



## Hollyburn Hurricanes Team Travel Policy and Waiver

All Hollyburn Hurricanes swimmers and parents must read and sign the Team Travel Policy and Waiver document in order to participate in competitions. Swimmers are representing the Hollyburn Hurricanes Swim Team when they are competing in meets, participating on trips and/or attending other team functions. Athlete behaviour must positively reflect the high standards of the club.

### Travel Meets

Hollyburn Hurricanes travel meets are defined as competitions where the travel and accommodations are provided by the team. Participating swimmers must travel and eat their meals with the team and stay with the team at the hotel for the duration of the completion. The swimmers are supervised by the coaching staff and the designated chaperones. Swimmers must stay and travel with the team, the coaches and the chaperones at all times unless special permission has been granted by the head coach prior to the meet.

### Parents

Parents are welcome to attend the meet as spectators, but must provide their own transportation, lodging and meals. Parents are asked to keep a distance from their children for the duration of the trip so that they may have a chance to interact and bond with their teammates and coaches at the meet. When only one athlete and one coach travels to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach.

### Curfews

Curfews shall be established by the coaching/chaperone staff each day of the trip. There may be one curfew for swimmers to be assigned to their rooms and another for lights-out and quiet. No team member may be out of their room after the room curfew and the 'no noise' policy must be respected. Permission must be obtained from the coach or chaperone to leave the room past this time. Cell phones and computers must be turned off after 'lights-out' has been established. If this rule is not respected, the cell phone or computer may be confiscated for the evening and will be returned the next morning.

### Hotel

Any damages, excessive mess or thievery incurred at the hotel will be at the expense of the swimmers assigned to that room and further disciplinary action may be taken. No loud or boisterous behaviour will be tolerated in the hallways or public areas. Hotel rooms should be kept neat, with garbage removed regularly and maid service accepted daily. Hotel room doors must be propped open if anyone not on that specific rooming list is in the room.

### General

**Attendance:** Team members traveling with the team will attend all team functions including meetings, practices, meals, meet sessions, etc. unless otherwise excused or instructed by the coach or chaperone. Punctuality for meetings, meals, practices and meet sessions is required.

**Public Places:** When visiting public places such as shopping malls, movie theatres, etc. swimmers will stay in groups of no less than two persons with a contact number. Athletes 12 and under will be accompanied by a chaperone.

**Restaurants:** All team members will be polite and quiet in restaurants. Swimmers must not disturb the other patrons of the restaurant. Leave an appropriate tip (15% minimum) if it hasn't been arranged by the chaperones. If there has been a problem with the service, see the coach or chaperone.

**Uniform:** All swimmers must be wearing Hollyburn Swim Team gear at all times when on deck at the meet. Swimmers are encouraged to wear team track jackets and hoodies at other team functions.

Sportsmanship: Team members (swimmers, coaches and parents) will display proper respect and sportsmanship towards coaches, officials, administrators, teammates, fellow competitors and the public at all times. Swimmers are to refrain from use of inappropriate language and inappropriate physical contact at all team activities.

Drugs and Alcohol: The consumption or possession of alcohol, tobacco, or any other illegal drug/substance of any kind will not be tolerated. In addition, any team member found to be in the presence of others partaking in any of the above activities could be subject to the same punishments and possible expulsion from the team.

### **Disciplinary Action**

Failure to comply with the Hollyburn Hurricanes Team Travel Policy may result in disciplinary action.

Warnings will be given to the athletes in the following fashion:

1. Verbal warning describing the infraction by the chaperone or coach.
2. Verbal warning by a coach and instructing the swimmers what the possible disciplinary actions might be. Swimmers will be shown the team travel policy signed by their parents.
3. Coach will contact the parents (or legal guardians) to discuss the situation.

Discipline may include, but may not be limited to:

1. New room assignments.
2. Scratch one or more events from the competition.
3. Disqualification from future team travel meets.
4. Financial penalties.
5. Suspension or dismissal from the team. (Serious infraction)
6. Dismissal from the team trip and immediate return home at the athlete's expense. Parents may be asked to pick up their child from the competition. (Serious infraction)

The directions and the decisions of the coaches regarding rules and disciplinary actions while on the trip are final.

### **Cancelation Policy**

Swimmers opting in to a travel meet by the designated deadline are responsible to cover all transportation, hotel, chaperone and coach costs set out before the meet. Late additions will incur any extra costs. If there is a last minute cancellation due to injury or a family emergency, every effort will be given to obtain a partial refund provided notification is given prior to departure. All other cancelations are considered non-refundable.

**Name and date of competition:** \_\_\_\_\_

**I agree to abide by all terms of the Hollyburn Hurricanes Team Travel Policy**

\_\_\_\_\_  
Name of Swimmer (please print)

\_\_\_\_\_  
Signature

**My swimmer and I have read and understood the agreement and agree to abide by the Hollyburn Hurricanes Team Travel Policy.**

\_\_\_\_\_  
Signature of Parent/Guardian