



## KSC Travel Reimbursement Form

Updated May 2023

Alaska Swimming (AKSI) offers travel funds, which come from a portion of the splash fees paid to AKSI from host clubs, are used to help defray the travel costs of AKSI athletes from areas outside the host area who participate in the Alaska Swimming State Championship (formerly known as Junior Olympic Championship), and the Alaska Age Group Championship. Athletes who cannot drive to the meet within two (2) hours are considered outside the host area. Per AKSI, In State Travel Reimbursement form, applicants will be eligible for a reimbursement of their pro rata share of funds available based on the following calculation.

- a. Airline, Ferry and mileage costs (**calculated at 30 cents a mile**) incurred by each athlete/team from outside the host area, as a percentage of total claimed expenses, then multiplied times,
- b. All money in the specific meet’s fund raised from splash fees in the prior calendar year and any balance remaining from previous years.

Applicants shall submit a **KSC Travel Reimbursement Request form, due one week after the meet, to the KSC Treasurer**, who in turn will send a club request to the AKSI Treasurer. Funds shall be distributed once funds are received from AKSI. According to AKSI, any late reimbursement requests will be reimbursed at a rate of 50% that of timely applicants, **if** funds are still available after timely applicants have been reimbursed.

Name of swimmer: \_\_\_\_\_

Meet Attended:  Alaska Swimming State Championship       Alaska Age Group Championship

Mode of Transportation (check all that apply):       Airplane       Automobile

- Airplane (please submit receipt):      \$ \_\_\_\_\_
- Automobile (please submit receipt):      \$ \_\_\_\_\_  
Reimbursable at \$100/vehicle, minimum 250 miles round trip.  
Provide name of driver and passengers.

\_\_\_\_\_  
\_\_\_\_\_

TOTAL REIMBURSEMENT REQUEST      \$ \_\_\_\_\_

Name of person submitting request: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>FOR KSC TREASURER USE ONLY</b>	
Alaska Swimming (AKSI) travel reimbursement to KSC divided by the number of participating KSC swimmers.	\$ _____