

IES Officials Certification Requirements

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Contact: IE Officials' Co-Chairmen

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Or your team's Head Official

A. **Stroke and Turn Certification Requirements**

1. **New Certification Requirements:**

- a. Attend *Stroke & Turn* Clinic – 3 hours.
- b. Take and pass (80% min.) the *Stroke & Turn, On-Line Certification* test.
- c. On Deck Training Time – 9 hours of deck time – worked with a certified Official.
Training shall be during no less than 5 sessions of at least two different meets.
- d. Become a USA-S Non-Athlete Member (*Not required during the, On Deck Training Time*)
- e. Must be completed within six (6) months of the clinic.

1a. **Alternate New Certification Requirements:**

- a. Obtain the "Officiating Swimming" DVD and view the video.
- b. Take and pass (80% min.) the *Stroke & Turn, On-Line Certification* test.
- c. On Deck Training Time – 9 hours of deck time – worked with a certified Official.
*Training shall be during no less than 5 sessions of at least two different meets,
(It is recommended that the On-Line Certification test has been taken and passed prior to On Deck Training)*
- d. Become a USA-S Non-Athlete Member (*Not required during the, On Deck Training Time*)
- e. Must be completed within six (6) months of the clinic.
- f. Must attend a *Stroke & Turn Clinic* before the end of their first year of certification.
Inland Empire Swimming, House of Delegates Officials meeting (Spring & Fall), will accommodate this requirement.

2. **Re-certification Requirements:**

- a. Annual Requirements: (*Maintain USA-S Non Athlete Membership*)
 - 1) Deck Time – Work at least 5 sessions of at least two different meets as a *Stroke & Turn* official.
 - 2) Record, On-Line, your sessions worked. (*Officials Tracking System – USA-S*)
- b. Biannual Requirements (Every two years):
 - 1) If Annual Requirements have been satisfied:
Take and pass (80% min.) the *Stroke and Turn, On-Line Re-Certification Test*.
 - 2) If Annual Requirements have not been satisfied:
Attend *Stroke & Turn Re-certification Clinic*.
Take and pass (80% min.) the *Stroke and Turn, On-Line Re-Certification Test*.
- c. Every fourth year:
 - 1) Attend *Stroke & Turn Re-certification Clinic*.
 - 2) Take & pass (80% min.) the *Stroke and Turn, On-Line Re-certification test*.

IES Officials Certification Requirements (Continued)

B. Starter Certification Requirements

1. New Certification Requirements:

- a. One year (Minimum) as a certified IES Stroke and Turn official.
- b. Attend Starter Clinic – 2 to 3 hours.
- c. Take & pass (80 % min.) the Starter, On-Line Certification test.
- d. On Deck Training Time – 9 hours of deck time.
Training shall be during no less than 5 sessions of at least two different meets.
- e. Must be completed within six (6) months of the clinic.

1a. Alternate New Certification Requirements:

- a. Obtain the “Starter” DVD and view the video.
- b. Take and pass (80% min.) the Starter, On-Line Certification test.
- c. On Deck Training Time – 9 hours of deck time – worked with a certified Official.
Training shall be during no less than 5 sessions of at least two different meets,
- d. Become a USA-S Non-Athlete Member (*Not required during the, On Deck Training Time*)
- e. Must be completed within six (6) months of the clinic.

2. Re-certification Requirements:

- a. Annual Requirements: (*Maintain USA-S Non Athlete Membership*)
 - 1) Deck Time – Work at least 5 sessions of at least two different meets as a Starter official.
At least (1) session must be as a Stroke & Turn Judge.
 - 2) Record, On-Line, your sessions worked. (Officials Tracking System – USA-S)
- b. Biannual Requirements (Every two years):
 - 1) If Annual Requirements have been satisfied:
Take and pass (80% min.) the Starter, On-Line Re-Certification Test.
 - 2) If Annual Requirements have not been satisfied:
Attend Starter Re-certification Clinic.
Take and pass (80% min.) the Starter, On-Line Re-Certification Test.
- c. Every fourth year:
 - 1) Attend Starter Re-certification Clinic.
 - 2) Take & pass (80% min.) the Starter, On-Line Re-certification test.
- d. Re-Certification at the Starter level will also satisfy the re-certification requirement for S&T.

C. Administrative Referee Certification Requirements

1. New Certification Requirements:

- a. One year (Minimum) as a certified IES Stoke & Turn official.
- b. Take and pass (80% min.) the Administrative Referee, On-Line Certification Test.
- c. Train under the tutelage of a currently certified Administrative Referee at least 5 sessions of a least two different meets.

2. Re-certification Requirements:

- a. Annual Requirements: (*Maintain USA-S Non Athlete Membership*)
 - 1) Deck Time – Work at least 5 sessions of at least two different meets as an Administrative Referee, Stroke & Turn or Starter official.
 - 2) Record, On-Line, your sessions worked. (Officials Tracking System – USA-S)
- b. Biannual Requirements (Every two years):
 - 1) If Annual Requirements have been satisfied:
Take and pass (80% min.) the Administrative Referee On-Line Re-Certification Test.
- c. Every fourth year:
 - 1) Attend Stroke & Turn Re-Certification Clinic.
 - 2) Take and pass (80% min.) the Administrative Referee On-Line Re-Certification Test.

IES Officials Certification Requirements (continued)

D. Referee Certification Requirements

1. New Certification Requirements

- a. One year (Minimum) as a certified IES Starter official.
- b. Submit a letter of intent to the IES Officials Chairman.
 - 1) Letter must state reasons why the candidate wishes to be a referee.
 - 2) Letter must also state qualifications for consideration.
- c. Include two letters of recommendation from (currently Certified) IES Referees.
 - 1) Include names and contact information of the two IES Referees who are serving as references.
- d. Attend a Referee Clinic. (Normally held at both the Fall & Spring HOD meetings)
- e. Take and pass (90% min.) the Referee, On-Line Certification Test.
- f. On Deck Training Time – Must work a minimum of nine (9) hours at six (6) sessions of at least three (3) different meets as a Meet Referee, under the observation of two (2) different certified Meet Referee's. Final Observation shall be done by the IES Officials' Chair, if possible.

2. Re-certification Requirements

- a. Annual Requirements: (*Maintain USA-S Non Athlete Membership*)
 - 1) Deck Time – Annually, must work at least ten (10) sessions of at least two (2) different meets.
 - 2) At least two (2) sessions must be as a stroke and turn judge.
 - 3) At least two (2) sessions must be as a starter.
 - 4) At least six (6) sessions must be as a referee.
 - 5) The referee should also allocate time to the deck and results computer, timers, and other support activities relative to a swim meet.
 - 6) Record, On-Line, your sessions worked. (Officials Tracking System – USA-S)
- b. Biannual Requirements (Every two years).
 - 1) If Annual Requirements have been satisfied:
Take and pass (90% min.) the Referee On-Line Re-Certification Test.
 - 2) If Annual Requirements have not been satisfied:
Attend Referee Clinic. (Normally, held at both the Fall & Spring HOD meetings)
Take and pass (90% min.) the Referee, On-Line Re-Certification Test.
- c. Every fourth year:
 - 1) Attend Referee Clinic. (Normally held at both the Fall & Spring HOD meetings)
 - 2) Take & pass (90% min.) the Referee, On-Line Re-certification test.
- d. Re-Certification at the Referee level will also satisfy the re-certification requirement for S&T and Starter.