

Parent Code of Conduct and Contract



Dear DOWNEY DOLPHINS SWIM TEAM Parents and Members:

As our organization grows and we continue to expand our programs, we seek to establish or clarify our policies. Our policies help to guide the organization and ensure continued success. One of the first areas to be addressed is parent behavior - specifically, what type of behavior is expected of swimming parents.

Downey Dolphins Swim Team is fortunate to have highly experienced, professional coaches working to develop our children into better swimmers and more importantly, disciplined people. As parents, it is absolutely essential that we give our coaching staff the respect and authority they deserve to run our swim team. Our coaches are hired for that purpose.

DOWNEY DOLPHINS SWIM TEAM as an organization highly encourages the following parental behavior:

- Open communication between parents, swimmers and coaches emphasizing goal setting and focusing on the performance expectations of both the swimmer and the parents
- Meeting with the coaches/swimmers/parents during normal operating hours to discuss issues
- Positive reinforcement of all swimmers in all situations - team spirit, team loyalty
- Parental involvement on the Board of Directors and in organizing and running of meets and other team events

DOWNEY DOLPHINS SWIM TEAM as an organization will not tolerate the following behavior from parents:

- Coaching your children at practice or during meets, that is the coach's job
- Interrupting or confronting the coaching staff on the pool deck during practice or meets
- Abusive language towards coaches, swimmers, parents, officials and your own children
- Any behavior that brings discredit or disruption to our swimmers and our organization

Following is a Parent Code of Conduct. The Code was developed as a standard to emphasize our organization's commitment to making everyone's involvement with our club a positive experience.

DOWNEY DOLPHINS SWIM TEAM

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Parent Code of Conduct

As a parent of a swimmer and member of Downey Dolphins Swim Team, I will abide by the following guidelines:

- I. Practice *teamwork* with all parents, swimmers and coaches by supporting the values of *Commitment, Dedication, Spirit, Loyalty and Pride*.
- II. As a parent, I will not coach or instruct the team or any swimmer at a practice or meets (from the stands or any other area) or interfere with coaches on the pool deck.
- III. Demonstrate good sportsmanship by conducting myself in a manner that earns the respect of my child, other swimmers, parents, officials and the coaches at meets and practices.
- IV. Maintain self-control at all times. Know my role.

Swimmers	⇒	Swim
Coaches	⇒	Coach
Officials	⇒	Officiate
Parents	⇒	Support!

- V. As a parent, I understand that criticizing, name-calling, use of abusive language or gestures directed toward the coaches, officials, and/or any participating swimmer will not be permitted or tolerated.
- VI. Enjoy involvement with Downey Dolphins Swim Team by supporting the swimmers, coaches and other parents with positive communication and actions.
- VII. During competitions, questions or concerns regarding decisions made by meet officials are directed to a member of our coaching staff. Parents address officials via the coaching staff only.

Sanctions: Should I conduct myself in such a way that brings discredit or discord to Downey Dolphins Swim Team, or USA Swimming, I voluntarily subject myself to disciplinary action. DOWNEY DOLPHINS SWIM TEAM maintains the right to terminate any membership with/without cause in the interest of our vision, mission and objectives.

Dues

- Dues are payable the first of each month. It is your responsibility to pay your dues on time.
- If dues are not paid by the 5th of each month, you are to include a late fee of \$25 along with your monthly dues.
- There is no pro-rating of dues. If your swimmer swims one day in the month then the total monthly dues are payable.
- If your swimmer will not swim at all during the month, then you must pay ½ the monthly dues in order to stay on active status.

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Downey Dolphins Fees

- First and last month dues are payable at the time of initial registration.
- Thirty (30) days written notice are REQUIRED when you decide to leave the club for use of last months dues.
- There is a \$50.00 annual family registration fee.
- The fee structure is as follows:
 - first child = \$100.00/month;
 - second child = \$90.00/month;
 - third child = \$85.00/month;
 - fourth child (plus) = \$85.00/month;

Southern California Swimming Annual Registration Fee

- \$70.00 is payable to *Southern California Swimming* (provides insurance sanctioned SCS events and workouts and allows participation in competitions).
- Verification is required for SCS registration. You will be asked to show your child's original birth certificate or passport for verification purposes.

Parent Involvement

- Parent involvement is vital to the success of the team therefore the following are required of each team parent:
 - A parent is **REQUIRED** to actively participate in supporting the team by **attending all team activities**.
 - Minimally this will include four weekends per year at Downey Dolphin hosted swim meets.
 - All families are asked to assist in the set up and tear down preparations for hosted meets.
 - All families are required to sign up for two working shifts (**minimum of 5 hours/day for a total of 10 hours over the course of the weekend**).
 - If you are unable to participate at Downey Dolphin hosted meets, a minimal charge of \$13.00/hour (**\$130.00 maximum charge**).
 - All parents are required to **time** a minimum of 2 hour for every outside meet their child participates in. (A minimal charge of \$13.00/hour will be applied to your monthly dues (**\$26.00 maximum charge**)).
 - **Please be advised that hosted swim meets are mandatory, and parents are required to volunteer the minimum amount of work hours whether your child swim or not.**
 - Board Meetings are held quarterly at the pool and you are encouraged
 - Parent Meetings are held monthly the first Wednesday of each month.

Registration

- Along with Registration Fees, a completed **Swim Team Registration Form, Emergency Card, SCS Athlete Registration Form** are to be completely filled out and submitted before your swimmer will be eligible to swim.

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Registration Form

1. Swimmer's Name _____ Birth date ____/____/____
First Name *Last Name*

Monthly Dues **\$ 100.00**

2. Swimmer's Name _____ Birth date ____/____/____
First Name *Last Name*

3. Swimmer's Name _____ Birth date ____/____/____
First Name *Last Name*

Parent Contact Information

Mother's Name _____ Father's Name _____

Mailing Address: _____
Street Address *City* *Zip*

Contact Number(s): (_____) _____ (_____) _____
Home *Cell*

Email: _____

<p>Downey Dolphins Registration Fees</p> <p>Annual family Registration Fee = \$50.00 First month dues = \$100.00 Last month dues = \$100.00</p> <p>TOTAL Dues: \$ _____</p>	<p>Southern California Swimming Fee</p> <p>SCS Fee of \$70.00 x ____ = ____</p> <p>Received By: _____ Check Number: _____ Date received: _____</p> <p>Total Paid (<i>dues and SCS</i>): \$ _____</p>
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I have read the preceding contract, parent code of conduct and parent involvement expectations and I agree to abide by the rules of the Downey Dolphins Swim Team Club, and personally commit to make timely payments of dues and all associated fees. I agree to work at all Downey Dolphins hosted swim meets. I agree to fulfill my timing and lane assignments at all swim meets in which my child competes.

 Signature of Parent/Guardian

 Printed name

Date: _____

For Internal Office Use Only

Please indicate all items received

Registration Form <input type="checkbox"/>	SCS Registration <input type="checkbox"/>
Emergency Card <input type="checkbox"/>	SCS Registration Fee <input type="checkbox"/>
Registration Fees <input type="checkbox"/>	SCS Verification <input type="checkbox"/>