

**MEETING MINUTES  
LLOYDMINSTER RIPTIDES  
BOARD MEETING #6: NOVEMBER 26, 2018  
Time: 6:30PM (in Person)**

The following Members were present:

Brandy Kuehn, Billy Kuehn, Yamini Reddy, Shelly Hoehn, Rebecca Allsop

Absent/Late:

None

Others Present: Lee Andersen (Chair), Coach Jen (6:40-8:05)

Meeting Called to Order: 6:41

1. Adoption of Agenda

Moved by: Yamini Reddy      Seconded: Brandy Kuehn  
Motion Carried.

2. Appoint Lee Andersen to Chair Meeting.

Moved by: Billy Kuehn      Seconded: Shelly Hoehn  
Motion Carried.

3. Minutes of October 30, 2018, Board Meeting tabled until 2018-12-17, Meeting;

4. Coach Report:

- Novice graduation standards from Saskatchewan have changed. There was a Meeting of all coaches Saturday November 24, 2018, in Saskatoon, about changing the new standards. Jen will contact Marg with Swim Saskatchewan to ask about registering in Saskatchewan, in order to be able to vote and receive communications;
- Could not upload December calendar to Team Unify. Rebecca to talk with Webmaster regarding the issue;
- Looking into January 2-January 5, 2019, for Swim camp;
- Club needs to look into para swimming more closely regarding costs, as the program is quite extensive;

- Para camp upcoming in February, 2019, in Richmond, BC – should be of no cost to the club;
  - Portable white board – in equipment budget so Jen can contact Rebecca with options and she will order;
  - Requests for group changes need to go through the Head Coach;
  - Independent swimmers – research done with other clubs, extensive conversations. Requests need to include reasoning and rationale for the independent meet and will be assessed per request;
  - Back up coaching list in case of illness- Jennaefer Smith, Annette Zachow, Victoria Oldershaw, Natasha Wobeser, and Cami Chocan.
5. Board to send out a letter to parents regarding independent meets;
  6. Review of Webmaster Report;
  7. Overhaul Teen Fit group before 2019/2020 season – This was new program brought in by previous Board. The Board will review and set up parameters around the program regarding meets etc. for the upcoming season;
  8. Registrar/Lane Manager/Officials Chair Report:
    - Coaches are all registered. Two swimmers still not completed their registration. Jen will communicate with those parents as to completing those;
    - Lynette Thoresen – can have at least twenty members at officials training. She would like to come to an upcoming board meeting to present what she will offer with regard to training etc. Would like to combine the training with the Rebels Swim Club. Yamini to Invite Lynette to next board meeting (December 17, 2018) as a guest to discuss the Officials Clinic;
    - Look into November 10, 2018 - training session and what occurred, as it was not cancelled on our end;
    - Will not attend Spring Community Registration Night;
  9. Billy to cancel the automatic recurring payment of \$29.50 with the Servus Credit Union;
  10. Alberta Labour Board – Lee to look into that;

11. Privacy settings on Instagram – All of the swim clubs are open to the public;
12. Review of Coach Contract – Look at the screening policy and ensure that the Criminal Record Check has a timeline. Board will continue to review the contracts in depth;
13. Treasurer's Report – October statements good;
14. Fundraising Report:
  - Club made \$616.00 on Panago pizza;
  - Letter dropped off at the Moose Lodge – no guarantees as a tonne of interest;
  - Access to Fundscript – address has been changed and a cheque should be coming for \$336.68. These were all funds raised last year and applied to parents fundraising commitments at that time;
  - Swimathon proceeds. Shelly emailed Val Carr regarding more clarification on the stipulation of funds, but to date has not heard back. She emailed Swim Canada, and waiting to hear back;
  - Co-op fundraiser – with current responses we have not reached the minimum amount required, and will look at offering the fundraiser in the new year and see if interest is higher;
  - Deena sending the grant report to Shelly;
  - Shelly will phone Rotary Club regarding Lobsterfest;
15. Need to update our registration package with regard to any changes for group allocation. Ask for registration documentation in Word in order to edit that portion. Rebecca will circulate the current registration package to the Board for review;
16. Motion for the Bus Trip to Grande Prairie in January. Candice and Jennifer will start the process of booking bus and hotel for that meet. Board to discuss if a minimum is required for the bus;

Moved by: Shelly Hoehn  
Motion Carried.

Seconded by: Rebecca Allsop

17. Shelly will phone May Cinema 6 regarding Christmas Party and possibly taking members to a movie. Board will pay entrance fee for each swimmer, but any additional family etc. will be responsible for their own tickets. Swimmers will be responsible for any snacks they wish to eat;
18. Motion for Brandy to purchase gift cards as Christmas presents for the coaching staff from Tim Hortons with a budget of \$130.

Moved: Yamini Reddy

Seconded: Shelly Hoehn

Motion Carried.

19. Ross will send the rough draft of by-laws within the next week, to be circulated to the Board for review. Board to hold a special meeting with Ross as a guest to hold in depth review of by-laws and ask any questions;

Meeting was adjourned at: 10:08 p.m.