**North Alabama High School Swim League (NAHSSL)**

**Board Meeting Minutes – 23 March 2011**

* Called to Order: 6:15 pm
* Roll Call: Present for meeting were Holly Holder, Lisa Lozier, Ed Dowling, Sarabeth Martinson, John Reichle, Glenn Carr, and Claire Pilcher. Absent: Lisa Potter, Bruce Greising, Pat Sullivan
* Minutes Presented by Secretary – voted to accept
* President Report –
1. Thanked John Reichle for establishment of the NAHSSL web site and Bruce Greising for developing the NAHSSL logo. Discussed addition of photos to website and will discuss the website and request coaches to send in additional photos at the 3 April Coaches meeting.
2. Discussed meeting with Huntsville (HSV) city Athletic Director (AD).
	1. Resulted in agreement that HSV Natatorium (NAT) facility use could be used for meets Monday to Thursday starting at 7:30; Fridays starting at 6:30; or Saturdays at 3:30.
	2. HSV City requirement to have a policeman at High school Swim Meets held at the Nat – The policy is still being debated at the city level. The board agreed that for the safety of the swimmers and event attendees that having a policeman at the meets would be a good idea. Will discuss possible ways to cover costs, i.e. gate spectator fees, meet entry fees, concessions, sponsorships, and donations.
	3. Huntsville City Schools will pay for what they paid for last year provided no cuts in future – (the NAI meet and the HSV City meet).
	4. The HSV City AD has named an All City Team based on the results of the 2010 results. The Board decided that it would be a good idea for the league to name an *All* *North Alabama League* Team. Criteria for selection is discussed below.
3. Results of meeting with Jerry Shelton (of the NAT) and Steve Ivy (head of HSV Parks and Recreation) reference use of the NAT and Richard Showers pool. The HSV City Schools will pay for the HSV City Meet and for the NAI meet. But the following charges will apply for all dual meets held at the NAT:
	1. Timing set up - $200
	2. Nat staff - $30/hour (one person) since meet lasts approximately 2 hours - total is $60
	3. Lifeguard on stand for diving - $15/hr
	4. Policeman - $25/hr since meet lasts approximately 2 hours - total is $50
4. Sponsorship request – TOC/D1/HH – submit it and they will let us know in 2 weeks. (See action items)
5. *2011 All North Alabama Swim and Dive Team*. Discussed the criteria to be in the league. Full membership would be teams who paid the NAHSSL $50 yearly registration fee. Recommendation of the board was to encourage all northern AL high school teams to be in the league and not prevent any team from competing. Only the teams that pay the $50 would have their swimmers eligible for the *All North Alabama Swim and Dive Team*. Having an *All North Alabama Swim and Dive Team* will allow us to promote the NAHSSL and the swimmers and provide a way to give them additional recognition for college selection. We discussed the criteria for *All North Alabama Swim and Dive Team* selection at the NAI meet and agreed that the first and second swimmers (male and female) for each individual event; top two divers (male and female); and each of the first place relay teams might be a recommended criteria from the board. John will take a look at the results of the NAI 2010 and provide options for selecting future teams via email. We will make our one recommendation to the coaches at the coaches meeting on 3 April, coaches will then decide the selection criteria.
6. Scoring – presentation, discussion, decision. In order to have a consistant scoring method for the league it was decided that dual meets would be scored 5-3-1 points for individuals (scored two deep per team) and 7 points per relay (only 1st place relay scores). All the invitationals, and HSV City meet and the Madison County meet will be scored 9-7-6-5-4-3-2-1 points for individuals (scored two deep per team) and 18-14-12-10-8-6-4-2 points for relays (only one relay per team scores) The NAI will be scored as the State meet 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1 points for individuals (scored 4 deep per team) and 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2 points for relays (only one relay per team scores).
7. Provided a skeleton schedule. See attachment.

* V. P. Report
1. Discussed HY-TEK Sports Software research/findings. MEET MANAGER (Start Up) is $240. Each host team must have this to run the meet. Seven high school teams (BJ, Grissom, Huntsville, Cullman, Scottsboro, Sparkman, and Madison County) already own their own MEET MANAGER software package. It is recommended that each high school team look to purchase their own copy of MEET Manager. It was pointed out that there is not a need to purchase the League software license because we can cover all the meets with the individual team’s software. The TEAM MANAGER is free and can be downloaded via the website: <http://www.hy-tekltd.com/store/swim/TM6.html>.
2. Discussed meet officials. The host team will always provide the officials for the meet. Volunteers from other teams can supplement, but it is up the host team to coordinate with the other teams. Discussed having Steve Henderson provide training to parents to be meet officials. (see action items)
* A&M Report – Discussed that the Richard Showers and A&M pool would be available for use for both training and meets. But since they do not have electronic timing we should make sure we should maximize the use of available facilities with electronic timing. It was noted the there are electronic timing meets available as follows: Two at BJ, two at Scottsboro, 3 at Cullman, 1 at HSV City, and 1 at the NAI and possibly 5 dual meets at the NAT. High school teams can only swim at a max of eight season meets and the State meet = 9 total meets. Although USA swimmers can achieve qualifying times at USA swim meets during the high school defined season.
* Treasurer Report –
1. Decided to open a bank account at Regions Bank. (See action items)
2. Filing for tax exempt status as a 501 (c) 6 Corporations. We are already registered as a Non-Profit corporation. We are not registered as a 501 (c) 6 corporation. A 501(c) is a tax-exempt, nonprofit corporation or association. The fees to establish ourselves are as follows: a $850 filing fee if the yearly gross receipts for the organization are expected to average $10,000 or more. If yearly gross receipts are expected to average less than $10,000, the filing fee is reduced to $400. We decided we did not need to file for 501(c) tax exempt at this time. Board agreed to discuss this issue again next season.
3. Meet entry spectator fees at gate discussion and meet swimmer entry fees for invitational meet discussed. We agreed to delay a decision on this until the next board meeting. (See action items).
4. League fee discussion. We agreed to a $50 NAHSSL registration fee. It was decided to discuss with all the teams this at the 3 April Coaches Meeting. This will allows the coaches to pass this information to their booster club.
* Next Board Meeting: Selected 4 May 2011, 6 PM for our Next Board meeting. Also selected 7 August 2011, 2-4 PM for meeting with team representatives. Location is either at Quantum Research INTL or Randolph HS.

Actions Items:

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| **Action** | **Responsible Person** | **Date Due** |
| Provide a draft write up for NAHSSL sponsorship by TOC | Holly Holder | 8 April 11 |
| Send e-mail to all teams requesting if any of them receive funding from TOC | Holly Holder | 8 April 11 |
| Provide a write-up requesting parents attend deck training for certification. To be communicated prior to RCSL deck training.  | Claire Pilcher | Mid April  |
| Develop a HY-TEK Sports Software information packet for all teams. | Lisa Lozier | 4 May 11 |
| Meet to open a bank account at Regions Bank. | Glenn Carr, Holly Holder, Sarabeth Martinson | March 30  |
| Make decision on fees for NAI | All | 4 May 11 |
| Contact high school teams to join NAHSSL | * Claire Pilcher contact Athens
* John Reichle contact Guntersville
* Holly Holder contact ARAB
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| Send out League Rules | Ed Dowling | 8 April 11 |

* Adjourn. Agreed to adjourn the meeting.