

## **FUNDSCRIP – Information (note 2 page document!)**

1. Enroll in Fundscrip Copy and paste this link into your browser:

<http://www.fundscrip.com/LoginOrSignUp.aspx?IID=KGZ5TN>

2. Payment options: a) EFT (electronic fund transfer) - fill in form, attach void cheque, send to Fundscrip for processing. (initial processing may take 1-2 weeks)

b) Online Bill Payment method - add "Fundscrip" as a payee and use the 16 digit ID provided by Fundscrip during your first order process.

**\*\*Online Bill Payment needs 3 business days for processing -orders must be made business 3 days before deadline\*\***

c) Credit Card (Visa & MC) earnings are 1.99% lower than the posted rate.

3. Place order online before Group order deadlines **\*\*\*if ordering using Online Bill payment method please order 3 business days prior to deadline.**

**\*\*\*\*you will be prompted to confirm your order and will receive an email confirmation of your order\*\*\*\***

4. Select Shipping from 3 options

- **“Hold for Pick up...”** use this for “Group Batch orders” (primary order method). No shipping costs. Your order will be sent with all group orders collected from group order date. You will receive an email requesting to arrange for card pick up from either \_\_\_\_\_ or Marsha E.

Orders arrive in Barrie on the Friday am (weather permitting)

-“Direct Ship 96/Lettermail” – costs \$0.96 per order charged upon check out. Your order is sent to your specified address via Canada Post. (order limitations apply!) Information on this method can be found at

<https://www.fundscrip.com/directshipping.aspx>

-“Ship to Home” method – you will be charged an additional shipping fee for this option. (Purolator sets this fee)

### **Primary Order Method – Group Batch Orders**

Order dates – (9:30am deadlines) Tues Oct 2, Oct 16, Oct 30, Nov 13, Nov 27, Dec 11. Order dates for 2019 are Jan15, Feb 12, Mar 5, Apr 2 and May 7.

**Secondary Order method** - if you miss a date, want to send a birthday gift to a niece, grocery cards to a university student, or hope to get family involved in fundraising from afar, etc., then consider using

**Direct ship 96/Lettermail order method**

info link

<https://www.fundscrip.com/directshipping.aspx>

**Basic info on Direct Ship 96/Lettermail option:**

Cost - \$0.96 per order, no order deadline – your order is processed after payment is processed (1-3 days depending upon payment method) and ships out via Canada Post on the following day.

ie An order placed Monday (ETF payment method) is usually processed Tuesday and mailed on Wednesday.

Limitations – maximum 4 cards with maximum value of order up to \$500.

**How can family or friends help you earn your fundraising dollars??**

If Aunt Sue, who lives two hours away, wants to support "YOUR SWIMMER" she can create an online account (using enrollment link at top of this document) and choose shipping method "DS 96/Lettermail" to get the cards delivered right to her. (If you want to make it easy to ascertain that "Aunt Sue" is the one connected to "Athlete A", have her enroll using her name *but* add the swimmers name in brackets

First name field - Sue

Last name field - Edwards (Swimmers full name)

Thank you,  
Barrie Trojan Fundraising

Fundscrip Swim Parent Contact info:

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