

In order for high school and YMCA meets to be included in the SWIMS database, the meet must be at the championship level (i.e. District or State High School or YMCA Regional Championships); a request must be submitted to me for observation approval; only those times from swim(s) observed and approved by USA Swimming appointed and certified officials acting as observers are recognized; and only times of USA Swimming members are eligible for incorporation into the SWIMS database. The meet referee must certify the list of the observed swims in order for me to submit them to the database. **In addition, high school times will be loaded into SWIMS under LSC UN so that the times will not count toward the Virtual Club Championship or Club Recognition programs. Times from YMCA Dual meets will not be submitted into SWIMS.**

It is possible for every swimmer to find any of his/her times for all meets. Just go to the USA Swimming website and choose "Times/Times Standards". Follow the links listed under "SWIMS" system. You can choose a specific event in a specific age group or you can enter a swimmer's name and find his times. If you discover there are times missing achieved at one of our LSC meets, please contact me (stratton@cablone.net) and I will try to find out why the time has not been entered in the database.

SUBMITTING MEET RESULTS TO RECORDS CHAIRMAN

All National Times Verification Chairmen are asked to submit times for meets held in their LSC to the database. Not only does the database list all times but it verifies membership for each swimmer. Times can only be submitted by recognized SWIMS users (usually the NTV Chairman in each LSC). The database is being used to develop the Top 10 yearly lists and many other programs including entry into national swim meets.

In order to provide USA Swimming with the data in the format they want, I need each team who hosts a meet to provide me with an **un-locked** back-up of your meet as soon as your meet concludes. Just email a **back-up** (not a cfile or SDIF file) to me. I will then format the meet name as required by USA Swimming and submit the results for inclusion into the SWIMS database. Email the back-up file to: stratton@cablone.net

According to the Snake River Swimming Standing Rules, results must be distributed (emailed) not more than 14 days after the meet or a fine of \$35 will be assessed the host team.

Relays – as I am sure you are all aware, if the swimmer's names are not written on the back of a relay card at the time of the swim, the relay should be disqualified. The same principal, more or less, has been applied to submitting relay swims to the SWIMS database. If a host club does not include relay names in the meet database, those relays will not be submitted to USA Swimming for Top 10 consideration. Therefore, if you are checking to see where your relay team is ranked and you do not find the team listed in the database, chances are the names were not included on the meet backup which was submitted to me by the host team. It is extremely simple to enter relay names into the database during the meet. Please take the time to do so.