

NYAC Points System

The NYAC Points System offers NYAC members the opportunity to offset membership fees by taking on additional responsibilities over and above membership commitments agreed upon at registration.

The Board of Directors reserves the right to modify the Points System to account for other activities as required and points are subject to adjustment. NYAC members with a specific expertise that could benefit the club are invited to contact the office for possible Points assessment.

1. Point Conversion

One point is equal to \$1.

Any points that are earned in the current year of membership will convert to their equivalent dollar value for the next swim season. Members must be in good standing to receive their points/dollars. Points will be forfeited if a swimmer does not return to NYAC in the next swim season.

Exceptions:

- i) Officials will earn points in the year they attain a new level; and
- ii) Points earned in the last year of a member's swimming career will be converted in the year they are earned.

2. NYAC Club Positions

Board Member **300 points**

- attend regular board meetings and be available via email
- assume a portfolio of responsibilities and sit on various Committees of the Board

Note: A Board Member may not earn points for NYAC Club Positions in addition to those earned serving on the Board, with the exception that a Board Member may earn points carrying out any of the functions listed below under NYAC Meet Positions.

Pool Representative **100 points/year**

- be a positive and supportive role model for NYAC parents
- communicate between coach and members and board and members
- co-ordinate group events
- be available for phone contact (sometimes at short notice)
- be responsible for distribution and collection of materials to group members
- have access and working knowledge of email/texting

**Club Officials Chairperson (COC) / Club Officials Administrator (COA)/Committee
600 points/year (divided if more than one volunteer)**

- Responsible for developing NYAC Officials (quantity, quality & level) including:
 - ensuring NYAC in-person Officials Clinics are organized (including: ensuring clinics are registered with Swim Ontario, rooms are booked, course conductors/mentors are recruited, Clinics are advertised/sign-up available, and materials are available for clinics)
 - ensuring NYAC Officials are registered (including: PIPEDA consent/Code of Conduct & Ethics are collected/stored, as well as Police checks, and Offence Declarations are collected/stored for Level IV/V officials)
 - ensuring Officials accounts are updated with clinics taken and deck evaluations, and certification dates for all levels awarded
 - encouraging officials to work towards higher levels
 - celebrating official's accomplishments
- Assist staffing of NYAC hosted meets, including prime for dealing with requests from visiting officials, and working with Competition Coordinator to ensure senior officials positions are covered, and NYAC officials are encouraged to fulfill these senior roles.
- Ensure officiating opportunities/changes are communicated to NYAC officials – examples upcoming clinics, Clinics hosted by others, or meets needing officials help
- Work with Regional Officials Representative (ROR) in ensuring official's continuous development at the Club Level and beyond
- Ensure NYAC maintains ability to host meets (both meeting Swim Ontario Officials Development plan and having majority of returning officials registered before requesting sanction of 2nd meet)
- Recommend that this role earn 600 points. Recommended if a team of volunteers cover this role that the points be split between the individuals.

**Welcome BBQ/Banquet Coordinator
100 points**

- be fiscally responsible to have ticket price cover as much of cost of banquet
- Book banquet hall, select menu, Master of Ceremonies and music
- liaise with Head Coach and Office Manager regarding time lines, award recipients, special presentations and speakers
- select video and yearbook producers and follow through with meetings
- co-ordinate set up and decoration of banquet hall
- work with office to provide income statement to NYAC Treasurer and provide report to the Board of Directors
- provide a member participation report to the NYAC Office Manager for the distribution of points

**Club Photographer
100 points**

- responsible for each swim group's official club photo
- responsible for arranging dates for photos with NYAC office
- submit the photos to the office and Yearbook/Video Producers by the due date
- must sign a contract with detailed information as requested by the Board of Directors

Video Producer**100 points (or 18 high school volunteer hours)**

- work with Banquet Coordinator, Assistant Head Coach and Office to decide on direction and content
- be responsible for all technical arrangements for presentation
- promote sale of the video at NYAC Banquet with order forms available

Yearbook Producer**150 points**

- work with Club Photographer, Banquet Coordinator and Assistant Head Coach
- include up to date information on staff and all volunteer information, group pictures and feature special events
- include list of award recipients
- be responsible for printing of publication and delivery to Banquet

Swim-a-thon Coordinator and Committee**180 points**

- co-ordinate the date with the Office Manager's input. The Coaches should be consulted with regards to their practice schedule.
- prepare and distribute promotional materials on a timely basis and get Board approval for prizing
- work with NYAC Office Manager to prepare the financial report for the Board of Directors
- coordinate with Raise-a-Thon or chosen fundraising organization
- provide a member participation report to the NYAC Office Manager for the distribution of points

Special Fundraising Event Coordinator and Committee (eg, Silent Auction)**100 points**

- promote the fundraising event after Board has approved the proposal
- do all things required to execute event
- coordinate member hand-outs and collection of orders / coordinate member payments
- prepare income statement for submission to NYAC Treasurer
- provide a member participation report to the NYAC Office Manager for the distribution of points

3. NYAC Meet Positions

Competition Co-ordinator (CC)

50 points per day to a maximum of 150 points

Maximum Sessions per Billing Cycle

- At least a Level IV official.
- Responsible for the overall running of the meet with Meet Manager particularly involving the consistency of the officiating from session to session at a meet.
- Responsible for approving the senior officials (Session Referees and Starters) and the remainder of the Dashboard grid.
- May choose to take charge of recruiting senior officials and must make this known to NYAC meet manager. CC must work with the COC to ensure that NYAC officials get the opportunity to work senior roles to assist in moving up the ladder.

Away Meet/Training Camp Chaperone

i) Head Chaperone (if not Team Manager)

50 points per meet

- organize all meet/training camp requirements (under supervision of Team Manager)

ii) Chaperone (Non-Catered)

50 points per day to a maximum of 200 points per meet/training camp

iii) Chaperone (Catered)

25 points per day to a maximum of 100 points per meet/training camp

- follow NYAC Chaperone guidelines and policy
- selected by NYAC office
- trained by Team Manager or Head Chaperone
- may need driver's licence if vans are used for transportation

Billeting Family

50 points per billeted swimmer

3 session credits towards family session requirements

- provide transportation as required by the swimmer's schedule
- meals and all nutritional needs for the swimmer for the duration of their stay
- acceptable sleeping arrangements
- provide supervision of the swimmer in your care at all times

Meet Officials Officiating Levels

- i) Level 3 Official**
350 points on attainment and 150 points annually
- ii) Level 4 Official**
500 points on attainment and 200 points annually
- iii) Level 5 Official**
1000 points on attainment and 400 points annually

- attainment is to be determined by all required signatures under the desired level and the Level's pin awarded.
- it is the member's responsibility to notify the Club Official's Chairperson and Office Manager

Officiating Clinic Instructor

20 points per session to a maximum of 100 points

- instructing a clinic for training NYAC officials
- includes all preparation, instruction and follow-up paperwork to the Club Officials Chairperson.

Cafeteria Coordinator

50 points per day to a maximum of 150 points

Maximum Sessions per Billing Cycle

- arrange for the preparation and/or purchase of food for the cafeteria at swimmeets
- coordinate the operation of the cafeteria including volunteers
- provide a member participation report to the NYAC Office Manager for the distribution of points

Officials' Food Coordinator

- i) Non-Catered Meet**
25 points per day to a maximum of 75 points
Maximum Sessions per Billing Cycle

- ii) Catered Meet**
Maximum Sessions per Billing Cycle

- coordinate the provision of meals for coaches and senior/away swim meet volunteers
- provide a member participation report to the NYAC Office Manager for the distribution of points

Extra Meet Sessions Worked

75 points

- sessions worked above and beyond the original meet commitment
- Time trial points (extra meet session) awarded only if your swimmer is not participating