

**Location**: Ktn. Rec Center, Art Room  
**Date**: First Thursday of Month, 12/6/2018  
**Time**: 5:30 to 700

**Ketchikan Killer Whales Swim Club**

# January 8, 2019 Full Board Meeting Minutes:

  
  


# Meeting Purpose/ Objective: (Define- Why are we here? What do we hope to accomplish? What are the decision points?)

1. Attendance & Quorum:

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| --- | --- | --- | --- | --- |
| Attendance and Quorum: | | | | |
| Position | Attendee | Present | Absent | Other |
| President | Kevin Staples |  |  |  |
| Vice President | Kelli Kuharich |  |  |  |
| Treasurer | Leslie Brewer |  |  |  |
| Secretary | Hillary Woods |  |  |  |
| Meet Director | Nissa Dash |  |  |  |
| Ways and Means Fundraising | Dawn Taylor |  |  |  |
| Membership | Patty Gonzalez |  |  |  |
| Head Coach | Patrick Burda |  |  |  |
| Other… |  |  |  |  |
| Quorum - Yes/No |  |  |  |  |

1. Proceedings:

*Meeting called to order* at \_\_\_\_\_\_ p.m. by \_\_\_\_\_\_\_\_. *Last month's Board Meeting were* approved by \_\_\_\_\_\_\_\_\_.

*Board of Directors Report: (President/Vice President/Treasurer/Secretary)*

1. President, Kevin Staples: (5-10 Min)

*DEC. 2018-ACTION ITEMS FOR PRES:*

1. *Follow up on Pool Fees*
2. *Online Test for Alt. Gaming Permit Holder.*
3. *Check on FY or CY raffle prize expiration. (AK Air & Holland America*
4. *Coaches Contract.*
5. Vice President, Kelli Kuharich: (5-10 Min)

*DEC. ACTION ITEMS FOR VICE PRES:*

1. *Email Board on attendance to meetings and meeting participation. Due before 1/3 meeting.*
2. *Call Dana on how long on prizes.*
3. *Sign A & P permission slip for authorized users.*
4. *Collaboration on Coaches contract.*
5. Secretary, Hillary Woods (5-10 Min)

*DEC. ACTION ITEMS FOR SECRETARY*

1. Coordinate w/Dash on Language on the new policy.
2. Contract collaboration.
3. Treasurer, Leslie Brewer: (5-10 Min)

5. Meet Director, Nissa Dash: (5-10 Min)

*-Dec. Action Items for Meet Director:*

1) Add Bev’s requested items to the sign-up sheet by 12/3.

2) Contact families after 12/15 meet who still have hours to fill on deck.

3) Get copies of signed A&P authorized roster for Non-Profit/Team Administrative Records to Secretary Woods

4) Get more details on KKW H.S. Swim team quick dry shirts w/ Emma Campbell.

6. Ways & Means Coordinator, Dawn Taylor: (5-10 Min)

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*Dec. Action Items for Way & Means:*

* *Need to know- how much is allotted to use for fundraiser. Work w/Treasurer.*
* *Dawn will email w/ fundraiser to complete.*
* *Connect w/Erin for possible after party w/ pizza sale for $5 a slice. (Saturday at December meet)*

7. Membership Coordinator, Patty Gonzalez: (5-10 min)

*Dec. Action Items:*

1. *Patti to call Charlie Starr on Picture date 2/22 w/ Swim a thon.*
2. *Follow up on reimbursement of teeshirt orders.*
3. *Update Bulletin Board w/News articles from Coach.*
4. *Email Coach regarding outreach to parents on teeshirt personalization.*
5. *Coach(s) Report: (Comes in at 6-6:30, as he on deck coaching the team)10-15 Min:*

*KKW Head Coach, Patrick Burda:*

1. *Board Round Robin:*
2. Open Public & Parent Comment Opportunity: (If any)—NONE!
3. Next monthly board meeting Date/Time/Agenda items Proposed: