



Swimming Champ Meet Information

**Beechwood Swim Club
347 Beechwood Road.
Ft. Mitchell, KY 41017**

July 24-25, 2014

Important Dates

Saturday, July 11: Biographical Data Sheets for Senior Swimmers/Divers due

Friday, July 18: Heat Sheet Advertisement Orders due

Monday, July 21: List of meet workers due

Delegate Duties

- Read and understand all materials.
- Ensure all responsibilities are met on time.
- Turn in your team's heat sheet ads and money.
- Turn in Biographical Data Sheets for Senior Swimmers (\$15 fee per senior).
- **Communicate changes in Senior Swimmer Recognition to your coaches, swimmers and parents.**
- **Communicate changes change in Finals warm up and meet start time to your coaches, swimmers and parents.**
- Submit the workers list for your team be the deadline.
- Develop a plan for your team area (tents, chaperones).
- Coordinate the needs for your team in the parade.
- Ensure the coaches meet their responsibilities.

Coaches Duties

- Read and understand all materials.
- Ensure all responsibilities are met on time.
- Encourage your kids to keep the team areas clean.
- Understand the events sequence, have your team ready on time.
- Remember that you are responsible for relays being at the right place at the right time.
- Make sure your Delegate gets your Ads, Workers, and Senior Swimmer sheets sent in on time.
- **Communicate changes in Senior Swimmer Recognition to your swimmers and parents.**
- **Communicate changes change in Finals warm up and meet start time to your swimmers and parents.**

Enclosed please find your materials about the 2014 Swimming Champ Meet to be held July 24-25 at Beechwood Swim Club.

This package includes: **Meet Schedule, Warm-Up Lane Assignments, Senior Swimmer/Diver Biographical Data Sheet, Worker Assignment Sign Up Procedures**

Please note the following important dates for Champ Meet activities. You may email your information/forms or you may drop them off at the Desk at Beechwood:

- **Saturday, July 5:** Biographical Data Sheets for Senior swimmers/divers. Email to Kim Vennefron at svennefron@twc.com
- **Friday, July 18:** Heat Sheet Advertisement Orders due to: Janet Piccirillo. Email to jp Piccirillo@twc.com. (see attached order form).
- **Monday, July 21:** List of meet workers due from each club to Mike Yeager. You can email your forms to: myeager@covington.gov. If workers are splitting a job, **both** names **must** be listed.

Admission

The NKSL charges admission to cover the costs of hosting this event, which includes ribbons, trophies and other miscellaneous items.

Adults: \$3.00

Senior (55+): \$2.00

Youth (Under 18): \$1.00

Child (Under 5): Free

NKSL Registered Swimmer/ Diver – Free (**Must enter through Swimmers'/Worker Entrance**)

Registered Meet Workers/ Officials – Free (**Must enter through Swimmers'/Worker Entrance**)

NOTE: If you plan to return for the evening session of prelims, you must have your hand stamped. Otherwise you will be charged the admission fee to re-enter.

Heat Sheets: \$3.00

Spectators will enter via the main entrance of the swim club. Swimmers, coaches, and workers will report through the gate at the far left of the main entrance through the team areas.

*(All workers **MUST** sign in at worker table. Only meet workers listed on the final 7/21 list provided to **Mike Yeager** or on the officials list provided by **Mark Koors** will get in free. If shifts are split between workers from a team then each worker pays half of the admission.)*

Food

A full concession area will be available for all sessions. Coolers are permitted, however no glass containers are allowed on pool property. Please remind your fans alcohol is not to be consumed by anyone involved in the operation of the meet.

Parking

There will be reserved handicapped parking in the front of the club. We will reserve two spaces per team for coaches and other team officials. Each team will receive two parking passes to be placed on the dashboard of those cars. The pass will entitle the driver to park in the reserved spaces for easy access as they come and go on Thursday. There is adequate parking at Beechwood. If it becomes necessary, auxiliary parking will be available at Beechwood High School. Swimmer/spectator drop-off will be available for those needing to park at the high school. Please carpool as much as possible! Attendants will be in the parking lot at the start of each session to direct people.

Tents/ Team Areas

Teams may bring tents for their team area. We are planning to use the play area for teams to put up their tents. Each team is expected to clean up their team area after each session and have their team area supervised.

Team Decorations/ Parade

We cannot permit you to use crepe paper in your decorations for your team area since wet crepe paper stains concrete.

The parade will have teams going in alphabetical order, with the host club, Beechwood, going last

Physical Layout

- Backstroke flags are placed at both ends of the pool.
- We will use 6 lanes for all sessions.
- At the present time it is thought that we will have touch pads at both ends of the pool.
- 8 & unders will be starting from blocks at the “turn” end of the pool. Timers will remain at the “start” end.
- 8 & unders will use a dive entry for legs 2 & 4 of 100 meter relays.
- There will be bleachers and deck space for spectators, but they will not be allowed past the roped areas.
- There will be no bulkhead built in the diving well. The coach’s area will be under the 3M diving board.
- Adults (other than designated workers) will be forbidden access to the block/clerk of course areas of the pool.

Clerk of Course

There will be a Clerk of Course for 8 & under individual age group events for both the prelims and finals. Clerk of Course for 8 & Under individual events will be located on the lower deck at the “turn” end of the pool. The 9 & over swimmers will report directly to the starting blocks prior to their events. **All relays will be the responsibility of the coaches.**

Other Info

- There will be a dinner for NKSL Coaches and Delegates between the prelim sessions on Thursday, July 24 at PeeWee’s in Crescent Springs.
- We will stop the finals session periodically for the presentation of awards, giving the swimmers the honor they deserve for their accomplishment.
- ***Teams must supply watches for their timers!!***

Northern Kentucky Swim League Champ Meet

Hosted by the Beechwood Swim Club

Prelim schedule- Thursday, July 24, 2014

Thursday, July 24, 2014	
Afternoon Prelims (12 & Under)	
11:00 – 11:25 am	Warm-Up Group A
11:25 – 11:50 am	Warm-Up Group B
11:45 am	Scratch Meeting
11:50 – 12:15 pm	Warm-Up Group C
12:15 pm	Workers/ Officials Meeting
12:30 pm	Meet starts
3:30/4:00 pm	Coaches/ Delegates Dinner
Thursday, July 24, 2014	
Evening Prelims (13+)	
5:00 – 5:25 pm	Warm-Up Group A
5:25 – 5:50 pm	Warm-Up Group B
5:45 pm	Scratch Meeting
5:50 – 6:15 pm	Warm-Up Group C
6:00 pm	Workers/Officials Meeting/call Senior swimmers and parents to 3M board
6:15 pm	Senior Recognition
6:30 pm	Meet Starts

*Senior Recognition will be in alphabetical order by club. Those swimmers and their parents in warm up groups A & B should collect under the 3 M board at 6:10 PM. Swimmers and parents in warm up group C should report to the 3M asap after warm ups conclude.

Warm-Up Lane Assignments for all sessions:

PLEASE NOTE: there are changes in warm-up times and lanes from last year

Group A		Group B		Group C	
Club	Lanes	Club	Lanes	Club	Lanes
Bluegrass	1	5 Seasons	1	Beechwood	1
Bluegrass	2	5 Seasons	2	Beechwood	2
Brookwood	3	Florence	3	Newport	3
Brookwood	4	Florence	4	Oakbrook	4
Cherry Hill	5	Ft. Thomas	5	Taylor Mill	5
Ludlow	6	Ft. Thomas	6	Taylor Mill	6

Northern Kentucky Swim League Champ Meet

Hosted by the Beechwood Swim Club

Finals schedule- Friday, July 25, 2014

Important Reminders

- Coaches are responsible for getting ALL relays to the blocks at all sessions.
- Clerk of Course is for 8 & under individual events only!
- Please have your team clean up after themselves after each session.
- We have a lot of things to get done before the meet on Friday so please help by getting your teams organized.

3:30 - 3:50	Warm up – Group A
3:50 – 4:10	Warm Up – Group B
3:50	Scratch Meeting – <i>at Clerk of Course</i>
3:50	Worker/Officials meeting – <i>at Clerk of Course</i>
4:10 – 4:30	Warm Up – Group C
4:35	Coaches line up teams for Parade in the following order: Bluegrass, Brookwood, Cherry Hill, Five Seasons, Florence, Fort Thomas, Ludlow Bromley, Taylor Mill, Newport, Oakbrook and Beechwood.
4:40	Welcome: Champ Meet Committee Chairman
4:45	Parade of Champions: The teams will lineup for the Parade of Champions in the team area. When your team is called, walk out of the play area at the rear of the club. Walk around the right side of the pool (closest to the clubhouse). Continue around the pool until you get to the lane 1 starting blocks on the far side of the pool. Once the first team reaches the end, they will stop and all teams will stop until the last team is around the pool. Teams will stay in place until after the National Anthem and My Old Kentucky Home. They will proceed in the same order back to the team areas.
4:55	NKSL President & Hall of Fame Presentation: Bob Lee
5:00	Mike Bresser Scholarship Award
5:05	My Old Kentucky Home
5:07	National Anthem
5:10 (Hopefully!)	Meet starts

We will stop the meet to present awards after Breaststroke, Butterfly & Free Relays.

Senior Swimmer/ Diver Biographical Data

MUST BE RETURNED BY JULY11TH TO Kim Vennefron: svennefron@twc.com

Name: _____ Club: _____

Address: _____

Phone: _____ Parents: _____

Years in NKSL: _____ High School: _____

Graduation Date: _____

Future Plans: _____

Awards and Honors:

Extra Curricular Activities, Clubs, Etc:

Describe your most memorable moment in the NKSL:

I, _____, declare this my "Senior" year with the NKSL and understand that I am no longer eligible to compete in the NKSL in any subsequent years with the league.

Swimmer/ Diver

Date

Coach

Date

Diver info will be announced at the Diving Champ meets.

If you both dive and swim, your info will be announced at the Swim Champ Meet evening prelims.

Would you like to receive your Senior gift at the:

Diving Champ Meet: ____

Swimming Champ Meet: ____

SENIOR SWIMMER/DIVER LIST

CLUB: _____ DATE: _____

Swimmers:

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Divers:

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

Name: _____ DOB: _____

To be turned into the President of the league prior to the 3rd meet of the season

2014 NKSL Swim Champ Meet Worker Assignment Sheet

MUST BE RETURNED BY MONDAY, JULY 21st TO:

Mike Yeager at myeager@covingtonky.gov

Thursday, July 24: Afternoon Prelims: Report for work at noon

Timers bring your own watches!!

Job	Club	Worker(s)	Job	Club	Worker(s)
Timer Lane 1	Brookwood		Timer Lane 1	Ludlow	
Timer Lane 2	Oakbrook		Timer Lane 2	Cherry Hill	
Timer Lane 3	Florence		Timer Lane 3	Ft Thomas	
Timer Lane 4	Cherry Hill		Timer Lane 4	Beechwood	
Timer Lane 5	Taylor Mill		Timer Lane 5	Bluegrass	
Timer Lane 6	Ft Thomas		Timer Lane 6	5 Seasons	
Clerk of Course	5 Seasons		Team Area Chaperone	Newport	
Clerk of Course	Bluegrass		Team Area Chaperone	Ludlow	
Clerk of Course	Brookwood		Clerk of Course	Florence	
Clerk of Course	Newport		Computer Runner	Beechwood	
Announcer	Beechwood		Head timer	Taylor Mill	

Thursday, July 24: Evening Session: Report for work at 6:00 pm

Timers bring your own watches!!

Job	Club	Worker(s)	Job	Club	Worker(s)
Timer Lane 1	Beechwood		Timer Lane 1	Cherry Hill	
Timer Lane 2	Florence		Timer Lane 2	Taylor Mill	
Timer Lane 3	5 Seasons		Timer Lane 3	Ludlow	
Timer Lane 4	Bluegrass		Timer Lane 4	Newport	
Timer Lane 5	Ft Thomas		Timer Lane 5	5 Seasons	
Timer Lane 6	Taylor Mill		Timer Lane 6	Brookwood	
			Team Area Chaperone	Oakbrook	
Announcer	Bluegrass		Team Area Chaperone	Ft Thomas	
Head timer	Brookwood		Team Area Chaperone	Florence	
			Computer Runner	Beechwood	

*(All workers **MUST** sign in at table at the worker check-in. Only meet workers listed on the final 7/21 sheet provided to Mike Yeager or on the officials list provided by Mark Koors will get in free. If shifts are split between workers from a team then each worker pays half of the admission.)*

2014 NKSL Swim Champ Meet Worker Assignment Sheet

MUST BE RETURNED BY MONDAY, JULY 21st TO:

Mike Yeager at myeager@covingtonky.gov

Friday July 25- Finals: Report for work at 4:30 pm (THIS IS A CHANGE FROM 2013)

Timers bring your own watches!!

Job	Club	Worker(s)	Job	Club	Worker(s)
Timer Lane 1	Brookwood		Timer Lane 1	Cherry Hill	
Timer Lane 2	Beechwood		Timer Lane 2	Taylor Mill	
Timer Lane 3	Florence		Timer Lane 3	Ft. Thomas	
Timer Lane 4	5 Seasons		Timer Lane 4	Bluegrass	
Timer Lane 5	Ft Thomas		Timer Lane 5	Oakbrook	
Timer Lane 6	Brookwood		Timer Lane 6	Newport	
Clerk of Course	Oakbrook		Clerk of Course	Cherry Hill	
Clerk of Course	5 Seasons		Clerk of Course	Ludlow	
			Team Area Chaperone	Florence	
Head timer	Taylor Mill		Team Area Chaperone	Bluegrass	
Announcer	Beechwood		Computer Runner	Beechwood	

*All workers **MUST** sign in at front table. Only meet workers listed on the final 7/21 sheet provided to **Mike Yeager** or on the officials list provided by **Mark Koors** will get in free.*

Mark Koors is contacting officials and compiling a list for each session. If you have any officials who would like to work please contact Mark at mkoors@fuse.net by July 21st.

NKSL CHAMPIONSHIP MEET JULY 24-25, 2014

Sponsor & Heat Sheet Advertising Form



The Beechwood Swim Club is hosting the 2014 NKSL Swimming Championships to be held on Thursday & Friday, July 24-25, 2014. Approximately 1000 swimmers and their families will be in attendance over the two day event.

We are selling advertising space for the heat sheet program. Please enclose your ad as you want it to read. Please have all ads “**art work ready**” along with proper payment. Please do not write on your ad. The ad will appear exactly as submitted for the program.

AD TYPE/COST

Full Page & Banner Display (You may display a business sign or banner in designated prime viewing areas around our club)	\$250.00
Full Page	\$100.00
Half Page	\$50.00
1/4 Page	\$25.00
Event Sponsor (1 st come 1 st served)	\$10.00
Meet Sponsor (You will receive a full page ad in the heat sheet program, may display a business sign in designated prime viewing areas around the club and have your business name announced as a meet sponsor a minimum of three times throughout each session: two prelims and one finals).	\$500.00

All ads can be emailed to Janet Piccirillo at jpccirillo@twc.com

- All Copies will be black and white.
- Artwork is not returnable. Need Originals.
- Payment and Artwork are due on or before July 18, 2014.
- Programs will be sold at NKSL Champ Meet on July 24-25, 2014.

Payments and ads can also be mailed to the following address:

153 Lookout Farm Drive
Crestview Hills, KY 41017

REQUEST FOR ADVERTISING

Advertiser: _____ Address: _____

Contact Person: _____ Email address _____

Phone: _____

Ad Type: **Check all that apply**

- | | |
|-----------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Full Page & Banner Display \$250 | <input type="checkbox"/> 1/4 Page \$25 |
| <input type="checkbox"/> Full Page \$100 | <input type="checkbox"/> Event Sponsor \$10 |
| <input type="checkbox"/> Half Page \$50 | <input type="checkbox"/> Meet Sponsor \$500 |

Total Cost: \$ _____ Payment Amt: _____ Cash Check Money Order

(Please make checks payable to: **Beechwood Swim Team Boosters**)

Received by: _____ Date: _____

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Receipt for Advertisement in the NKSL 2014 Champ Meet Program

Ad Type: _____ Payment: \$ _____

Received By: _____