

**BOISE YMCA SWIM TEAM
EXPENSE REIMBURSEMENT VOUCHER**

1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____
7. _____	\$ _____
8. _____	\$ _____
9. _____	\$ _____
10. _____	\$ _____
TOTAL.....	\$ _____

All vouchers should be submitted on a timely basis and should be accompanied by appropriate receipts, etc. Please number your receipts with the above corresponding item number. Submit all vouchers to: **Patty Stratton, Team Administrator; Boise YMCA Swim Team, 2017 S. Roosevelt Street; Boise, ID 83705**

_____ Please credit my swim team account for the total amount.

_____ Please send me a check for the total amount. Send to:

Name _____

Mailing Address _____

I verify that these expenses were incurred by me while fulfilling my responsibilities to the Boise YMCA Swim Team. I have included the receipts, tickets, and all material pertinent to this voucher.

Signature of Person Submitting Voucher _____

Date _____