

**Ketchikan Killer Whales Swim Club**

# July 23, 2019

# Agenda & Minutes:

1. Call to Order Attendance & Quorum:

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| Attendance and Quorum: | | | | |
| Position | Attendee | Present | Absent | Other |
| President | Kelli Kuharich | x |  |  |
| Vice President | Christa Hagan | x |  |  |
| Treasurer | Dana Elerdling |  | x |  |
| Secretary | Hillary Woods | x |  |  |
| Meet Director | Nissa Dash |  | x |  |
| Ways and Means Fundraising | Deb Merle | x |  |  |
| Membership | Marueen Elderidge | x |  |  |
| Head Coach | Vacant |  | x |  |
| Other… |  |  |  |  |
| Quorum - Yes/No | yes |  |  |  |

Proceedings:

*-Meeting called to order* at 5:32 p.m. Meeting minutes approved from last meeting.

Public Comment: Booster, HS Athletic Director, Pool Director

-Bridget Mattison- Swim Booster Board, past swimmer & had 3 swimmers

-Recommendation hiring interviewee last night for both.

-Melissa Johnson- Activities Director. Recommend experience and parent experience.

-Kim- Parent.

-Eryn Brooks– Aquatics Supervisor.

-Matt Hagan- HS Booster Club-

*Board of Directors Report: (President/Vice President/Treasurer/Secretary)*

President, Ex- Officio (Chair):

- Confirm date that all BOD's should complete the USA Swimming Club Leadership & Business Management School (CLBMS) 101 online course - <https://www.usaswimming.org/articles-landing-page/2017/02/07/club-leadership-business-management-school>

- Set Date—End of October.

- Official- President has Referee credentials

Vice President:

- Hiring Committee Update under VP report –

-Interviewed candidate and reviewed 4 applications.

- Schedule for special meeting for 10 days out.

- Job description was posted to PNW swimming, and USA swimming

- Compensation package/Booster/HS- $4000 +Booster +Assistant Coach

- Treasurer to return and look at funding.

- Renegotiate contract.

- Coach Transition- Credit card. Computers. Papers. Remove administrator from web & accounts.

**Treasurer: (On Vacation / Update by VP)**

- Treasurer Update - under President or VP report - Review all accounts with FB and discuss options for consolidating - action to occur after reports.

- Interview package.

- Intent for Hiring committee and special meeting for vote in 10 days.

- Action Item for Meeting- Need to see a budget. Profit/Loss.

***MOTION: Special Meeting Date: One action item for 8/3 at 5:30 PM at Taquan Air. Motion Carried.***

Secretary:

- Add Eryn Brooks to google docs.

- Thank you, Card, For Kyle. Minutes.

- Google Docs issue. Summer Minutes.

Meet Director - No Report

- Bylaw committees report. Trying to keep the committee small.

- Timeline.

- Kim Matsura assigned to committee.

Ways & Means Coordinator: (5-10 Min)- Absent…

* Blueberry Festival- Log of Volunteer Hrs. needs completed.
* Woods check email message/Team Admin.

Membership Coordinator: (5-10 min)

- Next drive is Blueberry, then donations for homeless shelter, Christmas activities. Kayhi pantry & Meet.

- November can drive.

Coach(s) Report: 10-15 Min: No Report

New Business:

- Funds from time deposit to savings and close time deposits.

- Allow for BOD to review book that is handed out.

**MOTIONS:**

- Motion Carried to Consolidated accounts (time deposits, etc.)

- Motion Carried. Resolution to add VP signing authority for bank account.

(Motion carried)

- Motion to consider coach compensation package and move 2019 funds to an encumbered account. Motion carried to table to special meeting 8/3.

- Motion to create a budget committee - need to create a budget based on actual expenditures last 2 years - establish both Operating and Revenue Budgets.

- Motion to establish an Executive Committee - after 2nd discuss why we would have one, how it differs from Executive Session and who would be on it.

- that establishes the rules not specifically set in Bylaws.  (8/2@5:45) Taquan. (8/6@5:30 Or) Review Timing of meeting.

- Discussion on next meeting time/place

Adjourned …6:34 pm