Discussion: Bruce Richards asked that the roll call vote names be included in the minutes on the following: (*Motion: Maker B. Richards, Second M. Giovengo, PNS to send team to Farmington, New Mexico in 2007. Motion carried 8 voting for the motion, 4 voting not in favor of the motion, 3 abstaining.* ) It was noted and this will be amended to include the roll call of names.
- b. Klaas Schenk asked that the minutes include the statement “would like a letter of endorsement” following “PNS” ; to denote that the group Splash was looking not only for a financial donation but a letter of support for their facility as well. Item in question referenced below. This was noted.
  - d. **Pools in the news:**
    - i. The pool group in Bellevue seeking to build a new facility and are looking for a donation from PNS

**3. Treasurer Report: Report presented by David Coddington**

- a. As the board was preparing to discuss the Treasurer Report it was commented upon that there was no agenda. Discussion ensued on lack of agenda.
- b. **Motion: Maker: Kimo Streeter; Second: Ken Breiding “ To move to adjourn the board meeting until next week ”**
- c. Discussion: Two noted they could not attend next week. Scott Haase state he would like at least like to have his report and administrative items presented as they are important for the HOD. **Question called and motion failed.** The board meeting continued with an agenda placed upon a white board in the room. The Treasurer Report continued after the above discussion:
- d. The Review Committee will be comprised of Helen Fosberg, David Coddington, Andy Hathaway, Blythe Murray and Jody Woodruff.
- e. The Treasurer Report contained three reports. Profit and Loss, Profit and Loss Budget Comparison, and Balance Sheet Comparison.
- f. Lyle Campbell questioned why we had \$4000.00 less in meet summaries this year versus last year at the same time. David Coddington will review and get back with that

answer. ***NB: (answer from David Coddington 1/23) Meet summaries are down this year compared to last because last year (04/05) the tap for summer PNS champs was received in October (05) which effectively overstated the number for last year***

- g. Kimo Streeter asked about the -\$4035.58 on Zones. David Coddington will review and get back with that answer. ***NB: (answer from David Coddington 1/23) The \$4000 credit under Zones is due to a large "batch" of payments from swimmers that did not get turned into the PNS office until late September, the team manager had the monies.***
- h. Discussion ensued on calendar versus seasonal reporting. Income and expenses go with the season September 1 through August 31. IRS reporting goes with the calendar year Jan 1 – December 31. This was noted to be confusing. The Finance Vice Chair prefers the seasonal approach. It was suggested by Gayle Crawford that jobs be created in Quick Books for Zones, All Stars, Convention, Banquet as there is cross over between the seasons and calendar with these and it may make for better understanding of the income and expenses of those jobs.
- i. ***Motion: Maker: Kimo Streeter; Second: Scott Haase “ to approve the Treasurer Report” Motion Carried.***

#### **4. Presentation to the Board: Doug Rusk, Head Coach SBAY**

- a. Doug Rusk, Head Coach of SBAY, went before the board to request approval of travel funds submitted by SBAY. Per SBAY tally \$6250.00 was owed to the club by PNS for 2006 NDF, Juniors and National meet travel. Funds paid to date were \$4450.00 leaving a total owing to SBAY of \$1800.00 as they present their data. Discussion ensued on the amount of the NDF per swimmer and it was reviewed that this was increased from \$200.00 to \$400.00 at the spring 2006 HOD for the year. Questions arose on whether this was retro active to those issued \$200.00 prior to the increase to \$400.00. There were also questions about eligibility of some of the swimmers to receive some of the funds. Jody Woodruff, PNS Treasurer was not in attendance to answer the question regarding this matter in person.
- b. ***Motion: Maker: Lyle Campbell; Second: Kimo Streeter “ To have SBAY request for payment of the remaining \$1800.00 as presented go back for further review to Jody Woodruff, David Coddington and Andy Hathaway for a final determination and resolution and report back to the board.”***
- c. Discussion: It was asked if there are any other clubs in this situation with the same issue. The policy on National Travel Funds #97-05 was pulled up on the large screen from the web and eligibility for NDQ was reviewed. Andy Hathaway suggested that those in the motion meet and come back to the board with a solution.
- d. ***Question called and motion carried.*** The committee will get back to SBAY and the board on this issue. ***NB: (from David Coddington 1/23/07) Salmon Bay was reimbursed the same as everyone else. More on the issue after we investigate the implications of this.***

#### **5. Admin Vice Chair Report – Scott Haase**

- a. Scott Haase presented his legislative package that needs to be approved by the PNS BoD prior to going on to the 2007 Spring HOD
- b. He presented 4 handouts:
  - i Proposed by-law changes
  - ii New proposed operating committee policy 06-05

- iii Previous Rev E “organization chart”
- iv Rev F “organization chart”
- c. Bylaw changes categorized and number as “housekeeping” – HK or “revisions” – R
- d. The format for approving and discussing the bylaw changes was based upon the format used by USA Swimming at the USAS convention for USA Swimming Bylaw changes
  - i The numbers of the changes were read aloud to the board and if a number was to be discussed that was “pulled” for discussion by the board.
  - ii Those not pulled will be presented as a complete slate to the board for a vote of approval.
  - iii HK- 2 which describes the PNS Territory was pulled
- e. ***Motion: Maker: Scott Haase, Second: Deborah Keane “ To approve all housekeeping changes except HK-2”.*** No further discussion and ***motion carried***
- f. Discussion ensued on HK-2. Lyle Campbell noted that the description as written by USA Swimming does not accurately describe the territory
- g. Scott Haase stated that he will look into the description of HK-2 with USA Swimming as this would necessitate a change at the USA Swimming level as a bylaw change at the USAS convention most likely. It would be a housekeeping item for USA Swimming.
- h. ***Motion: Maker: Scott Haase, Second Deborah Keane “ To present HK-2 as presented in the bylaw changes noted here tonight, noting it is not correct and submit a correction to USA Swimming for their approval”.*** No further discussion and ***motion carried.***
- i. ***Motion: Maker: Scott Haase, Second: Bruce Richards “ To approve all of R-1 to R-20 as presented here tonight.”***
- j. Discussion: Scott Haase stated these revisions will put PNS in line with USA Swimming. ***Motion carried.***
- k. ***Motion: Maker: Scott Haase, Second: David Coddington “Approve Administrative Policy AD-06-04 ‘ Membership Personal Information Policy’ ”.*** ***Motion carried.***
- l. ***Motion: Maker: Scott Haase, Second: Bruce Richards “ Approve Administrative Policy AD-06-05 ‘Operating Committees’ ”.***
- m. Discussion: Scott Haase stated that by pulling the operating committees out of the bylaws and placing them in a policy will allow for more flexibility.
- n. Question by Lyle Campbell as to why the Banquet Committee moved under the Program Development Vice Chair. It was thought that the banquet is basically a development tool to recognize and develop swimmers.
- o. It was also noted that the Club Development Committee was missing in Rev F as was the PNS Tabulator Committee which deals with maintaining PNS records and uploading data to SWIMS data base.
- p. Scott Haase made note of those omissions and suggested that we approve the policy tonight and then at the next board meeting amend the policy with the missing committees.
- q. Andy Hathaway also suggested approval and work with Lyle and others to determine missing operating committees not listed in AD 06-05.
- r. **Motion carried**

## 6. Distance meets:

- a. Dane Wolfrom submitted a bid from METRO to host a distance meet on Sunday 1/28 at either Mt. Tahoma HS Pool or Foss HS Pool. Cliff Roussell will be the meet referee.

They will seed swimmers who enter by Friday 1/26 and then deck enter those who show up and they will swim at the end. No one will be turned away. Linda Vicik will issue a sanction.

- b. Question was asked regarding the METRO proposed meet about the surcharge and the entry fees. They would be \$5.00 and \$2.00 not the KCAC rates.
- c. ***Motion: Maker: David Coddington; Second: Deborah Keane “Wave the PNS tab on the METRO distance meet to be held on 1/28.***
- d. Discussion: Rational to wave PNS tab as this is being put together in short order and a thank you to METRO for stepping up to host this meet.
- e. ***Motion Carried.***
- f. Hawaiian Dreams meet will now have 1000/1650 offered. 3 heats of each distance.
- g. It was also mentioned that perhaps we need to revisit the surcharge and entry fees for distance meets held outside of KCAC as they run longer in 6 lane pools and the clubs hosting incur more pool fees.
- h. It was suggested by Lyle Campbell that the distance meets 1000/1650 be sent to Technical Planning to analyze and to review the entry fees for meets of this type being held outside of KCAC.
- i. WAVE has submitted to the PNS General Chair a proposal to host the February Senior Time Trial and Distance Meet following the Boys State Meet. This would be held at Juanita HS Pool. The proposal was read by Andy Hathaway Discussion did ensue on this proposal.
- j. ***Motion: Maker: Deborah Keane; Second: David Coddington “ To not approve WAVE’s request as presented due to the proposed fee increase and their proposal to cancel if the meet entries were not at an acceptable level”***
- k. ***Motion Carried***
- l. Discussion continued centering on WAVE and METRO working together on this February Senior Time Trial and Distance Meet. It was suggested holding it at KCAC if this was still available.
- m. ***Motion: Maker Kimo Streeter; Second: David Coddington “ To allow METRO and WAVE to negotiate to co host this February Senior Time Trial and Distance Meet the day after the Boys State Meet. If they can not agree to co-host then award the meet to METRO if METRO will accept.***
- n. ***Motion Carried***
- o. ***Motion: Maker: Deborah Keane; Second: David Coddington “ For the February Senior Time Trial and Distance Meet following Boys State, the meet entries collected will go to cover the facility rental at KCAC. If there is an excess the meet host will retain the profit, if there is a deficit PNS will make up the difference to cover the facility cost. The facility cost would be inclusive of facility staff, photo copies, pool and timing equipment, and the 25 cent service charge fee per event entry for KCAC to do the entries for the meet. PNS will wave the PNS tab.”***
- p. ***Motion Carried,*** on the intent, with a note to work on the wording of the motion to reflect the intent. ***NB: wording above was worked out with the motion maker on 1/23/07***

#### 7. North/South Age Group Invitational Meet:

- a. Meet bids came in from two clubs, TSC hosting a South meet at Mt. Tahoma HS Pool and KING hosting a North meet at Mt. Rainier HS Pool.

- b. Comments were that there were not enough entries for two meets. It was suggested to have everyone go to one meet.
  - c. Two meets would have less than the projected number attending due to the meet not being on the schedule.
  - d. The date for the combined meet would be February 24-25.
  - e. This would be chance for swimmers to get some last chance cuts for the senior sectional meet.
  - f. **Motion: Maker: Lyle Campbell; Second: Jack Ridley “ Combine the North/South Age Group Invitational Meet into one meet to be hosted by TSC at Mt. Tahoma HS Pool.**
  - g. **Motion Carried.**
8. **All Star Meet: - Report by Bruce Richards**
- a. PNS All Star Team was 4<sup>th</sup> overall, 8 individual first places, 1 relay first place and 7 PNS SCM records.
  - b. Keith Ure was the head coach assisted by Ash Milad, Casey Murphy, Suzanne Rychlik and Zane DeWitz; Bruce Richards served as team manager.
  - c. Andy Hathaway also attended and noted that our age group All Star swimmers needed moer exposure to racing against other tough competitors outside of our LSC.
  - d. The 2009 All Star meet is slated to be hosted by PNS. Would like to host at KCAC. It was suggested to put in a request to Technical Planning to review this as the Washington Open is slated for the same weekend at KCAC in 2009.
9. **Heidloff Donations:**
- a. The Jena Heidloff Memorial Donations are totaling about \$1600 at this time. Discussion centered upon getting a feel from the family on how they see the donations being used.
10. **At Large Committee Meeting:**
- a. Scott Haase and Klaas Schenk have had some discussions but have not yet had a meeting. It was thought that the At Large Board Members should be on a committee.
  - b. ***Task: Haase and Schenk have a meeting of the At Large Committee members and Bob Regan and report back at the next board meeting.***
11. **Senior Vice Chair: -Report by Jack Ridley, Senior Vice Chair**
- a. Senior committee meeting on 12/19 which was attended by 10 coaches.
  - b. Topics were national meet funding, meet scheduling formats which will go on to Technical Planning.
  - c. It was determined that it was a productive meeting.
  - d. Comment was made that there was a sense of less division between the age group coaches and the senior coaches.
12. **Club Presidents Meeting: Report by Andy Hathaway**
- a. Main topic was medical and dental health plans for coaches. There are approximately 30 full time coaches in the LSC, full time as defined by the fact that the majority of their income comes from coaching. It was thought that we have too small of “pool” of coaches needing health care plans to have it be beneficial to form a group. It was thought that the clubs needed to handle this on their own.

**13. Program Operations: Report by Linda Chapman**

- a. Technical Planning meeting tomorrow (1/23/07) and will address the schedule. It was stated that we are right on schedule with producing the 2007-2008 schedule.
- b. Linda Chapman presented two handouts on the Challenge Meets.
- c. Highlights:
  - i Meets are better size though had one very small meet;
  - ii 6% more swimmers,
  - iii 14% more splashes
  - iv meet size down 16%.
  - v There were 29 Challenge Meets to date compared with 25 Challenge Meets to date last season (2005).
  - vi 6.7 events on average being swum at each meet.
  - vii The planning done last year has helped. The data presented was good news.
  - viii It was noted that there is faction that wants to move away from the Challenge meets and go to with more special meets.
  - ix There continues to be a “scale” problem with the 4 to 5 large clubs; they do not fit into the Challenge format.
  - x It was thought that the Challenge meets really serve the Gold, Silver and Bronze level swimmers well but perhaps it does not serve the PNS Champs and above swimmer as well.

**14. Program Development: Report by Lyle Campbell**

- a. Lyle Campbell will present to Technical Planning a study he did on PNS Champs from swimmers age 9-18, a historical look at how a swimmer progresses to involvement in PNS Champs.
- b. 80% will have competed by age 12.
- c. The 10 & unders who participated had already been swimming for 4 years which may predict why parents of younger swimmers are more anxious to have their kids in PNS Champs.
- d. More on this study will be coming soon on the PNS website

**15. Announcement:**

- a. David Coddington brought to the attention of the board that, congratulations go to our PNS Officials Chairman, **Ken Breiding**, who was awarded the **Maxwell Excellence Award** for his outstanding contributions to Pacific Northwest Swimming.
- b. This award is given every two months under the sponsorship of Swimming World magazine and Maxwell Medals to honor an LSC official for his or her outstanding contributions to local swimming.

Meeting adjourned at 9:42 PM, Respectively submitted by Gayle Crawford PNS Secretary