

GSA Short Course Registration Instructions

- Find the “Register for GSA” button on the right side of the page, and click on it.
- Read the introductory info and click “Continue or Check Status” at the bottom of the page
- If you have an existing account and are currently logged in, proceed to the next step in the instructions. If you have an existing account but are not currently logged in, enter the email address and password you created for the site. Then click “Continue.” If you need to create an account, select “Create New Account.” You will then need to create a password and proceed to the next step.
- Enter your billing info (if not already in the system) and the names and contact info of TWO parents/guardians.
- You do NOT have to supply insurance information.
- Enter Emergency Contact information for someone OTHER than the two parents/guardians entered in the previous section. Click “Continue.”
- Select the swimmers you would like to register. If you are new to GSA, select "Add Member."
- Verify that the member information is correct or enter the appropriate information if it is for a new GSA athlete.
- Answer the question regarding transferring from another team.
- Make sure that you click the arrow in the “Select” drop down box to the right of “Register to this Group.” Based on your swimmer’s age, the appropriate group(s) will appear in the drop down box. You will need to select a swim group and payment option from the drop down menu:
 - Age Group – Monthly installment payment
 - Developmental Program – Monthly installment payment
 - Junior – Monthly installment payment
 - Senior – Monthly installment payment
- Once you’ve selected a swim group/payment option, a section about USA swim registration will appear. Please fill out all the information in this section.
- Once you’ve verified the information and registered ALL of your swimmers, please review the George School Consent and Release from Liability. You must agree to all terms in the Liability section by clicking the “I have read and agree to the above statement” checkbox.
- Then review the GSA Policies and Procedures WITH YOUR SWIMMERS by clicking on the blue GSA Policies link. You must agree to all terms in the Policies and Procedures section by clicking the “I have read and agree to the above statement” checkbox.

- Select “Continue.”
- You will then be able to review the fees prior to checking out. Select “Proceed to Checkout” when you are ready to submit your registration and complete the payment transaction.
- If you need to edit the payment option or add/remove members before submitting your order, click on “Edit Registration” and then click on the member name that you want to edit or select “Add Member” to add additional members to your registration. Please note that you will need to agree to the liability waiver after making the changes.
- On the next page you can review your info, if all is correct click “submit order” at the bottom of the page, you should then be greeted by a Success screen confirming your registration with George School Aquatics.
- You are now free to explore the site and sign up for meets (as they become available).