Ketchikan Killer Whales

Board of Directors Meeting Agenda

**January 13, 2022**

**5:30 pm - The Landing Hotel Board Room**

1. Call to Order at 5:34 pm in the Landing Board Meeting
2. Roll Call – Present: Christa, Nissa, Melissa, Petrina, Bergon, Gary

Absent: Dana, Eryn

1. Membership Comments
2. Report of Officers
   1. President – Christa - Currently focused on the budget. LSC has come forward and has asked if we had any interested member parents to consider running for the finance chair on their board and would like a Southeast member to fill a vacancy. If board members know of anyone that would be interested, contact Christa. Alaska Senior Championship is next in Sitka and then Age Groups are following in Fairbanks. KKW has swimmers that are eligible. Discussion on travel and mitigation plans for meets. Great job to Melissa and Nissa for their work to get our Colorado system running!!
   2. Vice President – Welcome Bergon!
   3. Secretary – Vacant
   4. Treasurer – Nissa is working on reconciling December and finalizing the year. The swim shop has been a little more active and the raffle is finalized. Under the CARES act we qualified for the Employee Retention money of close to $14,000. That will be placed in an unobligated income line item in the 2022 budget.
   5. Meet Director – The Colorado is back and as of now, everything is in working order (touchpad, Colorado, computer and dolphin). The Mike Smithers meet almost broke even, but have a deficit of $68.49 (see attachment for breakdown).  We do have awards for next year. In the future, wait to order the awards when we have a finalized total of the participants and events. Also will state that the awards will be mailed to the participants after the event when participants declare for the meet. Modify award expense budget. Melissa is leaving town and will be missing the next two time trials. We need more people trained on the Colorado system. We also need more officials to be trained. Craig meet was canceled due to COVID. They might be hosting an event in May.
   6. Membership – Welcome Petrina! Discussion on the scope of membership work. Will track onboarding items as a new board member for future training. Pictures will be happening at the January time trial.
   7. Coach – 65 swimmers in the water. There are swimmers that have qualified for age group and senior champs! Gary gave a list of kids who have qualified (see attachment). Craig meet was canceled but they have shown interest in doing a May meet. The kids are working super hard and seem pretty motivated.
3. Reports of Committees
4. Standard Order of business
   1. Budget - Christa - Thank you to Nissa for all of your work on the budget draft. With the changes that were made in the finance meeting, there is still a deficit. New enrollment could help with this deficit, but there might have to be another raffle in the future. Income budget forecast for raffle revenue should reflect number of raffle books required to sell, and order more than that number. The board will look at the budget quarterly to reforecast as needed.

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**Christa asked for a member to entertain a motion to approve the second draft budget that has been presented today with the ratification of reducing the home entry meet fees in the revenue line item from $4000 to $2000, reduce the awards expenses from $800 to $500 and add an unobligated line item of $14000. These actions will put the budget at a positive of $9360.**

Bergon moves to approve the motion as written.

Nissa seconds the motion.

Motion passed unanimously.

1. Announcements - None
2. Next Meeting – Wednesday, February 15th at 5:30 in the Landing Board Room.

1. Adjournment – Bergeron motions to adjourn at 6:59 pm with unanimous consent.

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