



ANNUAL REVIEW OF IMPORTANT SST FUNCTIONS

Review Schedule

January	Insurance Review
February	Mission & Vision Statement Review
March	Board Evaluations
April	Board Nominations
May	Communication Plan Review
June	Assistant Coach Evaluations Meet Schedule Review
July	Budget Development/Presentation
August	Budget Acceptance New Member Packet Review
September	Programs & Services Evaluation Head Coach Evaluation
October	Strategic Plan Review
November	Bylaws Review
December	Policy & Procedure Review

Important Dates

January 15	IRS Form 990 Due
March 1	Begin Swim-a-Thon Campaign
March 15	Gaming Annual Report Due
May	Swim-a-Thon – Spring Membership Meeting – BOD Elections
July 1	Reserve Pool for Meets and Swim-a-Thon
August 1	Order Raffle Tickets
September	Fall General Membership Meeting
October	Club & Non-Athlete Membership Renewal
December	Raffle Drawing – Holiday Party – Team Picture
December 15	Gaming Permit Renewal Deadline