

Vic Moore
CEO/Head Coach

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Jets Aquatic Club

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To whom it may concern:

This letter is written on behalf of _____. This student is a high-level athlete in the sport of swimming and competes at USA Swimming and Amateur Athletic Union (AAU) sanctioned competitions. Many of these events include swim programs from multiple states and span across multiple days. As USA Swimming is the national governing body for USA Olympic Swimming, travel meets are a commonly accepted practice and industry standards and in order to continue athletic development and personal growth, we must often travel outside of Northeast Arkansas and even out of state.

Humbly, I request that these absences be excused and any/all work assigned during absences any time from _____.

Your support for this student is greatly appreciated and crucial to their long-term success. For more information, please contact me directly via email or by phone. Thank you and have a great day.

Regards,

Vic Moore
CEO/HC
Jets Aquatic Club