

## NYAC Points System

The NYAC Points System offers the families of NYAC members the opportunity to offset membership fees by taking on additional responsibilities over and above membership commitments agreed upon at registration.

The Board of Directors reserves the right to modify the Points System to account for other activities, as required, and points are subject to adjustment.

NYAC members with a specific expertise that could benefit the club are invited to contact the General Manager. Points will be awarded based on agreed upon objectives and deliverable and time commitment (generally 4 to 5 hours of work = 75 points) Prior to work commencing this will be documented and reported to the Board of Director/Finance Committee.

**Point Conversion:** One point is equal to \$1.

Any points that are earned in the current year of membership will be converted to their equivalent dollar value for the next swim season. Members must be in good standing to receive them. Points will be forfeited if a swimmer does not return to NYAC in the next swim season.

### Exceptions:

- Officials will earn points in the year they attain a new level; and
- Points earned for members leaving NYAC due to graduating from Nationals, National Development 3, Provincial 3 and Senior will be converted in the year to be used for fees.

### Board Members

Points/Benefits	Responsibilities
450 <ul style="list-style-type: none"> <li>• Waive all other volunteer requirements</li> <li>• One complimentary banquet ticket for board member</li> </ul>	<ul style="list-style-type: none"> <li>• Attend regular board meetings and be available via email</li> <li>• Sit on various Board Committees</li> </ul>

\*A board member **may not earn points for other NYAC Club positions** except for those listed in the Officiating and Meets Section.

### Social

Position	Points	Responsibilities
Pool Representative	100	<ul style="list-style-type: none"> <li>• Be a positive and supportive role model for families of NYAC members</li> </ul>

		<ul style="list-style-type: none"> <li>• Support communication between NYAC (wet and dry side) and the group's members.</li> <li>• Co-ordinate group events</li> <li>• Be available for phone contact, sometimes at short notice</li> <li>• Be responsible for distribution and collection of materials to group members</li> <li>• Have access and working knowledge of English, spoken and written</li> <li>• Ability to email/text</li> </ul>
Welcome BBQ/Banquet Coordinator	100/event	<ul style="list-style-type: none"> <li>• Work with staff to ensure event is within the approved budget</li> <li>• Work with staff on venue, food and agenda</li> <li>• Liaise with NYAC staff regarding timelines, award recipients, special presentations and speakers</li> <li>• Co-ordinate with video and yearbook producers</li> <li>• Co-ordinate set up and decoration of banquet hall</li> <li>• Provide financials/expenses</li> <li>• Provide a member/participation report to the NYAC Office for the distribution of points</li> </ul>
Yearbook Producer	150	<ul style="list-style-type: none"> <li>• Work with NYAC staff to include information on staff volunteer information, group pictures and feature special events</li> <li>• Include a list of award recipients</li> <li>• Be responsible for printing of publication and delivery to Banquet</li> </ul>

## Meets and Officials

### Meet Officials Officiating Levels

- **Level III Official** – 500 points on attainment and 300 points annually, if official is contributing at this level to NYAC (Referee, Meet Manager within 12 months of attaining their Level III)
- **Level IV Official** – 1000 points on attainment and 500 points annually, if the official is contributing at this level to NYAC (leading clinics, competition co-ordinator)
- **Level V Official**
  - Waive swimmers' fees for 1 year (lowest fee if multiple swimmers) on attainment and 1000 points annually, if official is contributing at this level to NYAC (leading clinics, competition co-ordinator)
- Attainment is determined by confirmation from the Region's Officials Co-ordinator
- It is the member's responsibility to notify the NYAC staff

Positions	Points	Responsibilities
Club Officials Chairperson (COC)/ Club Officials Administrator (COA)/ Committee	600  If a team of volunteers cover this role, points will be split between the individuals	<ul style="list-style-type: none"> <li>• Responsible for developing NYAC Officials (quantity, quality &amp; level) including:</li> <li>• Ensuring NYAC in-person Officials Clinics are organized (ensuring clinics are registered with Swim Ontario, rooms are booked, course conductors/mentors are recruited, Clinics are advertised/sign-up available, and materials are available for clinics)</li> <li>• Ensuring Officials accounts are updated with clinics taken and deck evaluations, and certification dates for all levels awarded</li> <li>• Encouraging officials to work towards higher levels</li> <li>• Celebrating Official’s accomplishments</li> <li>• Assisting staffing of NYAC hosted meets, including requests from visiting officials, and working with Competition Coordinator to ensure senior officials’ positions are covered, and NYAC officials are encouraged to fulfill these senior roles.</li> <li>• Ensure officiating opportunities/changes are communicated to NYAC Officials – examples: upcoming clinics, clinics hosted by others, or meets needing officials help</li> <li>• Work with Regional Officials Representative (ROR) in ensuring official’s continuous development at the Club Level and beyond</li> <li>• Ensure NYAC maintains ability to host meets (both meeting Swim Ontario Officials Development plan and having majority of returning officials registered before requesting sanction of 2<sup>nd</sup> meet)</li> </ul>
Competition Coordinator (CC)	50/day to a max of 150/meet + meet sessions	<ul style="list-style-type: none"> <li>• Level IV or V official</li> <li>• Responsible for the overall running of the meet with the Meet Manager particularly involving the consistency of the officiating from the session to session at a meet</li> <li>• Responsible for approving the senior officials (Session Referees and Starters) and the remainder of the Dashboard grid</li> </ul>

		<ul style="list-style-type: none"> <li>• May choose to take charge of recruiting senior officials and must make this known to NYAC meet manager. CC must work with the Meet Manager and COC to ensure that NYAC officials get the opportunity to work senior roles to assist in moving up the ladder.</li> </ul>
Meet Manager (MM)	150/day of meet + meet sessions	<ul style="list-style-type: none"> <li>• At least a Level II official (taken Meet Manager course and worked all positions at meet)</li> <li>• Access to a Window based laptop</li> <li>• Responsible for working with Office staff and coaches to create database, except entries, balance tanks, co-ordinate with Office Staff about pool time, and smooth running of the meet, posting results, answering coach questions, submitting expenses.</li> <li>• Co-ordinate with visiting coaches and NYAC coaches about sessions</li> </ul>
Clinic Instructor	100/session to a max of 500 or waive one volunteer commitment up to a max of 5 additional sessions	<ul style="list-style-type: none"> <li>• Instructing a clinic for training NYAC officials</li> <li>• Includes all preparation, instruction and follow-up paperwork to the Club Officials Chairperson/Committee</li> <li>• No points/sessions if clinic is conducted to meet an officiating level pre-requisite</li> </ul>
Extra Meet sessions worked	75/session	<ul style="list-style-type: none"> <li>• Sessions worked above and beyond the original commitment</li> <li>• Time trial points (extra meet session) awarded only if your swimmer is not participating</li> </ul>

### Meet Support

Chaperones and Food Co-ordination		
Head Chaperone	50/meet/event	<ul style="list-style-type: none"> <li>• Organize all meet/training camp requirements (with support from NYAC Staff)</li> <li>• For a full description see the NYAC Chaperone policy which can be found <a href="#">here</a></li> </ul>

		<ul style="list-style-type: none"> <li>• Complete expense report post-event</li> </ul>
Chaperones for non catered	50/day to a max of 200/meet/training camp	<ul style="list-style-type: none"> <li>• Follow NYAC Chaperone guidelines and policy</li> <li>• For a full description see the NYAC Chaperone policy which can be found <a href="#">here</a></li> </ul>
Chaperone (catered event)	25/day to a max of 100/meet/training camp	
Cafeteria Coordinator	50/day to a max of 150	<ul style="list-style-type: none"> <li>• Arrange for the preparation and/or purchase of food for the cafeteria at swim meets</li> <li>• Coordinate the operation of the cafeteria including volunteers</li> <li>• Provide a member participation report to the NYAC Office Staff for the distribution of points</li> <li>• Complete an expense report and submit to NYAC Staff</li> </ul>
Officials Food Co-ordinator	Non-catered Meet 25/day to max 75	<ul style="list-style-type: none"> <li>• Co-ordinate food for senior officials and coaches</li> <li>• Work with Meet manager for timing and food quantities needed</li> </ul>

## Fundraising

Positions	Points	Responsibilities
Swim-a-thon Coordinator and Committee	180	<ul style="list-style-type: none"> <li>• Co-ordinate the date with the Office Staff and Coaches</li> <li>• Prepare and distribute promotional materials on a timely basis</li> <li>• Work with NYAC Office to prepare the financial report for the Finance Committee</li> <li>• Co-ordinate with Raise-a-Thon or chosen fundraising organization</li> <li>• Provide a member participation report to the NYAC Office Staff for the distribution of points</li> </ul>
Special Fundraising Event Coordinator and Committee (i.e. Silent Auction)	100	<ul style="list-style-type: none"> <li>• Promote the fundraising event after Board has approved the proposal</li> <li>• Manage running the event</li> <li>• Coordinate member hand-outs and collection of orders/coordinate member payments</li> <li>• Prepare income statement for submission to Finance Committee</li> </ul>

Bingo Coordinator	100	<ul style="list-style-type: none"><li>• Work with NYAC Office to determine Bingo training dates and schedule + recruit Bingo volunteers (in What's Happening)</li><li>• Arrange and maintain Bingo training schedule</li><li>• Arrange and maintain schedule for Bingo volunteers</li></ul>
Bingo Volunteers		<ul style="list-style-type: none"><li>• Session credits for bingo sessions worked</li></ul>