

VSC Board Meeting Minutes

April 20, 2011

Parks 'n Rec Director's Office 6:15 - 7:45 PM

I. Attendees

Craig Evens, Margaret Fleming, Donna Marsh, Andy Carlisle, Tom Parker, Michele Parker, Bridget Wittstock, Jerry Dahl, Stacey Dahl

II. Old Business

A. Call To Order

B. Approval of Minutes

C. Approval of Agenda

III. Status of Previous Assignments

A. Travel Policy

Stacey looked into updating travel section based on new usa swimming required policies. Club and LSC travel policies must include these policies. These items are Code of Conduct stipulations in the USA Swimming Rule-book. Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming-administered criminal background check. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete). When only one athlete and one coach travel to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach.

B. Upcoming Meets

The Board will decide on what meets VSC will attend for the 2011/2012 swim year and will communicate this to the swim families through emails, the webpage, bulletin board and at the annual meeting in May if set. The schedule is not posted yet. Late October is the Prince Rupert Meet. Derrick Gibb and Olympic Athlete Mark G are interested in having a swim clinic in Petersburg. Coach Andy suggested September 9-10th or 30th.

D. VSC Handbook Revision Subcommittee

Please get your comments in to Michele or Kristen.

E. Background Checks

Cate is working on this.

IV. New Business

A. Board Member Reports

President - Tom Parker

A. House of Delegates Meeting Update

Around 40 participants at meet. Discussion on short yards versus long course. Changed Great Alaska Open events from 4 events to 6 events. Must have proven times in database before Championship Meets. A certain proportion of our meet fees goes to USA Swimming and that offsets travel costs. Proposal to give flat fees instead of percentage passed. Can get reimbursed for Age Groups. Stacey will need receipts. Election of officers. One person from VSC should attend in the future.

B. Fat Cow/Team Unify payments

Fat Cow is our domain name. Payment is due within 30 days. Team Unify payment is due June 1st.

C. Karen Quitsland will be the new business finance director for the school district. Karen will stop being our bookkeeper on May 31st. She recommend Alaska Business Partners from Ketchikan. Craig recommended Tamera Evens for bookkeeping. Tamera would not do tax returns directly but would coordinate them. Motion to accept Karen Quitsland's resignation and hire Tamara Evens as the new bookkeeper was accepted.

D. Corporate Sponsors

Tom is looking into this. Ryan is talking to City Manager to get approval for sponsorships on swim board.

Coach Andy

Vice President - vacant

Secretary - Michele Parker

Updating the web and interested in purchasing swim shop order.

Treasurer - Craig Evens

Swimathon raised around \$12,000. Craig & Stacey opened checking account for \$5,000 for restricted herring account. Need to decide what to do with remaining \$12,000. Craig presented

Profit & Loss and cash flow projections. Have a projected net loss of \$6,000 this year. Last year we had a \$19,000 net loss. Jeri Beck is restricted for scholarships only. Herring money is restricted for capital improvements only not operating expenses. Motion to unrestricted \$6,000 from Jeri Beck fund was passed. Will rename savings account to Jeri Beck fund. Herring money will be in CDs.

Membership Chair - Margaret Fleming

A. Pull tabs

Travel Coordinator - Stacey Dahl, 4 kids going to JOs.

Meet Director - Bridget Wittstock/Donna Marsh

Safety Coordinator - Diane Christensen - absent

Fund Raising Chair - Vacant

Records Chair - Kristen Zarlengo - absent

Athlete Representative - Vacant

Past President - Jerry Dahl

B. Fundraising plans for next year.

Creation of subcommittee to look at 2011/2012 fundraising opportunities. i.e raising minimum amount of swimathon, pull tabs, booths at city activities, etc. Tom Parker and Jerry Dahl will be on this committee.

C. Board needs to budget for travel

1. Look at cost of past meets and plan for future meets.
2. Could look at separate percentages that VCS contributes to travel for meets in Southeast versus outside of SE such at Age Groups, JOs, Northwest Sectionals. Tom Parker, Craig Evens and Andy will be on this subcommittee.

D. Upcoming Meets/Time Trials

E. Prepare for Annual Meeting on May 21st. Picnic at noon at Sandy Beach.

F. Communicate upcoming vacancies and help needed to VSC members to gain interest. Brad is interested in Travel Coordinator position.

G. Other Concerns from VSC Members

V. Assignments

A. Next Meeting

Thursday, May 19th, 6:15-7:45 PM at the Parks'n Rec Director's office.