



## Northern Lights Swim Club Boosters Non-Athlete Membership Procedure

### **Background**

Certain positions within the Northern Lights Swim Club (NLSC) boosters require USA Swimming Non-Athlete membership. All NLSC Booster board members, meet directors, safety directors, and travel chaperones are required to be valid non athlete members through USA Swimming. NLSC is a registered team and the NLSC boosters is a registered affiliate under NLSC through USA Swimming. The steps below outline the process to complete this requirement.

### **Procedure**

1. Fill out a non-member application and submit to AKSwimMembership@gmail.com: <https://drive.google.com/file/d/1ujNTTtviP0NOQlofQuPE6r6C5wCml2Un/view>. NLSC will be automatically billed for the registration fee - no payment is required by the member. The *CLUB CODE* is NLSC and the *CLUB NAME* is Northern Lights Swim Club. Non-member applications that are filled out after Sept 1 will be good through the following year.
2. Complete a background check (BGC). The BGC is done through the USA Swimming website and requires a payment of \$38 for new members and \$18 for renewals. Submit your receipt to the NLSC Booster Treasurer, Holly Willman at [akdevushka@gmail.com](mailto:akdevushka@gmail.com).  
<https://www.usaswimming.org/backgroundcheck>
3. Once the application required in Step 1 above is processed and you are registered, complete the Athlete Protection Training (APT): <https://www.usaswimming.org/resource-center/athlete-protection-training>. You will need to go to the section titled "Start the Training" and enter your name and birthday. The initial APT is about a two-hour training and can be done in multiple sessions. The renewal takes between 30-45 minutes.

### **Timing**

If you are an active board member, meet director, safety director or travel chaperone, your training must be complete and valid. Non-athlete memberships are good for one year; if you apply after Sept 1, they are valid through the following year. BGC's are valid for two years from the completion date and APT trainings are valid for one year from the completion date. You will be emailed directly from USA swimming regarding background check and APT renewals.

If you believe you are already a Non-Athlete Member and/or have done the USA Swimming Background Check and the Athlete Protection Training, you can verify this on USA Swimming's website. <https://www.usaswimming.org/sign-in>