

## Description of Officials Positions

### Timekeeper

As a Timekeeper, you operate various timing devices, such as stopwatches or electronic buttons attached to the automatic timing equipment. Timekeepers are responsible for starting their watches at the starter's signal and stopping their watches or activating their buttons when any part of the swimmer's body touches the wall at the finish of their race. The watch time is then recorded and used to determine the race results.

### Inspector of Turns

An Inspector of Turns observes the swimmers from either the start/finish end or turn end of the pool. The inspector of turns is responsible for judging the starts, finishes, and turns during each race.

### Stroke Judge

A Stroke Judge walks the distance alongside the side pool, typically between the backstroke flags, and observes the swimmers on their half of the pool. The stroke judge ensure compliance with the rules pertaining to the mechanics of the swim such as arm stroke and kick.

### Safety Marshal

A Safety Marshal is assigned the important responsibility of maintaining a safe swim environment during warm-up by monitoring the behaviour of swimmers in and out of the pool.

### Chief Timekeeper

Assures that all lanes have timekeepers (usually three/lane), working stopwatches and/or electronic timing buttons, clipboards, pencils, and timing cards or sheets.

### Clerk of the Course

Checks swimmers into the meet, "scratches" swimmers that are absent or do not intend to swim an event, and seeds swimmers according to their entry times.

### Marshal – Swimmer

Typically, only used at meets with younger swimmers, the Marshal is responsible for "lining up" swimmers in preparation for their race.

### Chief Judge Electronics

Determines the official times when electronic timing equipment is in use.

### Recorder/Scorer

Swimmers' times are received either electronically (touchpads), manually (stopwatch), or both. These times are received and entered using computer software and are matched to the individual swimmer's name. The Recorder/Scorer is also responsible for bringing all this information together, for posting the results of the races, and for printing labels for the awards.

### Meet Manager

Is responsible for planning, organizing and executing every aspect of the meet. This individual makes sure the meet runs without a hitch. They prepare the swim meet package, complete the sanction application with SNB, arrange for equipment and items needed for the meet right through to the awards presentation. This job requires someone with patience, perseverance and attention to detail to ensure the swim meet is a success.

### Starter

The Starter ensures that all swimmers receive a fair and equitable start. The starter works closely with the Referee and assumes responsibility for the start at the referee's signal. The starter steps the swimmers onto the starting blocks or into the water, directs the swimmers to "take their mark", and in conjunction with the Referee, determines when a false start has occurred. The starter is also responsible for making sure that the starting equipment is in working order prior to the start of a session.

### Referee

The Referee has the overall authority and responsibility for seeing that the competition complies with all of the appropriate rules and regulations. The referee resolves all questions related to the conduct of the swim meet and reviews and disqualifications.

### Officials Dress Code

The dress code for SNB sanctioned competitions consists of:

- Black Pants, shorts, or skirt
- Black shoes
- White T-shirt or Polo