

**MEETING MINUTES
LLOYDMINSTER RIPTIDES
BOARD MEETING #4: OCTOBER 9, 2018
Time: 6:30PM (in Person)**

The following Members were present:

Brandy Kuehn, Billy Kuehn, Yamini Reddy, Shelly Hoehn, Rebecca Allsop

Absent/Late:

none

Others Present: Lee Andersen (Chair)

Meeting Called to Order: 6:34

1. Adoption of Agenda.
Moved by: Yamini Reddy Seconded: Shelly Hoehn
Motion Carried
2. Appoint Lee Andersen to Chair Meeting.
Moved by: Billy Kuehn Seconded: Yamini Reddy
Motion Carried
3. Adoption of the Previous Meetings Minutes: 2018-09-17
Moved by: Rebecca Allsop. Seconded by: Shelly Hoehn
That the Minutes are approved as presented. Motion Carried.
4. Registrar (Yamini Reddy) to submit audit report on club financials to Swim Alberta.
5. Rebecca to continue working with Webmaster on the merchant account, and getting it set up to receive payments via credit card. Webmaster to set up fundraising module and meet with Shelly to train her to use it.
6. Lee is to review coaching modules on Team Unify not being utilized, new emails and review super user access.

7. Yamini to follow up with Swim Alberta on Friday, October 12, 2018, regarding payment received for coach classification change from A2 to A1.
8. Rebecca to order from Team Aquatics 50 silicone swim caps with Riptides logo and 20 “Swimmer of the Month” caps.
9. Fundraising Report:
 - October 13, 2018 bottle drive;
 - Swim a Thon webinar – 90% funds raised go directly to the club;
 - Shelly to inquire about any stipulations regarding Swim-a-thon funds;
 - Boston Pizza team account. There is a team number– the account was not emptied. Name Shelly as captain of account and contact head office;
 - Fundscript has \$300 in the Riptides account. Shelly will get hotmail account and look more into receiving those funds;
 - Shelly to look into having an ongoing account with the Bottle Depot for fundraising;
 - Panago fundraiser is a go - \$4 per pizza coupon;
 - Shelly to contact pool regarding hanging new banner with sponsorship;
 - Bingo at the Moose Lodge – Shelly is looking into it;
 - Ross Clements donating carrots to buy – Shelly to send out email for ordering;
10. Casino worked –Yamini to get list from Tannis Svean, last years Casino Director of who worked casino, and some money to be applied to fundraising amounts for this year for those who worked.
11. Rebecca to get Webmaster to submit expense regarding domain names.
12. Motion to give authority to Billy Kuehn to hire a third party book-keeper within a monthly budget of \$120.
Moved by: Rebecca Allsop Seconded: Brandy Kuehn
Motion Carried

13. Create Bylaws and Policy Committee. Appoint Ross Clements as chairman of the committee, and appoint Bruce Osman to same committee.

Moved by: Yamini Reddy Seconded: Shelly Hoehn

Motion Carried

14. Shelly to contact Deena de la Torre regarding being part of a sub-committee for fundraising and put her in charge of grant applications.

15. Appoint Jennifer Buick as the chair of the Bus Trip Committee and Candice Andersen to be appointed as member of same committee.

Moved by: Brandy Kuehn Seconded: Shelly Hoehn

Motion Carried

16. Yamini to talk to the City regarding charges for lanes – we need to receive the statements in our mailbox and look into September statement.

17. Parent Etiquette Form has been reviewed and Harassment Officer is to review and revise once documentation is received from UCSC with regards to the position.

18. Yamini appointed Officials Chair for upcoming 2018-2019 swim season.

Moved by: Rebecca Allsop Seconded by: Shelly Hoehn

Motion Carried

Adjournment:

Meeting was adjourned at: 9:43pm