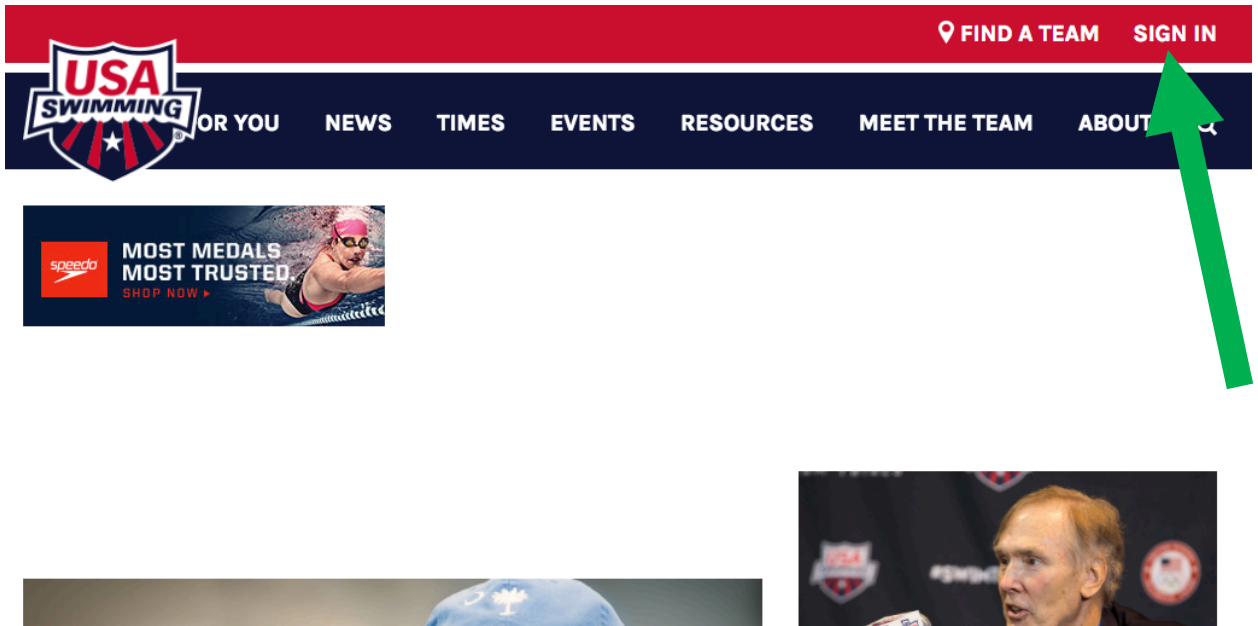


## Club Portal Instructions

1. The Club Portal password is generated by USA Swimming and is sent to the Head Coach of your club. If you need your club portal password, please contact USA Swimming (if you are the Head Coach) or your Head Coach (if you are a club administrator or assistant coach). USA Swimming phone number – (719) 866-4578 or USA Swimming Club Development email – [clubdevelopment@usaswimming.org](mailto:clubdevelopment@usaswimming.org)
2. Go to USA Swimming website – <http://www.usaswimming.org>
3. Sign in with your username and password. If you do not have one, follow the steps to create one.



4. Once logged into USA Swimming, you will be taken to your Deck Pass page. Click on the “Club Portal Reports” link, this will take you to the Club Portal area for your team

## DECK PASS

**WHAT'S NEW**

- Congratulations! You've earned the 2017 Be A TrueSport Champion patch
- Congratulations! You've earned the 2017 Take The TrueSport Pledge! patch
- Congratulations! You've earned the Happy Birthday! patch

**YOUR QUICK LINKS**

- [CLUB ROSTER >](#)
- [SEASON SUMMARY >](#)
- [IMX REPORT >](#)
- [IMX CERTIFICATES >](#)
- [CLUB IMX/IMR SWIM TIMES REPORT >](#)
- [TESTING AND CERTIFICATIONS >](#)
- [CLUB PORTAL REPORTS >](#)
- [CONTACT SPORTS DEVELOPMENT CONSULTANT >](#)

**SELECT YOUR AVATAR**

**EDIT**

**TEAM**

**DASHBOARD**

**VCC**

**AWARD PATCH**

**MEETS**

5. In your Club Portal area will be taken to a page that looks similar to this. To access your club's information under the “Reports” tab, you just login by clicking the “Club Administrator Login” button.

**SWIM CLUB**

Welcome to the [redacted] Swim Club's presence at USA Swimming. We offer the best in competitive swimming coaching and Learn to Swim instruction in the [redacted] area. Please visit [redacted] for our club website.

**LEVEL 4**

**Home** **Announcements** **Practice Schedules** **Upcoming Meets** **Meet Results** **Facilities** **Reports**

**CLUB INFO**

**CLUB WEBSITE(S)**  
<http://legacy.usaswimming.org/AK/>

**CLUB CONTACT**

**HEAD COACH**

**CLUB COACHES**

**CLUB ADMINISTRATOR LOGIN**

- Refer to the information provided to you by USA Swimming Club Development. Enter your login email, club contact phone number, and the Club Portal Password.

Please verify your email address and phone number

Email:  Please enter an email address.

Club Contact Phone #:  Please enter a phone number.

Password:

If you do not know your club contact phone number or club administrator password, please contact your club administrator or Club Development at USA Swimming ([clubdevelopment@usaswimming.org](mailto:clubdevelopment@usaswimming.org) or (719) 866-3529.

[EDIT CLUB PORTAL](#)

- From here you can access administrative reports under the reports tab. You can also make edits to items under the remaining tabs.



coaching and Learn to Swim instruction in the Anchorage and Mat-Su area. Please visit [www.niscak.org](http://www.niscak.org) for our club website.

Home Announcements Practice Schedules Upcoming Meets Meet Results Facilities **Reports**

CLUB DASHBOARD 2008 2009 2010 2011 2012 2013 2014 2015 2016 **2017**

If you would like to ask a question or provide feedback on the dashboard analytics please email ([stats@usaswimming.org](mailto:stats@usaswimming.org)). Comments are always appreciated.

Average Rates of Improvement Courses: SCY & LCM [DETAIL](#)

SCY

NO DATA WAS RETURNED

Membership [DETAIL](#)

MEMBERSHIP COUNTS

RETENTION

Time Standard Achievement Courses: All [DETAIL](#)

Club Reports

- Administrative/Demographic Reports ("dry side")
- Club Level Membership Trends Report (as of 8/31)
- LSC Level Membership Trends Report (as of 8/31)
- National Level Membership Trends Report (as of 8/31)
- Club Athlete Roster