

**Location**: Ktn. Rec Center, Art Room  
**Date**: First Thursday of Month, 12/6/2018  
**Time**: 5:30 to 700

**Ketchikan Killer Whales Swim Club**

# March Minutes:

  
  


1. Attendance & Quorum:

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| --- | --- | --- | --- | --- |
| Attendance and Quorum: | | | | |
| Position | Attendee | Present | Absent | Other |
| President | Kevin Staples | X |  |  |
| Vice President | Kelli Kuharich | X |  |  |
| Treasurer | VACANT----- | -------- | ------ | ------- |
| Secretary | Hillary Woods | X |  |  |
| Meet Director | Nissa Dash | X |  |  |
| Ways and Means Fundraising | VACANT----- | -------- | ------ | ------- |
| Membership | Patty Gonzalez | X |  |  |
| Head Coach | Patrick Burda | X |  |  |
| Other… |  |  |  |  |
| Quorum - Yes/No | YES |  |  |  |

Proceedings:

*Meeting called to order* at 5:30 p.m. by President, Staples. *Last month's Board Meeting Minutes were* approved by

President Staples.

*Board of Directors Report: (President/Vice President/Treasurer/Secretary)*

President, Kevin Staples: (5-10 Min) :

* Completed email requesting Treasure Position w/ Possibility for CPA if there is no volunteers. Commitment about 20 hours or more per week.

Vice President, Kelli Kuharich: (5-10 Min)

* Raffle Update- Wrapping up the raffle. Only 270 left unsold.
* Permit Update- Ready to go. However, the operator filed for extension to 4/15.
* Upcoming 4th of July Parade- Secured Truck and Trailer

Secretary, Hillary Woods (5-10 Min)

* Grants…...Need Financials, and specifics to apply for grants. Need clearly defined goals for the purpose of the grant and responsibilities the team will be committed to.
* Looking into electronic filing systems for team records, including one drive, Google Docs, Board Effect, & others.

Treasurer, VACANT (5-10 Min) *Financial Report / Annual Reports!*

* Annual Reports are done.
* Dana is assisting during interim.

Meet Director, Nissa Dash: (5-10 Min)

* Volunteer Hours Review- Review fees for those whom have left w/pending balances and potential to go to collection for non-payment.
* Sponsorships-Packets by Nissa & Kelli. Nissa to check on Misty Fjord Air on potential!
* Handbook Policy, and Bylaws needs amended. Tabled for a working meeting to address language.
* Thank you cards need completed for the raffle fundraiser and December meet.
  + - Hillary & Nissa to work on cards.

Upcoming Time Trial- 4/12 and 4/13.

Ways & Means Coordinator, VACANT: (5-10 Min)- See VP above

Membership Coordinator, Patty Gonzalez: (5-10 min)

* Bulletin

Coach(s) Report: 10-15 Min: KKW Head Coach, Patrick Burda:

* Update to ARENA Contract/Sponsorship
* Status of Registered Officials ongoing
* Working on Time Trial timeline, splitting costs w/Craig for March Time Trial.
* Update board contacts on webpage
* Bid for Age Groups, results after House of Delegates.

*Board Round Robin:*

* Teeshirts for next season… Pick a simple color and the brand logo and that’s it.

Open Public & Parent Comment Opportunity: (If any)—NONE!

Next monthly board meeting Date/Time/Agenda items Proposed:

Adjourned … 6:55 Pm