***CONFIDENTIAL INTERNAL DRAFT SUBJECT TO REVIEW AND AMENDMENT***

**UNION AMERICANA DE NATACION**

**("UANA")**

**OPEN WATER SWIMMING**

**SUMMONS**

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| **To:** | All UANA Federations |
| **Event:** | [***2017***] UANA Pan American Open Water Championships (the "**Championships**") |
| **Dates:** | [***Insert all dates which are relevant to the Championships (i.e. opening, closing, competition dates etc.)***] |
| **Place:** | [***Insert name of UANA Federation where the Championships will be hosted, including the city, state/province (as applicable)***] |

1. Competition Programme

[***Insert all details of competition programme***]

[***Insert Day and Date***]: (i) [***5K race for Men (Juniors and Open)***] at [***time***]; (ii) [***5K race for Women (Juniors and Open)***] at [***time***]; and (iii) [***5K race for Masters (Men and Women)***] at [***time***];

Check-in will begin at [***time***].

[***Insert Day and Date***]: [***Mixed Team Pursuit (Juniors, Open and Masters)***] at [***time***]. Each UANA Federation may enter multiple mixed teams for the Team Pursuit, however, only one mixed team may score for the purposes of the Championships.

Check-in will begin at [***time***].

[***Insert Day and Date***]: (i) [***10K race for Men (Juniors and Open)***] at [***time***]; (ii) [***10K race for Women (Juniors and Open)***] at [***time***]; and (iii) [***10K race for Masters (Men and Women)***] at [***time***];

Check-in will begin at [***time***].

1. Team Delegation

[***Insert all details for team delegations***]

[Each UANA Federation is allowed two (2) competitors per gender (male/female) per division (juniors/open) per race (5K/10K). Each UANA Federation will also be allowed two (2) additional exhibition (non-scoring) competitors per gender (male/female) per division (juniors/open) per race (5K/10K).]

1. Age

[***Insert all details of age related information***]

[***Junior Swimmers***] are swimmers ages [***14-18***]. The minimum age for an Open swimmer is 14. Age is determined as at December 31, [***insert year immediately preceding the championship year***] (born in [***year***] or before in respect of Junior Swimmers).

Masters Swimmers are swimmers aged 25 and over who do not compete in the open events.

1. Registration

[***Insert all details of registration***]

Entries will be accepted by email until [***time***] on [***date***].

Email entries to: [***email address***]

[On site team registration in respect of the Team Pursuit will be from [***time***] to [***time***] on [***date***].]

The number of exhibition and masters swimmers (not including those Junior and Open Swimmers) shall be open to increase at the discretion of the Organising Committee of the Host UANA Federation following the entry deadline mentioned above with a view to increasing the number of participants in the Championships and thereby assisting in promoting the success of the Championships.

1. Technical Meeting

The technical meeting will take place at [***place***] on [***date***], at [***time***]. The meeting will be open to everyone with appropriate accreditation for the open water swimming event. Athletes must attend in order to validate their participation in the events.

The technical delegate will lead the meeting, which will be conducted in English and, if required, and Spanish.

1. Clothing and Equipment

Clothing and equipment used by athletes and other participants in the Championships must comply with the documents listed in the FINA Open Water Swimming Rules available at fina.org.

1. [Clinics

The UANA Technical Open Water Swimming Committee will assist in hosting an open water coach's and athlete's clinic.]

1. Weather

In accordance with the FINA Open Water Swimming Rules, the water temperature should be a minimum of 16°C (60.8°F) and a maximum of 31°C (87.8°F). It should be checked the day of the race, 2 hours before the start, in the middle of the course at a depth of 40 cm. This control should be done in the presence of a Commission made up of the following persons present: a Referee, a member of the Organising Committee of the Host UANA Federation and one coach from the teams present designated during the Technical Meeting.

1. Awards

[***Insert details of all awards***]

[***First, Second and Third place awards will be given for each race.***]

[***High point awards will be given for Open and Juniors (Men and Women).***]

[***There will also be Team Awards for first, second and third place teams combined men and women.***]

[***Scoring: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1***]

1. Technical Equipment

[***Insert details of all equipment, technical or otherwise, which will be used.***]

[***Electronic Timing will be used for each event; each athlete will have wrist chips.***]

[***The finish line will also include video cameras for back-up place judging.***]

1. Competition Format

[***Insert all details of competition format***]

[***The competition course will be a [2.5]K loop with the start and finish at the same general location.***]

[***There will be a feeding station for both the 5K and 10K events.***]

1. Rules

The competitions will be held in accordance with the conditions outlined in the following documents that will be in force at Championships time:

Federation lnternationale de Natacion ("**FINA**") Open Water Swimming Rules available at fina.org

1. Protests

Protests will be resolved under FINA Rule GR 9.2.

Protests must be submitted to the Chief Referee in writing by the team leader, with a deposit of US$100, within 30 minutes following the conclusion of the respective event.

All protests will be considered by the Chief Referee.

The commission (made up of the following persons present at the respective event [ ]) will consider appeals against decisions by the Chief Referee and give recommendations to the jury of appeal, whose decision will be final.

1. Jury of Appeal

For the Championships, the jury of appeal shall consist of a minimum of three persons and will be comprised of the Union Americana de Natacion (UANA) Executive Committee and UANA Honorary Members present and the FINA Delegate (if present) with the UANA President or in his or her absence a UANA Vice-President and/or UANA Executive Liaison for Open Water Swimming as chairman.

A jury member will be allowed to speak, but not to vote, on a case in which the interest of his/her UANA Federation is involved. Technical Officials and Judges for Open Water Swimming shall not be entitled to form part of the jury.

In case of urgency, the jury may vote on a matter even if it has not been possible to contact all members.

The decision of the jury will be final.

1. Technical Officials and Judges

Technical officials will be appointed under FINA Open Water Swimming Rules 2017-2021 and will comprise of:

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| --- | --- |
| A Chief Referee (one per race) | Clerk of the Course |
| 2 Referees | Chief Race Judge & Race Judges (one per competitor) except for events with a course of 10 km or less |
| Chief Timekeeper plus 2 Timekeepers | Turn Judges (one per alteration of Course) |
| Chief Finish Judge plus 2 Finish Judges | Feeding Platform Judge (when feeding platforms are used) |
| Safety Officer | Starter |
| Medical Officer | Announcer |
| Course Officer | Recorder |

1. Costs

[***Insert details of all costs***]

Entries fees will be US$[***25***] per athlete for the first race, US$[***10***] per athlete per race for each additional race. There will also be a US$25 UANA per athlete fee.

1. Hotels

[***Insert all details of hotels***]

There will be [***amount***] primary hotel(s); [***insert name of hotel(s)***].

[***Insert information re location of hotels and proximity to competition venue(s)***]

**Hotels must be booked on or before [*date*] to receive the competition rate secured for the Championships. The competition rate is limited to official travel party only.**

1. Airport

[***Insert name of airport***]