CALL TO ORDER- Purpose of the Meeting is begin the process of hiring a coach and work on updating the 1994 Bylaws. Called to order 5:30.

ROLL CALL

Christa, Maureen, Dana, Hillary

Absent- Nissa, Deb

APPROVAL OF MINUTES Motion approved and carried as corrected (Adj. Deb. Merle absence to present-Special meeting)

REPORTS OF OFFICERS

1. **President & Ex-Officio:**

-Hiring the Coach- Need Committee.

-Christa to chair Hiring Committee./ Working through committee. Committee will do the work & initial evaluation. Advertisement for the coach. POC is Christa. Christa to reach out to Patrick w/Cc to Kelli. Hillary to volunteer. 2-3 to volunteer for small.

- Hire an Acting coach… Explore partnership w/ other clubs. Look at membership.

* 1. Coaches Departure List of Items needed. –See Email for Patrick.
     1. Interim Coaches and trained substitutes – Delay to 7/23 agenda.
     2. Kelli to check w/ USA swimming on minimum quals.
  2. Outdated Bylaws- Roles & Responsibilities.
     1. Committees for Bylaws.
     2. Then Recommended for entire board.
     3. Chair for the Bylaws- Nissa. Motion to nominate Nissa for Chair.

Dana to follow-up.

- Finalize the committee and Attorney- Will be the role of the chair

* 1. Executive Committee/Board.

- Deferred to the next meeting 7/23- Action Item Committee. -Unfinished business.

* 1. Legal Counsel Need for Legal Interpretation of State Law. – Will bePart of Bylaw conversations.
  2. Elected Job Responsibilities & Role as Board Members for benefit of our children and team and working together. Iconic board structure & facilitator for a future meeting.
  3. Pool fee- Credited-$2800, Less $200 per month. May/June $570 out of credit. Leaves $1810.
  4. 4th of July- was a success. Good times.

1. **President Elect/Vice President**

- Hiring Committee will be chair. Hillary volunteered to be on committee.

- Also, in charge of the Coaches gift.

1. **Treasurer**

-Registration- Dana & Patrick met. Patrick downloaded on the process.

- Motion to add weekly meetings. Start in two weeks after 7/23. Dana to add to webpage. 5:30

- Tuesdays. Woods to check on Library.

-To-do – Registration process.

- Added finances to Google Docs.

-Everything is delayed. 4-6 weeks in arends in billing.

-$52k to spend for permit funds. Chair committee Hiring bonus or travel. Accommodations.

- Gear/Killer Whale stuff. / Chair to Committee. Build in discretion. ??

-Add to AGENDA 7/23- Budget for Booster for donations for operating account. IE- Payroll.

Action – Financial plan and

-Sponsorship- Wrap ups.

-August to order banner and Thank You

Action- Consider specific banner for fourth of July Float..

Finances—Fundraising goes into bucketed fees from Webpage. Sorting through.

Pull Tabs- Waiting on quarterly to be filed.

1. **Secretary**

**-**Action Item – Google Documents. Find problem.

-Will be updating the posting minutes…Team Unify under club structure.

-Action Items- eMail out stuff & Thank you for Kyle Burnette/4th of July Truck & Trlr.

-Notes….

1. **Membership**

**-**Connecting w/ Deb on Blueberry Festival

-Nissa reserved the booth

- Shelly Harris for Coffee.

1. **Meet Director- NO Report**

**Motion to Approve proposed schedule. Motion carried. I’s have it.**

**Discussion – Age Group meets, Concerns over volunteers, and not having a coach.**

**Committee specific for meet.**

1. **Ways & Means.- No Report**

**REPORTS OF COMMITTEES- No Report.**

**STANDARD ORDER OF BUSINESS**

- 7/23…Action for Budget Items to spend more than @$250.

- 8/1…President ask for training. Club 101. For all members .

**- Unfinished Business/Action Notes from Last Meeting.**

**-** July Transition- Coaches to fill in all Board Members prior to July 19

* Transition Team Coaches for interim possibility Rocky or Matt or.
* New season is September 1. Registration earlier.
* HS Meet/Age Groups Concerns.
* Hiring Committee.
* Discussion for next meeting- Defer agenda items- Bylaws.
* Spending of Monies.
* Adhoc Committees & Bylaws…
* July 9- 14- Fbx – Patrick headed to Fairbanks, Official last day on the 19th.
* Admin Official Update from LSC.
* Pool Fees
* Hytek Meeting POC For Hytek & Victor connections…..

Needed Items prior to Coaches Departure:

-What about active/non-active lists?

-Need list of what is done by coach?

-What are the resource materials?

-Team Unify Access. Currently Webmaster-Hillary, Dana-has everything, Kelli? Nissa-Events.

- Swimmer info in drawer and for some parents.

- Keys= Go through Eryn. (Need main board contact to overwhelm Eryn, Kelli)

-Fill in coaches- Need List for hiring and training. First Aid, Certs, Safe Sport. Patrick to provide list. Safe sport courses.

- Certifications for fill ins/ transitions.

-Advertising sooner than later- List job on USA Swimming, LSCs, Alaska Swimming, Pacific Northwest.

-Social Media- Facebook, Instagram, twitter? Need passwords.

-Need access to the @teamunify.

-Meet Schedule handout. (Provided by Patrick)

- Online permissions need to be determined by different tiers.

-Currently, Webmaster is Hillary, Dana has all privileges.

**- New Business**

- Partnering w/Guardian Flight for fundraising.

- Executive Session- Start working together as a board.

- Defer Handbook in to first week of Aug? Meeting.

- Pool Keys… Kelly/ Eryn to collaborate. No Vote needed. Go through Wendy.

- Ask Pool Director. Need add to Board for Regular Board Meetings. Ask Eryn.

- Eryn as hiring committee.

- Re-ordering the time lines for signing up

**-**

**-Action Items & Deadlines & Assigned tasks.**

- Motion carried… Hillary to send message regarding need to cross train on every single aspect of meet.

- Be aware Lots of communications coming with transitions. Key vacant positions. w/ Background checks. Reimbursement

- Add committee for Bylaws (Committee of the Whole) plus public parents. Deadline 7/22.

- Anybody interests to come.

- Secretary Thank you card by Secretary…. To Kyle Burnette.

**ANNOUNCEMENTS**

**ADJOURNMENT- 7:30**