



NOTICE OF INTENT TO WITHDRAW

Notice of Intent to Withdraw forms must be sent via email to **both** of the following:

Head Coach:	Andy Copley	acopley.hrzn@gmail.com
Assoc. Head Coach	Tomoko Naka	tnaka.hrzn@gmail.com

- Text message and/or phone call submissions will **NOT** be accepted as a valid notification.
- Email notification without submission of this form will **NOT** be accepted as a valid notification.

This form, fully completed, must be received no later than the 20th of the month in order to avoid being charged for the following month. For example, if you wish to withdraw from the program, effective in October, you would need to submit a completed Intent to Withdraw form by September 20th.

Members are responsible for all fees until such a time as a complete Intent to Withdraw form has been received by Horizon Aquatic Club. Failure to submit this form in time (see above) will result in the member being charged all fees for the following month. A swimmer who elects to withdraw from Horizon Aquatic Club and decides to return to the team within the same swimming year (Sept. 1 - Aug 31) will be assessed the club reinstatement fee of \$30.

Please understand there are no exceptions to the above-listed policies. More information about this can also be found in the Team Handbook.

FULL NAME OF ATHLETE

DATE OF INTENDED WITHDRAWAL

SIGNATURE

PRINT

DATE