

## COVID-19 INFORMATION

# RELAUNCH CONSIDERATIONS - TEMPLATE

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As part of your plans to reopen your business, you may wish to share how you are reducing the risk of transmission of COVID-19 among your staff and customers.

The template includes considerations to help guide you as you plan to open. This should be completed using Alberta's [Workplace Guidance for Business Owners](#), which provides general guidance applicable to all sectors; as well as sector-specific guidelines available on [Alberta Biz Connect](#) and any additional requirements of your business or sector association.

## Guidelines:

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### Distancing Measures – Refer to page 8

**Considerations:** *How will you ensure people maintain 2 metres between each other? Do you need to maintain directional traffic flow? How would you limit congregating (e.g., in break rooms, communal spaces, rest areas, etc.)? How will you limit the overall number of people in your space? Refer to the Personal Protective Equipment (PPE) section to mitigate the risk of transmission when 2 metre distancing cannot be maintained.*

Sport cohorts can be 50 people large and the participants don't have to physical distance among themselves.

NCSA distancing measures (swimming):

1. coaches are their own separate cohort and will remain 2m away from the swimmers at all times
2. individual coaches are in individual cohorts and will remain 2m away from each other at all times
3. masks will be worn by coaches should physical distancing not be possible
4. if the coach is standing at the white board, the swimmers cohort is to remain in the water to read the instructions on the white board to ensure the 2m distance
5. coaches will follow the natural traffic flow on deck to ensure distancing from other patrons and personnel
6. entry/exit points of the pool determined by the personnel will be followed by all

NCSA distancing measures (dryland):

1. same as above (items 1, 2, 3)
2. coaches will follow the natural traffic in the gymnasium to keep 2m distance from the swimmer cohort
3. entry/exit points of the gymnasium will be followed

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### Cleaning – Refer to pages 5-6

**Considerations:** *How will cleaning on high touch surfaces be maintained in your location (e.g., bathroom, chairs, doorknobs, break rooms)? How will you train and ensure workers or volunteers keep equipment clean? If you are a business, how will work surfaces, order screens, debit machines and cash registers be cleaned?*

High touch surfaces include (pool):

- door handle at entry/exit points to the pool
- white board
- pool deck
- on deck changing stalls
- swimmers' gears

Sanitization will be as follows

1. door handles: completed by Genesis Place personnel
2. white board: coaches will sanitize with disinfectant on high touch surfaces where the hands are in contact with the board
3. pool deck: completed by Genesis Place personnel
4. on deck changing stalls: first and last swimmers to use the stalls will disinfect the stalls (walls, bench, handles)
5. training gear: swimmers are to sanitize their individual equipment before and after the usage, at home

\*the expectation is Genesis Place provides sanitization equipment where necessary

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### Screening for Symptoms - Refer to page 4

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**Considerations:** How will you be aware of symptoms in staff, customers, congregants or volunteers, such as fever, sore throat, cough, runny nose or difficulty breathing? Have you provided education or communication of self-monitoring of symptoms? Have you identified a space where staff or volunteers can be separated from others if they develop symptoms? Have you considered what you would do if you see increased absenteeism due to illness or isolation requirements? Have you considered absenteeism policies that encourage staff members or volunteers to stay home when ill, in quarantine (self-isolation), or if they are taking care of children or someone who is ill? Are you maintaining a log of staff or volunteer attendance? What is your response plan for staff who come to work with symptoms?

Swimmers and coaches will follow the screening protocol as set by Swim AB, this includes filling out a daily screening questionnaire before coming to the pool. Anyone failing the screening questionnaire will report their symptoms to a designated club official. A decision will be made by the club representatives to follow up with that swimmer/coach. Samples of possible outcomes:

- removal of the affected swimmer/coach until COVID19 test result
- removal of the entire cohort for 14 days if test result is positive

A log of all questionnaires results will be kept by the club.

Swimmers and coaches will be recommended to wear a mask upon entering the Genesis Place.

Coaches will carry their masks with them on deck and will wear them when the 2m distancing is not possible with patrons and personnel.

Coaches will continue to refer athletes needing first aid attention to the lifeguards and will keep a distance as much as possible.

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## Personal Protective Equipment (PPE) – Refer to pages 6-7, Appendix C

**Considerations:** How will you promote PPE use (e.g., masks or gloves) when people are unable to be 2 metres apart? If 2 metres cannot be maintained and PPE is necessary, where would you obtain it? Have you considered installing physical barriers (e.g., acrylic plastic window or high-walled cubicle) to reduce exposure when 2-metre distancing is hard to maintain?

NCSA will promote the wear of masks to all the members and coaches. We will also promote the hand sanitization practice whenever a sanitization station is available within the vicinity of Genesis Place. Mass emails to the membership will serve as the main mean of communication to promote this.

Coaches will carry their masks with them on deck and will wear them when the 2m distancing is not possible with patrons and personnel.

Should a swimmer/coach start displaying COVID19 related symptoms, the affected person will be asked to put on a mask right away and leave the session.

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## Responsibilities

**Considerations:** Who will be responsible for ensuring staff, customers, congregants and volunteers are following your precautions? Have you updated contact information for staff and volunteers so that they can be notified in the event of a known exposure? What would your approach be if you had to manage a situation where there was apparent non-compliance with your plans/direction?